



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, May 26, 2022

6:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 112 946 369, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to planningandzoning@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Heins called the Planning and Zoning Committee meeting to order at 6:00 PM.

Members Present: Larry Raikowski, Barry Jacowski, Julie Morrow, Mike Splinter, Pat Keller

Staff Attending: Johnson and Heins

Attending In-Person: John Pavelski - Portage County Executive, Carl and Elaine Barton, Leonard Jazdzewski, Leonard and Carol Wroblewski, Gerald Kitowski, Garth Frost, Don and Kelly Aanrud, Howard Krieski, Richard Pingel, and Marvin Noltze

Attending Online: Doug Gard

ELECTION OF OFFICERS

1. Election of Planning and Zoning Committee Chair

Heins asked for nominations for P&Z Committee Chair. Barry Jacowski nominated Larry Raikowski. Heins asked if there were any further nominations for Chair. Hearing no further nominations, Heins called for a motion. Mike Splinter moved to elect Larry Raikowski as Chair; seconded by Julie Morrow. Motion to approve passed by voice vote, with no negative votes.

2. Election of Planning and Zoning Committee Vice-Chair

Larry Raikowski asked for nominations for Vice-Chair. Larry Raikowski nominated Barry Jacowski.

Larry Raikowski asked if there were any further nominations for Vice-Chair. Hearing no further nominations, Larry Raikowski called for a motion. Mike Splinter moved to elect Barry Jacowski as Vice-Chair; seconded by Julie Morrow. Motion to approve passed by voice vote, with no negative votes.

PUBLIC HEARINGS

3. REQ-2022-010 - A request by Carol Wroblewski, owner and the agent for Gerald Kitowski, to amend the Town of Stockton Comprehensive Plan Future Land Use Map designation of 38.63 acres included in parcels 034-23-0906:17.04 and 034-23-0906:17.05 from L1 Enterprise Agriculture to L3 Limited Agriculture/Mixed Use; and to amend the zoning classification of 38.63 acres included in parcels 034-23-0906:17.04 and 034-23-0906:17.05 from A1 Exclusive Agricultural to A3 Low Density Agricultural and 25 acres included in parcel 034-23-0906:17.05 from A2 Agricultural Transition to A3 Low Density Agricultural.

A motion was made by Mike Splinter, seconded by Julie Morrow, to close the public hearing. Motion passed by voice vote, with no negative votes.

4. REQ-2022-011 - A request by Jordan Brost, agent for the owner Aanrud Family Real Estate LLC, to amend the Town of New Hope Comprehensive Plan Future Land Use Map designation of 79.31 of 81 acres included in parcels 026241027-14, 026241027-03, and 026241027-13.01, from L2 Intermediate Agriculture to L3 Limited Agriculture/Mixed Use; and to amend the zoning classification of the same parcels from A1 Exclusive Agricultural to A2 Agricultural Transition.

A motion was made by Barry Jacowski, seconded by Mike Splinter, to close the public hearing. Motion passed by voice vote, with no negative votes.

5. REQ-2022-012 - A request by the Town of Linwood to amend the Town of Linwood Comprehensive Plan, which is incorporated into the Portage County Comprehensive Plan through Section 8.8 of said document; and to amend the Portage County Zoning Map for various properties in the Town of Linwood.

Splinter stated the Town Board gets input from various sources and they have the final say, and noted that the Committee read Jason Glisczynski's letter. Barton shared his concern about the Town Board making changes to the Plan Commission's recommendation. Leonard Jazdzewski stated he would like 5 acre minimums to reduce the chance of water pollution. Elaine Jazdzewski stated they are concerned about people subdividing and losing the rural effect. Krieski stated their 2019 survey showed that people wanted a 2 acre lot size as it is more affordable, and today's septic systems are designed better and are required to follow scheduled maintenance. Barton stated that septic system maintenance is not enforced. Heins stated conventional and mound systems are required to be inspected and/or pumped every 3 years. The Planning and Zoning Department sends an initial postcard in April, a second notice postcard in mid June, and a final warning letter at the beginning of September. Should the owner not have the septic system maintained, it would be turned over to Corporation Counsel for legal action. Barton stated he knew of a few septic systems that were not being maintained. Heins replied that occasionally there are old unknown systems that we are not aware of, and asked Barton to contact the office with addresses so we could add them to the maintenance system. A motion was made by Mike Splinter, seconded by Barry Jacowski, to close the public hearing. Barry Jacowski stated we need to be very careful when talking about subdivisions as a 40 acre parcel could be split into two 20 acre parcels, not necessarily a residential subdivision. Barry Jacowski stated he does understand both sides of this argument, but is a firm believer in the decisions made by the elected officials of the town. The motion passed by voice vote, with no negative votes.

6. REQ-2022-013 - A request by Doug Gard, agent for Louis and Elaine Gard Living Trust, to amend the Town of Hull Comprehensive Plan Future Land Use Map designation of parcels 020240807-08.01 and 020240712-04.01 from Natural Areas Protected to Rural Residential (9.91 acres) and Rural Residential to Natural Areas Protected (2.32 acres); and to amend the zoning classification of the same parcels from Conservancy to A3 Low Density Agricultural (4.9 acres) and A3 Low Density Agricultural to Conservancy (7.33 acres).

Barry Jacowski stated the way the property is currently zoned has nothing to do with the owners and there are no violations; the homes were built prior to zoning. A motion was made by Barry Jacowski, seconded by Mike Splinter, to close the public hearing. Motion passed by voice vote, with no negative votes.

BUSINESS MEETING

7. Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Richard Pingel registered to speak on agenda item 16.

8. Approval of Minutes - February 22, 2022

A motion was made by Julie Morrow, seconded by Barry Jacowski, to approve. Motion to approve passed by voice vote, with no negative votes.

9. Review - Vouchers and Procurement Card Authorizations

Raikowski noted for the record that vouchers and procurement authorizations have been reviewed.

10. Discussion/Possible Action - Carol Wroblewski/Gerald Kitowski (REQ-2022-010) - Town of Stockton

A motion was made by Mike Splinter, seconded by Julie Morrow, to approve. Motion to approve passed by voice vote, with no negative votes.

11. Discussion/Possible Action - Aanrud Family Real Estate LLC (REQ-2022-011) - Town of New Hope

A motion was made by Julie Morrow, seconded by Barry Jacowski, to approve. Motion to approve passed by voice vote, with no negative votes.

12. Discussion/Possible Action - Town of Linwood (REQ-2022-012)

A motion was made by Barry Jacowski, seconded by Mike Splinter, to approve. Motion to approve passed by voice vote, with no negative votes.

13. Discussion/Possible Action - Louis and Elaine Gard Living Trust (REQ-2022-013) - Town of Hull

A motion was made by Mike Splinter, seconded by Julie Morrow, to approve. Motion to approve passed by voice vote, with no negative votes.

14. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

15. Reports**16. Correspondence**

Pingel stated Chris Mrdutt has sent several violation letters to a few properties in the Town of Plover since 2017-2018 and asked when legal action would take place. Raikowski stated he did speak with Corporation Counsel and it was passed on to Chris and he has not heard anything as of yet, but he would follow up with Chris.

17. Next Meeting Date

The next meeting is scheduled for Wednesday, June 15, 2022 at 6:30 p.m. in Conference Room 5.

18. Adjournment

A motion was made by Mike Splinter, seconded by Barry Jacowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 6:45 pm.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.