



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

SPACE AND PROPERTIES COMMITTEE

Tuesday, May 3, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 754 308 800, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

ELECTION OF CHAIR:

1. The Nominations are now open for the 2022-2024 Chairperson of Space and Properties.
2. Following the election of the Chair, the meeting is now procured by the Chair.

ELECTION OF VICE CHAIR:

3. The Nominations are now open for the 2022-2024 Vice Chairperson of Space and Properties.

SELECTION OF MEETING SCHEDULE

4. Establish Monthly Day and Time of Space and Properties Committee meeting

SELECTION OF OTHER COMMITTEE MEMBERS:

5. Selection of Space and Properties Committee Members to other Committee Structures:
 - Courthouse Security and Facilities (Chair or Designee)

APPROVAL OF MINUTES

6. April 5, 2022 Meeting Minutes

REPORTS

7. Vendor Invoice List dated 3-31-22
8. Director's Report

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports
10. Discussion/Possible Action: Memorial Bench donation inquiry from family of Acalia Kleven (former Corporation Counsel office attorney who passed away in August 2021). Details and location (Courthouse, Health and Human Services, somewhere else) to be determined.
11. Discussion/Possible Action Re: Update on Tax Deed Sale and Disposition of Two County Owned Parcels 141240602-07.10 and 141240602-07.01
12. Discussion/Possible Action: Hold special meeting to bring the new Supervisors up to speed. What Properties does the county own, use, and are covered by Space and Properties Committee. Cover the current condition reports on the buildings. Discuss the past history of studies that have been completed.

CORRESPONDENCE No correspondence has been received.

NEXT MEETING DATE Tuesday May 10, 2022 at 4:00 p.m. in Annex conference room 1 and 2.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.