



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, April 18, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 822 095 034, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Dennis Raabe

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Dennis Raabe

Attending Online: Julie Morrow

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

No minutes were presented for approval.

REPORTS

1. Vendor Invoice Lists

There were no vendor invoice lists for review.

2. Treasurer

Treasurer Przybelski reported on a tax deed parcel in Junction City and recent tax deed parcel review.

3. Information Technology

Director Gollnick updated the Committee on Microsoft contract renewal on July 31st.

4. Purchasing

Director Schultz reported the contract renewal for Microsoft is with a state contract vendor.

5. Finance

Director Jossie reported on department staffing, capital projects, finance department budgets for fiscal years 2021 and 2022, debt service related to the Central WI Airport, collection agency report, and a risk controls survey prepared by our insurance.

6. County Executive

County Executive Holman was not present for an update.

CORRESPONDENCE

7. WTW, *Insurance Marketplace Realities 2022 - Spring Update*

Director Jossie shared the article.

DISCUSSION/POSSIBLE ACTION

8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Dave Ladick, seconded by Larry Raikowski, to approve special meeting attendance for J. Dodge attending tax deed visits. Motion to approve special meeting attendance carried by voice vote, with no negative votes.

9. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Dave Ladick, seconded by Dennis Raabe, to approve the write-offs as presented. Motion to approve the write-offs as presented carried by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Resolution Authorizing 2022 Budget Amendments and Transfers

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

11. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(e) and Portage County Resolution No. 123-2020-2022 for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require closed session, regarding the review and possible action/approval of the Amendment to Offer to Purchase signed March 31, 2022, for the sale of former H2O parcel no. 173230836-07 located in the Village of Plover from Portage County (Seller) to Heath Tappe (Buyer).

Reconvene into open session pursuant to Wis. Stat. § 19.85(2) for discussion and possible action on the aforementioned closed session item(s), if necessary.

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to enter into Closed Session.
The motion to enter into Closed Session Passed by the following vote:

4 Yes: Jeanne Dodge, Larry Raikowski, Dave Ladick, Dennis Raabe
0 No: None
0 Abstain: None

Julie Morrow was disconnected from the meeting at this time.

A motion was made by Larry Raikowski, seconded by Dave Ladick, to return to Open Session.
The motion to enter into Open Session Passed by the following vote:

4 Yes: Jeanne Dodge, Larry Raikowski, Dave Ladick, Dennis Raabe

0 No: None

0 Abstain: None

A motion was made by Larry Raikowski, seconded by Dave Ladick, to approve the amendment of the offer to purchase as presented by staff. Motion to approve the amendment of the offer to purchase as presented by staff carried by voice vote, with no negative votes.

NEXT MEETING DATE

12. *To be determined after County Board committee appointments.*

ADJOURNMENT

The meeting was adjourned by call of the Chair.
Meeting adjourned at 04:10 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.