



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, March 1, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 244 937 571, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 3:30

Members Present: Jeanne Dodge, Dennis Raabe, Dave Medin, Mike Splinter, Don Jankowski, Mike Wiza

Attending In-Person: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski

Attending Online: Dennis Raabe

Staff Attending: Chris Holman, Chris Schultz attended in person. Jennifer Jossie, David Hickethier attended remotely.

Others Attending: Al Haga partial attendance.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES February 1, 2022 Meeting Minutes

1. February 1, 2022 Meeting Minutes

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to Approve meeting minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. February 15, 2022 Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to Approve meeting minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice List Dated 2-01-2022

4. Director's Report

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings

- Special meeting attendance reports

6. Discussion/Possible Action: Regarding Resolution to Authorize Agreement for an Owner's Representative to develop a long-term Master Facilities Plan for the construction of new government facilities.

A motion was made by Dave Medin, seconded by Mike Splinter, to Approve Resolution as amended. Motion to Approve carried by voice vote, with no negative votes. A motion was made by Dave Medin, seconded by Jeanne Dodge, to Amend the Title of Resolution to match the agenda item, authorizing an agreement with Tegra Group Inc. for an Owner's Representative to develop a long-term master facilities plan for the construction of new government facilities. Motion to Amend carried by voice vote, with no negative votes.

7. Discussion/Possible Action: Capital Improvement Projects update of current and review of potential future Facilities Management Capital Improvement Projects.

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.
Meeting adjourned at 4:47 p.m.

CORRESPONDENCE No Correspondence has been received at this time.

NEXT MEETING DATE April 5, 2022 at 3:30 in Conference Room 1 and 2.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.