



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, June 9, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 148 964 647, then press #

To attend this meeting by video:

[Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:00 PM

Members Present: Vinnie Miresse, Larry Raikowski, Matt Jacowski, Chris Doubek, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: J. Jossie (Web), J. Pavelski, T. Reed, B. Makuski, K. Vagueiro, N. Check, C. Wisinski, J. Coey, M. McDonald, L. Lingford, M. Deininger (Web), K. McDonald (Web), J. Hausler (Web), J. Phyllis (Web), L. Roth (Web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. May 5, 2022

A motion was made by C. Doubek, seconded by V. Miresse, to approve the minutes from May 5, 2022. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - The Frontline Supervisor - May 2022
 - The EAP Connection - May and June 2022
 - The Wellbeing Journey - May and June 2022

REPORTS

3.
 - Vendor Invoice List - April and May 2022
 - Consumer Price Index - April 2022
 - Health Plan Financial Performance Analysis-Executive Overview - March 2022
 - Recruitment Update - June 2, 2022

- Director's Report

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Update re: Salary Adjustment Approved by County Executive per Human Resources Ordinance 3.11.8.3 - Determination of Pay Rates, E. Miscellaneous for Communication Technician and Corrections Officer Staff

6. Discussion and Possible Action re: Approving Mid-Year Adjustment to the 2022 Portage County Salary Schedules and a One Step Increase for Employees

A motion was made by M. Jacowski, seconded by C. Doubek, to approve mid-year adjustment to the 2022 Portage County Salary Schedules and a One Step Increase for Employees. Motion to approve carried by voice vote, with 5 aye votes and 0 nay votes.

7. Discussion and Possible Action re: Resolution authorizing a reorganization that results in the current 20 hour per week Activity Supervisor position to 40 hours per week

A motion was made by V. Miresse, seconded by C. Doubek, to approve the resolution authorizing a reorganization that results in a current 20 hour per week Activity Supervisor position to 40 hours per week. Motion to approve carried by voice vote, with 5 aye votes and 0 nay votes.

8. Discussion and Possible Action re: 2023 Health Plan Design Change - combine current medical copay and coinsurance limits and include in the overall medical out of pocket maximum

A motion was made by M. Jacowski, seconded by L. Raikowski, to approve option 2 of the proposed 2023 health plan design change - combine current medical copay and coinsurance limits and include with the medical out of pocket maximum; decrease overall medical out of pocket maximum from \$4925/\$9850 to \$4500/\$9000. Motion to approve carried by voice vote, with 5 aye votes and 0 nay votes.

9. Discussion and Possible Action re: Revision to Compensatory Time Schedule on File in the Human Resources Department

A motion was made by V. Miresse, seconded by C. Doubek, to approve revision to compensatory time schedule on file in the Human Resources department. Motion to approve carried by voice vote, with 5 aye votes and 0 nay votes.

10. Discussion and Possible Action re: Revision to Shift Differential Schedule on File in the Human Resources Department

A motion was made by V. Miresse, seconded by L. Raikowski, to approve a revision to the shift differential schedule on file in the Human Resources Department for an increase from \$0.75 per hour to \$3.00 per hour for second shift for CNAs.

A motion was made by M. Jacowski, seconded by V. Miresse to amend the motion to include looking at the shift differential pay of CNAs as part of salary study. The motion to amend carried by voice vote with 5 aye votes and 0 nay votes.

After discussion a vote was taken on the motion as amended. Motion failed with 2 ayes (V. Miresse and C. Doubek) and 3 nay votes (M. Jacowski, L. Raikowski, and S. Cieslewicz).

A motion was made by M. Jacowski, seconded by S. Cieslewicz, to approve a revision to the shift differential schedule on file in the Human Resources Department for an increase from \$0.75 per hour to \$2.00 per hour for second shift for CNAs and to review shift differentials as part of the salary study. Motion to approve passed by voice vote, with 5 aye votes and 0 nay votes.

CLOSED SESSION Enter into Closed Session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of Discussion of Labor Negotiations

A motion was made by V. Miresse, seconded by C. Doubek, to enter into closed session.

The motion to approve by the following vote:

5 Yes: L. Raikowski, C. Doubek, M. Jacowski, V. Miresse, S. Cieslewicz

0 No: None

RECONVENE INTO OPEN SESSION Reconvene into Open Session for the purpose of taking action on Closed Session items if necessary.

A motion was made by M. Jacowski, seconded by V. Miresse, to enter into open session. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE Thursday, July 7, 2022 at 5:00 p.m.

ADJOURNMENT

A motion was made by M. Jacowski, seconded by V. Miresse, to adjourn. Motion carried by voice vote.
Meeting adjourned at 07:00 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.