



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, March 16, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 941 693 219, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:03 p.m.

Members attending in-person: M. Johnson, M. Neville, D. Raabe, R. Reser.

Members attending on-line: None

Members absent: N. Moua

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. February 16, 2022 Minutes

A motion was made by D. Raabe, seconded by R. Reser to approve the minutes from February 16, 2022. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

Chair M. Johnson was presented with a card to read to the Committee. The card was from the PCHCC team to say thank you to the Committee members for their diligent service to the HCC.

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

3. Discussion/Possible Action: Regarding Available Resources For The April 5, 2022 Election Referendum Outreach

The HCC doesn't have funds budgeted for referendum campaign outreach. Chair M. Johnson shared some ideas of how people could assist with the campaign outreach personally. Chair M. Johnson had copies of the Fast Facts flyer printed. L. Lingford will forward a

copy of the Fast Facts flyer and a jpeg to the Committee members. The jpeg could be added to your Facebook page. The referendum website can be promoted. The Save the Health Care Center group has created yard signs. They are putting an insert in the Portage County Gazette. They will also be holding a public event, date and time to be determined. Sarah Schmidt created t-shirts that are available for purchase. People can take out ads in the local papers. Letters to the editor can be written. Referendum posterboards are in some of the County buildings. The website link will be sent to the people who received the public survey for the design phase, approximately 3,000 people. The website has generated a few questions that were answered. Chair M. Johnson will be doing a 10–15-minute presentation on Monday, March 21st at the City Council meeting. Committee members can put a post on their personal campaign page.

4. Discussion/Possible Action: Regarding Referendum Information Campaign Update, Ryan Hoffman, CPMI

No update was provided.

5. Update: Regarding Request For Proposal (RFP) For Design Services

The request for proposal (RFP) is available for a couple more weeks. The question-and-answer addendum period ends this Thursday. The RFP review committee will be Todd Neuenfeldt, Ray Reser and Lynn Lingford.

6. Discussion/Possible Action: Resolution Authorization To Enter Into A Contract With Healthcare Services Group, INC, For Dietary Services

M. McDonald said the current dietary manager has resigned. It is becoming more difficult to fill open positions in the food service industry. Human Resources has posted the manager position, but no candidates have applied. We are working to create a backup plan to switch from internal staffing to contracted service due to the emergency need to provide resident dietary services. The contract has not been signed and a start date has not been determined. We are working with the vendor on contract verbiage. The dietary team has been notified that this resolution would be on the agenda. We are working with Human Resources to aide in the transition of dietary staff to a contracted service provider. We are working with Finance to address the financial impact of that change. L. Lingford estimated the savings at \$200,000. We are currently utilizing internal team resources to ensure there are no interruptions to resident care. Some CNAs have been working in the kitchen during this interim period. The resolution will be presented to the County Board on April 19th unless it is determined that a special County Board meeting is needed due to the emergency. A motion was made by R. Reser, seconded by D. Raabe, to approve the resolution. The motion carried on a voice vote with no negative votes.

7. Discussion: Capturing A Half Decade Of Work Into A Few Respectful Recommendations To The Future County Board Chair, County Executive, and Health Care Center Committee

The Committee members shared their personal views of their experiences on the HCC board. They thanked the County Executive, County staff and Community for their dedication to the HCC and for getting the referendum on the April 5, 2022, ballot. Chair M. Johnson will create a concise document that tells the story of PCHCC's history and future journey. This will be a tool that can be shared with the HCC Committee members to provide information on the work completed by previous committees. She will add recommendations to the next County Executive for the future HCC Committee members.

REPORTS

8. Chairperson

None.

9. Administrator

None.

10. Business Manager

None.

- Vendor Invoice List
 - Clifton Larson Allen- Referendum Study
 - Dimension IV- Madison- Referendum Study
 - Ron's Refrigeration- Walk-in Cooler Repair
- Financial Report

11. County Executive

None.

NEXT MEETING DATE

12. May 18, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2

ADJOURNMENT

A motion was made by D. Raabe, seconded by R. Reser to adjourn at 5:54 p.m. The motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.