



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, March 3, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 937 557 287, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 03:30 PM

Members Present:

Attending In-Person: Vinnie Miresse, Meleesa Johnson, Larry Raikowski, Matt Jacowski, Gerry Zastrow

Staff Attending: L. Belanger Tess, S.Wenzler

Others Attending: K. Vagueiro, R. Rose, N. Check, S. Potocki, J. Jossie, L. Roth, T. Reed, M. Dalkart, M. Lukas, C. Holman

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. February 10, 2022

A motion was made by V. Miresse, seconded by G. Zastrow, to approve the minutes of the February 10, 2022 Human Resources Committee Meeting. Motion to approve carried by voice vote, with no negative votes.

REPORTS

CORRESPONDENCE

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - none
Approval of attendance of special meetings - none
Special meeting attendance reports - none

3. Discussion and Possible Action re: Approval of New Position Requests using Coronavirus State and Local Fiscal Recovery Funds

- Family Court Commissioner Administrative Associate II - 20 hours to 30 hours per week
- Deputy Sheriff
- Special Needs Unit Program Assistant - 22 hours to 30 hours per week

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the Family Court Commissioner Administrative Assistant position FTE to increase from 20 hours a week to 30 hours a week using Coronavirus State and Local Fiscal Recovery Funds (SLFRF) until December 31, 2024, unless other funding is approved to continue these additional hours beyond that time. Motion to approve carried by voice vote, with no negative votes.

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve the addition of a new Deputy Sheriff position using partial SLFRF funding and Highway Department funding until December 31, 2024, unless other funding is approved to continue the position beyond that time. Motion to approve carried by voice vote, with no negative votes.

A motion was made by M. Johnson, seconded by V. Miresse, to approve the Special Needs Unit Program Assistant position FTE to increase from 22 hours a week to 30 hours a week using Coronavirus State and Local Fiscal Recovery Funds (SLFRF) until December 31, 2024, unless other funding is approved to continue these additional hours and position beyond that time. Motion to approve carried by voice vote, with no negative votes.

4. Discussion and Possible Action re: Salary Study Comparables

A motion was made by M. Jacowski, seconded by M. Johnson, to use private sector comparables where applicable in the salary study update.

M. Johnson left the meeting at 4:15 prior to a vote being held.

Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE Thursday, March 10, 2022 at 5:00 p.m.

No Meeting needed for March 10, 2022

Next Meeting: Thursday, April 14, 2022 at 5:00pm

ADJOURNMENT

A motion was made by M. Jacowski, seconded by V. Miresse, to adjourn. Motion carried by voice vote.

Meeting adjourned at 04:20 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.