



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, May 17, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 703 573 212, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Highway Committee Meeting was called to order by Highway Commissioner Check at 3:32 p.m.

Members Present: Member M. Jacowski, Member D. Ladick, Member S. Soik, Member S. Cieslewicz, Member S. Potocki
Others Attending: Nathan Check, Stacy Zerby, Corey Giese, John Pavelski

ELECTION OF OFFICERS

1. Election of Highway Committee Chair

Highway Commissioner Check asked for nominations for the Committee Chairman position.

A motion was made by Supervisor D. Ladick, seconded by Supervisor S. Soik to cast a unanimous ballot and seat Supervisor M. Jacowski as Chair. Check asked for additional nominations three times with no other nominations. Nominations for chairman were closed.

2. Election of Highway Committee Vice Chair

Chairman M. Jacowski asked for nominations for the Committee Vice-Chairman position.

A motion was made by Supervisor S. Soik, seconded by Supervisor S. Potocki to cast a unanimous ballot and seat Supervisor D. Ladick as Vice Chair. Chair M. Jacowski asked for additional nominations three times with no other nominations. Nominations for Vice-Chairman were closed.

3. Establishment of Regular Meeting Schedule

The Highway Committee will meet the 3rd Tuesday of every month at 3:30 p.m. prior to the County Board Meeting with special meetings scheduled as needed.

A special meeting is scheduled for Tuesday, June 14, 2022 at 7:00 a.m. at the Highway Department.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. April 18, 2022 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Supervisor S. Soik to approve the minutes. Motion carried by unanimous vote.

REPORTS

5. April Vendor Invoice Listing

Invoice Listing Reviewed

6. Commissioner's Reports

- Update on Highway Department Staffing and Operations

Update Only - No Suggested Action

- Update on CTH R and CTH B Public Information Meetings

Update Only - No Suggested Action

CORRESPONDENCE**7. Wisconsin DOT Letter regarding I-39 Bridges over CTH B and CN Railroad**

Update Only - No Suggested Action

8. Wisconsin DOT Email regarding 2022-2023 Salt Prices

Update Only - No Suggested Action

9. Commissioner Check email regarding WCHA Board of Directors Position

Update Only - No Suggested Action

DISCUSSION/POSSIBLE ACTION**10. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

11. Discussion and Possible Action on Speed Study Policy

A motion was made by Supervisor S. Cieslewicz, seconded by Vice Chair D. Ladick to adopt the flow chart presented and that all speed studies come from a Municipality, School Board or County Board action. Motion carried by unanimous vote.

12. Discussion and Possible Action on 2022 Highway Department Equipment Replacement Plan and Machinery Budget

A motion was made by Vice Chair D. Ladick, seconded by Supervisor S. Cieslewicz for the purchase of a set of automatic flaggers. Motion carried by unanimous vote.

13. Discussion on Revisions to Portage County Ordinance 3.14 County Highway Department

Discussion Only - Item to be brought back to the Highway Committee

CLOSED SESSION**14. Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH Z Project**

A motion was made by Vice Chair D. Ladick, seconded by Supervisor S. Potocki to go into closed session. Motion carried by unanimous vote.

OPEN SESSION

15. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session

A motion to reconvene to open session was made by Vice Chair D. Ladick, seconded by Supervisor S. Potocki. Motion carried by unanimous vote.

No action to take from the closed session

NEXT MEETING DATE

Tuesday, June 14, 2022 - 7 a.m. Highway Department

ADJOURNMENT

Adjourned at 4:55 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.