



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, May 5, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 532 958 574, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by L. Belanger Tess at 05:00 PM

Members Present: Vinnie Miresse, Larry Raikowski, Matt Jacowski, Chris Doubek

Members Excused: Steve Cieslewicz

Staff Attending: L. Belanger Tess, S. Wenzler, C. Wojchik

Others Attending: J. Jossie, J. Pavelski

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

ELECTION OF OFFICERS

1. Chair

L. Belanger Tess called for nominations for Chair of the Human Resources Committee.

M. Jacowski nominated L. Raikowski.

L. Belanger Tess called for any other nominations. L. Belanger Tess called for any other nominations. L. Belanger Tess called for any other nominations.

M. Jacowski made a motion to close nominations and elect L. Raikowski for Chair of the Human Resources Committee, second by C. Doubek.

Motion passed by unanimous voice vote.

2. Vice Chair

L. Raikowski called for nominations for Vice Chair of the Human Resources Committee.

C. Doubek nominated V. Miresse.

L. Raikowski called for any other nominations. L. Raikowski called for any other nominations. L. Raikowski called for any other nominations.

C. Doubek made a motion to close nominations and elect V. Miresse for Vice Chair of the Human Resources Committee, second by M. Jacowski.

Motion passed by unanimous voice vote.

HUMAN RESOURCES COMMITTEE REGULAR DATES AND TIMES

The regular meeting time was established as the first Thursday of the month at 5:00 p.m. and the third Thursday of the month at 5:00 p.m. as needed during daylight savings time. During standard time the meetings will be at 4:00 p.m.

APPROVAL OF MINUTES**3.** April 7, 2022

A motion was made by V. Miresse, seconded by M. Jacowski, to approve the minutes from April 7, 2022. Motion to approve carried by voice vote, with no negative votes.

REPORTS**4.**

- Consumer Price Index - March 2022
- Health Plan Financial Performance Analysis-Executive Overview - January and February 2022
- Employee Assistance Program (EAP) Utilization Report - 2022 1st Quarter
- Recruitment Update - April 28, 2022
- Director's Report - On-site Biometrics
- Quarterly Reports
 - Employees Hired with Wage Above Step 1 and/or Vacation Above 10 days
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance

Under Director's Report L. Belanger Tess shared with the Committee discussions exploring a mid-year adjustment possibility to all staff.

CORRESPONDENCE**5.**

- The Frontline Supervisor - April 2022
- The EAP Connection - April 2022

DISCUSSION/POSSIBLE ACTION**6.** Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

CLOSED SESSION Enter into Closed Session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of Discussion of Labor Negotiations

A motion was made by C. Doubek, seconded by V. Miresse, to enter into closed session.

The motion to enter into Closed Session passed by the following vote:

4 Yes: L. Raikowski, V. Miresse, M. Jacowski, C. Doubek

0 No: None

0 Abstain: None

RECONVENE INTO OPEN SESSION Reconvene into Open Session for the purpose of taking action on Closed Session items if necessary.

A motion was made by V. Miresse, seconded by C. Doubek, to reconvene into open session. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

Next meeting date is June 2, 2022 with the possibility of being rescheduled.

ADJOURNMENT

A motion was made by L. Raikowski, seconded by V. Miresse, to adjourn. Motion carried by voice vote.
Meeting adjourned at 05:45 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.