



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, May 5, 2022

4:15 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 935 046 885, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Commission on Aging/Aging and Disability Resource Center Board meeting was called to order at 4:15 p.m. by Piotrowski

Members Present, Attending In-Person: Bob Gifford, Mike Splinter, Bernie Coulthurst , Cathy Jones Ferk , Eleanor Brush, Barbara Zwickey, Judy Ordens, Lynne Kissner, Mike A. Olson

Staff Attending: ADRC Director Cindy Piotrowski, ADRC Assistant Director Maureen Miller, Caregiver Support Program Manager Tonia Simmons, Finance Manager David, Administrative Assistant IV Heather Wynne

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

WELCOME & INTRODUCTIONS

Piotrowski welcomed the newest member to the Board; Mke Olson. Will setup ADRC orientation for him.
Introduction of new Administrative Assistant IV; Heather Wynne.

ELECTION OF CHAIR

1. The Nominations are now open for the 2022-2024 Chairperson of COA/ADRC Board

Three nominations were made for Chairperson; Jones Ferk, Gifford and Splinter. Votes taken by written ballot. Jones Ferk chosen for Chair.

2. Following the election of the Chair, the meeting is now procured by the Chair.

Jones Ferk procured meeting.

ELECTION OF VICE CHAIR Election of Vice Chair

3. The Nominations are now open for the 2022-2024 Vice Chairperson of COA/ADRC Board

One nomination was received for Vice Chair; Splinter by Gifford.

A motion was made by Jones Ferk to take as unanimous vote, seconded by Gifford. Motion to approve passed by voice vote with no negative votes.

SELECTION OF MEETING SCHEDULE Meeting Schedule

4. Establish Monthly Day and Time of COA/ADRC Board meeting

Discussion to keep meeting the first Thursday of the month but change the start time to 4 p.m.

A motion was made by Coulthurst, seconded by Splinter to approve. Motion to approve passed by voice vote, with no negative votes.

APPROVAL OF MINUTES April 7, 2022 Meeting Minutes

Minutes not available for review prior to the meeting. Will add approval to next meeting.

REPORTS

5. Year to Date Budget Reports

- Revenues - March 2022
- Expenses - March 2022

Report given by Foemmel.

6. Review of Vendor Invoice List - March 2022

Report by Piotrowski. Board receives reduced report; excludes volunteer reimbursement, mileage, etc. but is open to anyone that would like to view the full report at any time.

7. Resource Center Reports

- Disability Benefit Specialist - January - March 2022
- Long-Term Care Enrollment Report - March 2022

Report by Assistant Director Miller.

8. Director's Report

- Dozynki Festival Request Update
- ADRC Overview
- All Staff Training

Update given by Director Piotrowski;

Dozynki

- Corporation Counsel stated current policy is sufficient to have vendors onsite with Polish Heritage Society being recommended the responsible party.

ADRC Overview

- New flooring installation for the Senior Center will be mid-June. The vendor stated sound clouds would not be sufficient in the dining room. Suggested drop ceiling which would cost approx \$13,800. Will have to use ARPA funding for the balance and still need the cost of lighting.
- Spoke with IT and they feel they can assist in AV equipment improvements and additions cost of \$166,000 down to approx \$76,000.

Staff Training

- LGBTQ staff training completed. Piotrowski addressed concerns raised by others.

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings

- Special meeting attendance reports

Aging Advocay Day is Wednesday, May 11th. An online training is available.

Ordens, Brush and Jones Ferk are interested in attending.

A motion was made by Splinter, seconded by Brush to approve attendance. Motion to approve passed by voice vote, with no negative votes.

CORRESPONDENCE

NEXT MEETING DATE Thursday, June 2, 2022 at 4 p.m. in the Multi-Purpose Room or via Remote Connection.

ADJOURNMENT

A motion was made by Olson, seconded by Ordens to adjourn. Motion carried, all in favor. Meeting adjourned at 5:10 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.