



HOUSING AUTHORITY OF THE COUNTY OF PORTAGE

1100 Centerpoint Dr., Suite 201B Stevens Point WI 54481

Housing Authority Office: 715-346-1392

“This institution is an equal opportunity provider and employer.”

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF COMMISSIONERS 3-9-22

1. The meeting was **called to order** at 3:30 p.m. by Carter at the Housing Authority Office, 1100 Centerpoint Dr., Suite 201B, Stevens Point, Wisconsin 54481.

2. A **roll call** was taken as follows:

Members Present: Christian Budzinski _X_ Yes ___ Absent
Holly Carter _X_ Yes ___ Absent
Ntxhais Chai Moua ___ Yes _X_ Absent
Chris Doubek _X_ Yes ___ Absent
Sharon Mras _X_ Yes ___ Absent

Also Present: Stacy Cieslewicz, Executive Director _X_ Yes ___ Absent

3. Carter called for **corrections to the minutes** of 2-9-22. Corrections made? No
Motion by Budzinski, second by Mras to **approve the minutes** as presented.
A roll call vote revealed _4_ ayes, _0_ nays, absent Moua. Motion carried. Yes

4. **Correspondence** – None

5. **Director's Update:**

Occupancy Report

Project I - _2_ -1 Bedroom & _1_ -2 Bedrooms Vacancies at Tomorrow River Villa in Amherst
0 -1 Bedroom & _0_ -2 Bedrooms Vacancies at Rustic Manor in Rosholt

Project II - _2_ -1 Bedroom Vacancies at Hillside Manor in Amherst
2 -1 Bedroom Vacancies at Sunset Manor in Almond
3 -1 Bedroom Vacancies at Milladore Manor in Milladore

Project III - _0_ -2 Bedrooms & _3_ -3 Bedrooms Vacancies at Parkview in Amherst
1 -2 Bedrooms & _2_ -3 Bedrooms Vacancies at Northview in Junction City
2 -2 Bedrooms & _1_ -3 Bedrooms Vacancies at Eastview in Rosholt

Section 8 County Vouchers

We have 197 households on lease for March, 2022.

A review was made of the **Account Balances** as of 2-28-22 and the **Income & Expense Report**
for the end of: Cieslewicz indicated - Not available – 2021 Year End Just Completed. Comment made? No

Properties –Cieslewicz indicated that finishing touches are being completed on vacant apartments. Tomorrow River Villa has a lake on the backside of building over the sidewalk. Staff has roped off the sidewalk to the back sidewalk.

6. Review of Housing Authority Disbursements:

Cieslewicz indicated that Disbursements Summary for January and February for 2022 are not available as the audit was just finalized and accountant just finished year-end adjustments for 2021. No Motion Needed.

Public Notice: Public in attendance? No

7. Discussion/Possible Action - Lawn Care Contract – Price Adjustments

Third Year Contract for Lawn Care Contract is up for negotiation on pricing. Board reviewed contract's price adjustments.

Motion by Budzinski, second by Doubek to approve Third Year Lawn Care Contract Price Adjustments

A roll call vote revealed _4_ ayes, _0_ nays, absent Moua. Motion carried. Yes

8. Discussion/Possible Action - Opt-Out for Project II and Project III

Board discussed next steps that maybe needed to continue with Opt-Outs for Project II and Project III. No Motion Needed.

Next Meeting Date:

Motion made by Doubek, second by Mras to approve meeting on April 13, 2022 at 4:00 p.m. at the Housing Authority Office at 1100 Centerpoint Dr., Suite 201B, Stevens Point, WI.

A roll call vote revealed _4_ ayes, _0_ nays, absent Moua. Motion carried. Yes

Carter asked for any objection to adjournment

Motion made by Budzinski, second by Mras to **adjourn** the meeting at 3:55 p.m.

A roll call vote revealed _4_ ayes, _0_ nays, absent Moua. Motion carried. Yes

Respectfully Submitted,