



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, April 4, 2022

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 946 976 510, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 04:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Dennis Raabe

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Dennis Raabe

Attending Online: None

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. March 21, 2022 Meeting Minutes

A motion was made by Larry Raikowski, seconded by Julie Morrow, to approve the meeting minutes with the correction to the meeting minutes by adding Dennis Raabe as the 2nd for the minutes approval. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski updated the Committee on recent legislation regarding tax deeds, tax deed sales, and Wisconsin Help for Homeowners program.

4. Information Technology

Director Gollnick had no updates to report to the Committee.

5. Purchasing

Director Schultz reported on the Tegra contract and project, and tax deed property sales.

6. Finance

Director Jossie updated the Committee on sales tax collections, vehicle registration fee collections, department staffing, and recent grant awards. Director Jossie also commented on the recent tax deed legislation as well.

7. County Executive

County Executive Holman updated the Committee on budget priority setting discussions and work towards program evaluations to help with budget planning.

CORRESPONDENCE**DISCUSSION/POSSIBLE ACTION****8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion regarding Portage County Business Park - Transition Planning and Next Steps

Attorney Ray and Director Reed discussed the next steps regarding the Portage County Business Park now that all parcels have been sold. Discussion included setting up an owner's association for the park owners, engaging legal services to assist with establishing an owner's association, and how communications with park owners may be coordinated in the future to work through this process. More information to come at a future agenda. The Committee supported moving towards the owner's association model.

10. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Aging & Disability Resource Center - WI Department of Health Services Dementia Care Specialist (DCS) Reallocation Funding grant application in the amount of \$12,500
- Aging & Disability Resource Center - Greater WI Agency on Aging Resources (GWAAR) ARPA IIIB Supportive Services grant award in the amount of \$42,089
- Aging & Disability Resource Center - Greater WI Agency on Aging Resources (GWAAR) ARPA IIIC-1 Congregate Meal Program grant award in the amount of \$26,232
- Aging & Disability Resource Center - Greater WI Agency on Aging Resources (GWAAR) ARPA IIIC-2 Home Delivered Meals grant award in the amount of \$39,659
- Aging & Disability Resource Center - Greater WI Agency on Aging Resources (GWAAR) ARPA IIID Preventative Health grant award in the amount of \$4,335
- Aging & Disability Resource Center - Greater WI Agency on Aging Resources (GWAAR) ARPA IIIE Family Caregiver Support grant award in the amount of \$12,964

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the grants as recommended. Motion to approve the grants as recommended carried by voice vote, with no negative votes.

11. Discussion and Possible Action regarding State & Local Fiscal Recovery Program Project Recommendations

- Health & Human Services - Family Outreach & Support Services (FOSS) Expansion Project
- Health & Human Services - Well Owner Assistance and Economic Recovery (WATER) Project
- Health & Human Services - Portage County LIFE Report Data Platform Project

A motion was made by Julie Morrow, seconded by Dennis Raabe, to approve the projects. Motion to approve the projects carried by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Resolution Authorizing State & Local Fiscal Recovery Funds Program Projects

A motion was made by Larry Raikowski, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Authorizing Out of Sequence Request for Reclassification Per

Human Resources Policy 3.11.4.6 Seasonal Parks and Highway Positions Requiring Use of Contingency Funds and Possible Out of Sequence New Position Request for Seasonal Highway General Laborer Positions Per Human Resources Policy 3.11.5.1 and 3.11.5.3

A motion was made by Dave Ladick, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution Authorizing 2022 Budget Amendments and Transfers

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

NEXT MEETING DATE

15. *To be determined after County Board committee appointments.*

The Committee will meet on April 18th.

ADJOURNMENT

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:56 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.