



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, May 18, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 809 887 057, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:00 p.m. by Director Marcia McDonald.

Members attending in-person: G. Hakala, D. Jankowski, V. Miresse, S. Przybylski, L. Weaver

Members attend on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

ELECTIONS

1. PCHCC Committee Chair

Director M. McDonald called for nominations for Chair. L. Weaver nominated V. Miresse as Chair. Chair McDonald called a second and third time for nominations for chair. No additional nominations were received. V. Miresse was nominated chair by unanimous vote.

2. PCHCC Committee Vice Chair

Chair V. Miresse called for nominations for Vice-Chair. V. Miresse nominated D. Jankowski as Vice-Chair. V. Miresse called a second and third time for nominations for Vice-Chair. No additional nominations were received. A motion was made by V. Miresse, seconded by L. Weaver to nominate D. Jankowski as Vice-Chair. Motion was passed by unanimous consent.

APPROVAL OF MINUTES

3. March 16, 2022

A motion was made by D. Jankowski, seconded by S. Przybylski to approve the minutes from March 16, 2022. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

PRESENTATION

4. Presentation- Our Health, Our Care, Our Future

M. McDonald, Director of PCHCC, J. Jossie, Director of Finance, C. Schultz, Director of Procurement and L. Lingford, Asst. Administrator of PCHCC presented a brief, high-level overview of the last 20 years of the history of the Portage County Health Care Center. A recap of various studies, referendums, operating costs, financing and next steps to move the project forward were presented. A copy of the presentation is included with these minutes.

DISCUSSION/POSSIBLE ACTION**5. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

6. Discussion/Possible Action: Regarding Application for Nursing Home and LTC Facility Infection Prevention & Infrastructure Matching Grant

L. Lingford provided information on a matching fund grant. The Centers for Disease Control granted funds to the Department of Health Services. Long-term care facilities can apply for the matching grant funds during the COVID-19 pandemic to assist with infection prevention and physical infrastructure needs. A motion was made by D. Jankowski, seconded by L. Weaver to approve the application for a \$17,520 matching grant to pay for personal protective equipment and telemedicine equipment. The motion carried on a voice vote with no negative votes.

7. Discussion/Possible Action: Regarding Approving the Addition of the New Health Care Center Construction Project to the 2022-2027 Capital Improvement Plan.

A motion was made by L. Weaver, seconded by S. Przybylski to approve the Resolution to add the new Health Care Center Construction project to the 2022-2027 Capital Improvement Plan. The motion carried on a voice vote with no negative votes.

REPORTS**8. Chairperson**

None.

9. Administrator

M. McDonald provided an overview of what types of information she provides each month in her report to the Committee. She provides a high-level view of what is happening operationally in the HCC. M. McDonald said that the census has remained low due to staffing vacancies. We have not utilized outside temporary services like many other facilities have needed to use. The dietary food service has transitioned to HCSG. M. McDonald will provide an update on that transition next month. Our Activity Department received an award from the State Infection Prevention Group for activities and socialization during the COVID-19 pandemic.

10. Business Manager

- Vendor Invoice List
 - General Parts- dishwasher repair
 - Nassco Inc- dishwasher repair
 - Wood Street Rental Center- generator
- Financial Report

L. Lingford provided an overview of what types of information she provides each month in her report to the Committee. The vendor invoice list is provided each month. The non-typical expenses are highlighted on the agenda each month. L. Lingford presented some financial highlights. The year-to-date census is 27.1 compared to 2021 at 33.0. The cost per day is approximately \$600. L. Lingford shared the various payer source reimbursement rates and how that leads to a budget deficit.

11. County Executive

Executive J. Pavelski said thank you to the HCC Committee. He said that the HCC Committee has a huge responsibility going forward. There will be a lot of future decisions to be made by the Committee. We will have to look at the building, operations, the whole aspects of the HCC to build the best building for the future.

NEXT MEETING DATE

12. May 31, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2

ADJOURNMENT

Chair V. Miresse adjourned the meeting at 6:47 p.m.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.