



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, June 2, 2022

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 45127586, then press#

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to wynneh@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Commission on Aging/Aging and Disability Resource Center Board meeting was called to order at 4:03 p.m. by Chair Cathy Jones Ferk.

Members Present, Attending In-Person: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Cathy Jones Ferk, Lynne Kissner, Mike A. Olson, Judy Ordens, Mike Splinter, Barbara Zwickey

Staff Attending: ADRC Director Cindy Piotrowski, Nutrition Manager Kristi Cooley, Senior Center Manager Kate Giblin, Finance Manager David Foemmel, Administrative Assistant IV Heather Wynne

Other Attendee(s): County Executive John Pavelski

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. April 7, 2022 Meeting Minutes
May 5, 2022 Meeting Minutes

Motion to approve April and May meeting minutes made by Splinter, seconded by Coulthurst, motion to approve passed by voice vote, with no negative votes.

REPORTS

2. Directors Report

- GWAAR's New Executive Director Chosen
- Dining Room floor installation
- AV Equipment update

Piotrowski announced GWAAR's new Executive Director is John Schnabl.

Dining room flooring on hold until ceiling is installed.

Updated quote received on AV equipment still too high. Will need a lower grade equipment in Room C to keep to budget. The goal is to continue ability to have virtual classes as needed.

Foemmel reviewed YTD Budget reports. Expenses up but 1st quarter GWAAR funds not received and other grants come later in the year. Amounts normal for this time of year.

Reports not available to Board prior to meeting. Will be included with next Board packet.

3. Review of Vendor Invoice List - April 2022

Vendor Report reviewed by Wynne. Full report available to anyone who would like to review.

4. United Way 2021 EOY Report Care Giver Support Services

Piotrowski reviewed United Way EOY updates. UW satisfied with program results.

5. United Way 2021 EOY Reporting for Preventative Health Education and Rural Delivered Meals

Piotrowski reviewed United Way EOY updates. UW satisfied with program results but would like to see more diversity in participation in caregiver support services.

6. Portage County Americorps Senior Advisory Council Minutes, 2/15/2022

No questions. No discussion.

7. Senior Center Advisory Council Minutes, 4/21/2022

Giblin spoke to Senior Center Advisory Council minutes. Council is working on mission statement update. Hope to have at next Board meeting for review. No questions for discussion.

**8. EBS Report Jan-Mar 2022
LTC Enrollment Report April 2022**

Piotrowski reviewed EBS report. Impact of work being done has put nearly \$500,000 in the pockets of seniors so far this year. LTC enrollment steady.

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports; Aging Advocacy Day follow-up with attendees

Ordens and Brush attended virtual meeting.

Issues selected to focus on this year:

1. Invest in ADRC

ADRC network has not had increase since 2009 but there has been a 20% growth in the number of seniors.

2. Support for family caregivers with a caregiver tax credit.

3. Keep voting simple

A toll-free number was given to participants contact legislator or assistant.

Very well run meeting. Very informative. Highly suggest other attend in future.

10. Discussion/Possible Action Suggested rate increases

Senior Center and ADC increases modest. No discussion.

Discussion on Nutrition: the last increase was 2018. Proposed increase based on 2020 numbers which are affected by equipment purchase and transportation costs. Transportation increase due to moving food and not people so artificially high but will continue in 2021 into 2022. Under 60 make up approx 2.5% of diners. Suggested donation for 60+ is \$4 but average donation is around \$2.

Nutrition Advisory Council suggests \$12 for under 60 diners and \$5 donation for 60+. Third party Managed Care Groups to be charged full meal cost of \$22.19. Piotrowski reminded the board the difference for under 60 is supported by county levy.

Motion made by Splinter to approve proposed rate increases with suggested meal donation for 60+ change to \$5. Motion seconded by Coulthurst. Motion to approve passed by voice vote with no negative votes.

11. Discussion/Possible Action Dining Room ceiling estimates

Estimate came in at \$15,700. Budgeted \$15,000. No budget adjustment necessary. Piotrowski reached out to Mayor as an FYI since building belongs to the city. No issues foreseen.

A motion to approve ceiling replacement was made by Olson and seconded by Brush. Motion to approve passed by voice vote with no negative votes.

12. Discussion/Possible Action ADRC handbook update

Piotrowski reviewed updates suggested by HR.

A motion was made by Kissner to accept handbook changes, seconded by Gifford. Motion to approve passed by voice vote with no negative votes.

CORRESPONDENCE

13. Letter received RE: Rosholt dining site

Piotrowski discussed an anonymous letter received regarding the Rosholt dining site not being reopened & Bingo not being offered. She gave background on why the site was changed to My Meal My Way without a good option for Bingo. The site closed during the pandemic and has not yet reopened. Nutrition Manager is pursuing a new restaurant voucher model that would provide more flexibility. ADRC needs permission from SWAAR & BADR to implement it. Without that permission, other options will be considered.

NEXT MEETING DATE

14. Thursday, July 7, 2022 at 4 p.m.

ADJOURNMENT

A motion was made by Splinter to adjourn, seconded by Olson. Motion carried. Meeting adjourned at 5:14 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.