



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, June 7, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 632 774 574#

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM.

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

Attending In-Person: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski

Attending Online: Matt Jacowski

Staff Attending: David Ray, David Hickethier, Leigh Jentz, John Pavelski, Chris Schultz, Marcia McDonald, Lynn Lingford, Laura Belengar, Robin Falk, and Tim Reed attended in person. Jennifer Jossie, Nathan Check, Vincent Miresse attended virtually

Others Attending: Ryan Kernosky, Nancy-Joe Roppe, Mike Van Klei, Nate Pearson attended virtually.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. May 3, 2022 Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Dave Medin, to approve both May 3, 2022 and May 10, 2022 meeting minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. May 10, 2022 Meeting Minutes

REPORTS

3. Vendor Invoice List Dated 5-02-22 and 6-01-22
4. Director's Report

Air conditioning units are being installed at the Courthouse and the Health Care Center.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance

- Approval of attendance of special meetings
- Special meeting attendance reports

Chair Jankowski requested approval of 6-02-22, and announced upcoming 6-14-22, 6-22-22, and 6-28-22 for the special meetings with TEGRA and the Construction Manager at Risk Committee. Once the selection process is over, he will report to the Committee when he can discuss it. Prior approval was given by the Committee to attend as required.

6. Discussion Only: TEGRA Group Update on Master Facilities Plan for the construction of new government facilities
7. Discussion/Possible Action: Introduction of TEGRA Group and Presentation of Master Facilities Plan to full County Board on June 21, 2022.

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to approve the presentation at County Board June 21, 2022. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action Authorizing an Agreement with TEGRA GROUP INC. to provide Owner's Representative services for a construction of New Portage County Health Care Center

A motion was made by Dave Medin, seconded by Mike Splinter, to approve the resolution with a clerical correction removing the word "other" from the resolution and contract summary item 10, and forward to the Finance Committee. Motion to Approve passed by voice vote, with no negative votes.

9. Discussion/Possible Action regarding continued efforts to market and sell the following county-owned tax deed parcel located in Junction City: 141 24 0602-07.33.

A motion was made by Dave Medin, seconded by Jeanne Dodge, to approve the minimum bid to \$15,000. Motion to Approve carried by voice vote, with no negative votes.

10. Discussion/Possible Action: Regarding Acalia Kleven Family's Memorial Bench donation, including installation location and delivery logistics.

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to place the donated bench at Ruth Gilfry building in honor of the children she worked to protect. Motion to Approve carried by voice vote, with no negative votes.

CORRESPONDENCE No correspondence has been received.

NEXT MEETING DATE July 5, 2022 at 3:30 in Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:47 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.