



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, February 16, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 694 483 621 then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:06 p.m.

Members attending in-person: M. Johnson, M. Neville

Members attending on-line: D. Raabe, R. Reser. R.Reser excused at 5:35 p.m.

Members absent: N. Moua

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. January 11, 2022 Minutes

A motion was made by M. Neville, seconded by R. Reser to approve the minutes from January 11, 2022. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

2. Health Care Center Referendum Update 02.08.22

DISCUSSION/POSSIBLE ACTION

3. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

4. Discussion/Possible Action: Regarding April 5, 2022 Election Referendum Outreach

Executive C. Holman provided an update on the referendum outreach. Weekly internal department meetings occur on Friday. Last

week, the content of the microsite was reviewed for accuracy. The microsite is now live on the County Home page under the Spot Light section. There will be content available on the Health Care Center sub-page as well. The website is <http://ourhealthourcareourfuture.com>. There will be information available on the County FaceBook page. There will be a quick fact sheet available with referendum information. Ryan Hoffman, from CPMI, said the content has been created and now we need to disseminate the information. The social media campaign started today with the website. There will be a crescendo effect, meaning more information will be available as we move closer to April 5th. If questions are posted on the website, they will be answered within 48 hours.

5. Discussion/Possible Action: Regarding Referendum Information Campaign Update, Ryan Hoffman, CPMI

See details in agenda item number 4.

6. Discussion/Possible Action: Regarding Request for Proposal (RFP) for Design Services

Executive C. Holman said that if we start the process now for the Request for Proposal (RFP) for design services, the timeline for completion would be May 2022. There is no funding available now for design services. If the referendum doesn't pass, the RFP would not be needed. If the referendum passes, we can move forward with the RFP and funding. A motion was made by M. Neville, seconded by D. Raabe to put the steps in place for the RFP prior to the April 5 referendum. The motion carried on a voice vote with no negative votes.

REPORTS

7. Chairperson

None.

8. Administrator Report

M. McDonald said thank you to everyone involved in the referendum campaign. We continue to hold high standards. Our residents remain COVID-19 free. On March 13th, it will be two years since the start of the pandemic. We continue to maintain our own team members, without the need for temporary staffing. Tomorrow is COVID vaccination booster day for residents and team members. We continue to work through the mandate requirement for reporting and tracking of team and vendors. We continue networking with our referral sources to ensure appropriate placement of residents that meet our program statement. The Activity Department has created "Olympic events" and we are celebrating the winter Olympics with the residents, including "carrying the torch" and the distribution of "medals".

9. Business Manager Report

- Vendor Invoice List
 - Dimension IV-Madison- referendum study
 - The Samuels Group- furniture for activity lounge
 - Weatherproofing Technologies- roof leak repair
- Financial Report

L. Lingford provided an overview of the 2021 financial year. The year-to-date census was 32.8. The budget was based on a census of 50. The cost per day is \$531.75 compared to the budgeted amount of \$454.51. The December financial statement in the packet was preliminary as we continue to make year-end adjustments. The premium census was 6.4, approximately half of the budgeted amount. Premium census are the higher reimbursement providers, such as Medicare. The ending accounts receivable balance is \$556,000, which includes \$200,000 in collections. The 2021 occupancy rate was 68%, based on a 48 bed license. L. Lingford said that the National Guard is being trained to work in long-term care facilities. They receive 8 days of training, six classroom days and two clinical days. Temporary staffing agencies are looking for 8-12 week contracts, with rates of \$95.00 per hour for aides and \$200.00 per hour for registered nurses. Starting in July 2022, CMS will be posting weekend staffing rates and staff turnover rates on the CMS compare website. This will become part of the 5 star rating system.

NEXT MEETING DATE

10. March 16, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2

ADJOURNMENT

The meeting was adjourned at 5:45 p.m. at the discretion of Chair M. Johnson.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.