



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, April 7, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 305 056 458, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 03:30 PM

Members Present: Vinnie Miresse, Meleesa Johnson, Larry Raikowski, Matt Jacowski, Gerry Zastrow

Members Excused:

Members Absent:

Staff Attending: L. Belanger Tess, S.Wenzler

Others Attending: B. Lang, R. Rose, J. Jossie, A. Haga

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

A motion was made by M. Johnson, seconded by G. Zastrow, to approve the March 3, 2022 Human Resources Committee Meeting Minutes. Motion to approve carried by voice vote, with no negative votes.

1. March 3, 2022

CORRESPONDENCE

2.
 - ERC Frontline Supervisor - February and March 2022
 - EAP Connection - March 2022
 - Wellbeing Newsletter - March and April 2022

REPORTS

3.
 - Vendor Invoice List - February and March 2022
 - Consumer Price Index - January and February 2022
 - Recruitment Update - April 1, 2022

- Director's Report - Health Care Center Contract for Dietary Services resulting in a Reduction In Force

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Discussion and Possible Action: Out of Sequence Request for Reclassification per Human Resources Policy 3.11.4.6 for Seasonal Parks and Highway Positions Requiring Use of Contingency Funds and Possible Out of Sequence New Position Request for Seasonal Highway General Laborer Positions per Human Resources Policy 3.11.5.1 and 3.11.5.3

A motion was made by M. Johnson, seconded by M. Jacowski, to approve the out of sequence request for reclassification for Seasonal Parks and Highway positions, requiring use of contingency funds, and possible out of sequence new position request for seasonal highway general laborer positions. Motion to approve carried by voice vote, with no negative votes.

CLOSED SESSION

A motion was made by M. Jacowski, seconded by V. Miresse, to enter into Closed Session pursuant to 19.85 (1) (g) for the purpose of Discussion of Labor Negotiations.

The motion was approved by the following vote:

5 Yes: L. Raikowski, V. Miresse, M. Jacowski, M. Johnson, G. Zastrow

0 No: None

6. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

NEXT MEETING DATE

Next meeting: May 5, 2022 at 5:00pm

ADJOURNMENT

A motion was made by V. Miresse, seconded by M. Johnson, to adjourn. Motion carried by voice vote.

Meeting adjourned at 04:10 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.