



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, June 13, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 625 966 507, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending Online: Jeanne Dodge

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. May 23, 2022 Meeting Minutes

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the meeting minutes. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

No report at this time.

4. Information Technology

No report at this time.

5. Purchasing

Director Schultz discussed recent procurements.

6. Finance

Director Jossie provided an update on sales tax, vehicle registration fees, capital projects, 2022 budget, department staffing, IRS mileage rate increase, Munis version upgrade, audit fieldwork wrap up, new accounting standard for leases, and risk management update.

7. County Executive

CORRESPONDENCE

8. WI Department of Revenue - Interactive Net New Construction Data website

Director Jossie shared a new WI DOR website with the Committee members.

DISCUSSION/POSSIBLE ACTION

9. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No requests for special meeting attendance.

10. Discussion and Possible Action regarding Resolution Approving Mid-Year Adjustment to the 2022 Portage County Salary Schedules and a One Step Increase for Employees

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

11. Discussion and Possible Action regarding Resolution Authorizing an Agreement with Microsoft to Provide Office365 Services

A motion was made by Julie Morrow, seconded by Scott Soik, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Resolution Approving the Addition of the New Health Care Center Construction Project to the 2022-2027 Capital Improvement Plan

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Declaring Official Intent to Reimburse Expenditures on Health Care Center Projects from Proceeds of Borrowing

A motion was made by Jeanne Dodge, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution Authorizing an Agreement with TEGRA GROUP INC. for an Owner's Representative for Construction of New Health Care Center Building

A motion was made by Dave Ladick, seconded by Scott Soik, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

Jeanne Dodge left the meeting at this time.

15. Discussion and Possible Action regarding Authorizing Credit Card Processing with Elavon

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the implementation of credit card processing. Motion to approve the implementation of credit card processing carried by voice vote, with no negative votes.

16. Discussion and Possible Action regarding Resolution Authorizing a County-wide Program Assessment and Prioritization of County Programs

A motion was made by Scott Soik, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

17. Discussion and Possible Action regarding Prioritization of State and Local Fiscal Recovery Funds (SLFRF) Program Requests

Discussion regarding options for prioritizing SLFRF requests. Suggestions to be further discussed at a future meeting.

18. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff's Office – WI Department of Transportation - Bureau of Transportation Safety (BOTS) - Predictive Analytics grant award in the amount of \$64,000
- Sheriff's Office - WI Department of Transportation - Bureau of Transportation Safety (BOTS) - Speed Enforcement grant award in the amount of \$44,202
- Sheriff's Office - WPS Rewarding Responders grant application in the amount of \$2,000
- Health & Human Services - WI Department of Health Services - Supporting Drug User Health through Existing Syringe Service Providers from COVID-19 & Beyond grant award in the amount of \$13,194

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve grant applications and awards. Motion to approve grant applications and awards carried by voice vote, with no negative votes.

19. Discussion and Possible Action regarding Resolution Authorizing 2022 Budget Amendments and Transfers

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

20. Discussion and Possible Action regarding Resolution Authorizing the Final Reconciliation for Fiscal Year 2021 for All County Funds

A motion was made by Scott Soik, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

NEXT MEETING DATE

21. July 11, 2022

ADJOURNMENT

A motion was made by None, seconded by None, to adjourn. Motion carried by voice vote.
Meeting adjourned at 07:27 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.