



PORTAGE COUNTY

MEETING MINUTES

SOLID WASTE MANAGEMENT BOARD

ANNEX CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, January 26, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 309 974 380, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to haffelea@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Anyone attending in person must wear a mask.

CALL TO ORDER

The Solid Waste Management Board meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Miresse, Fritz, Medin, Zach, Neville, Wiza

Attending Online: Honl, Zastrow

Members Absent: Spierings

Staff Attending: Haffele, Lichtscheidl

Others Attending: Zillich (Waste Management), Haga (County Board Chair), Finamore (Mi-Tech), Ray (County Attorney), Schultz (County Purchasing Director)

APPROVAL OF MINUTES

1. December 2, 2021 Meeting Minutes

A motion was made by Neville, seconded by Wiza, to approve the December meeting minutes. Motion to carried by voice vote, with no negative votes.

CORRESPONDENCE

2. County Clerk, Remote Meeting Attendance & Per Diem

VOUCHERS

3. December 2021 Vouchers

REPORTS

4. Board Chair
Board Members
MRF Operator
Site Coordinator
Director

Chair: None

Board Members: None

MRF Operator: Recyclables were processed through December 31, 2021 and most items have been removed from the MRF that belong to Waste Management. Zillich thanked the Board for his time at the facility and gave a brief update on some of the staff members.

Solid Waste Site Coordinator: With no MRF workers and less recycling coming in it feels slow at the MRF. However, there has only been a slight dip of incoming trash from 2020 to 2021, but still an overall increase from 2019. Lichtscheidl has been working on the annual landfill report and a battery survey for the industry to gain more information on the frequency and impact of improperly handled or disposed of batteries.

Solid Waste Director: Haffele is working with Cap Services to translate a few items to Hmong. The holiday light recycling program will end at the end of January and municipalities have until the end of February to bring them in for recycling. The transition between Johns and Waste Management has been going as smoothly as it can. Johns installed a compactor and generator. Haffele briefly went over the 2021 budget.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports
 - Battery Recycling Webinar

Miresse asked the Board to attend the Wisconsin Integrated Resource Recycling Conference February 23 - 25. A motion was made by Wiza, seconded by Zach, to allow Miresse to attend the conference. Motion to allow Miresse to attend the conference carried by voice vote, with no negative votes.

Battery Webinar Discussion: the board and others present discussed the dangers of rechargeable batteries and what additional education the community can do to help promote proper disposal of them. Items included working with local fire departments or science classes, and increased social media and website presence. The Director has been looking into infrared technology for the MRF and Transfer Facility to help detect hot spots and hopefully prevent a total loss due to fire.

6. Discussion / Possible Action: Saturday Hours

The Director met with the Operator of the Transfer Facility and the Cranberry Creek Landfill to discuss Saturday hours.

Waste Management in our area does not work on Saturdays, which means the landfill will be closing on Saturdays sometime in late Q1 or early Q2. Our vendor is prepared to haul extra loads during the week to make sure trailers are empty and there's room for Saturday's incoming materials. An amendment to the current contract will include a per ton to haul materials up to the Marathon County Landfill in case the volume on a Saturday is more than expected. The contractor has expressed concern over a decrease in tonnage, especially during the winter months on Saturdays. Discussion from board and agreement is that the County should remain status quo on Saturday hours.

7. Discussion Only: Enter into Closed Session Pursuant to WIS. STAT. § 19.85(1)(e): For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require closed session, regarding the repair and updated status of the damaged walls at the county's Material Recovery Facility at 600 Moore Road, Plover, Wisconsin.

Reconvene into open session pursuant to WIS. STAT. § 19.85(2) for discussion on the foregoing closed session item(s), if necessary.

A motion was made by Wiza, seconded by Fritz, to enter into a closed session.
The motion to by the following vote:

8 Yes: Miresse, Honl, Medin, Neville, Zastrow, Zach, Fritz, Wiza

0 No: None

0 Abstain: None

Zastrow and Honl were excused after the voice vote to enter into closed session.

A motion was made by Miresse, seconded by Wiza, to go back into open session.
The motion to by the following vote:

6 Yes: Miresse, Medin, Neville, Zach, Fritz, Wiza
0 No: None
0 Abstain: None

No Discussion.

- 8.** Discussion / Possible Action: MRF Tipping Fees
Discuss MRF tipping fees for incoming commingled recyclables and cardboard.

Johns is not charging the County for clean cardboard and therefore that price has been passed onto customers. The current tipping fee has deterred larger companies from recycling at the MRF this year. The decrease in tonnage is noticeable. The Director expressed a desire to evaluate the tipping fee on an ongoing basis and adjust the fee (up or down), but never to exceed the budgeted amount of \$80/ton based on current market price and cost to process and transport to help bring in more material.

A motion was made by Wiza, seconded by Fritz, to authorize the Director to adjust the tipping fee as she sees fit monthly and report back to the SWMB so they can stay informed. Motion to adjust the tipping fee carried by voice vote, with no negative votes.

- 9.** Discussion / Possible Action: Solid Waste and Recycling Agreements with Municipalities

With a reduction in recyclables coming to the MRF from our previous vendor, it is apparent that not all recyclables are coming in from our contracted municipalities. The Director expressed concern about not making out contracted weight to Johns because of this.
Discussion.

A motion was made by Wiza, seconded by Zach, to draft a letter to all municipalities to address the fact that the County has seen a reduction in materials and that all materials do need to come to the Portage County MRF so we can meet our collection goals. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE Monday, February 28 or Tuesday, March 1 at 5 pm

Tuesday, March 1 at 5 pm

ADJOURNMENT

A motion was made by Wiza, seconded by Neville to adjourn. Motion carried by voice vote.
Meeting adjourned at 06:59 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.