



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, February 7, 2022

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 503 119 248, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 04:00 PM

Members Present: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow
Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow arrived 4:16
Attending Online: Dennis Raabe, Julie Morrow until 4:16pm

Members Excused:

Members Absent:

Staff Attending:

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. January 17, 2022 Meeting Minutes

A motion was made by Larry Raikowski, seconded by Dave Ladick, to approve meeting minutes. Motion to approve meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski provided an update on tax deeds and tax deed process by year, reported 85% of 2021 taxes were collected excluding the City of Stevens Point, and informed the Committee the Town of Eau Pleine is reissuing their tax bills due to an error by the Town.

4. Information Technology

No report available for this meeting.

5. Purchasing

Director Schultz provided an update on procurements.

6. Finance

Director Jossie provided an update on sales tax collections, vehicle registration fee collections, capital projects, staffing, SLFRF Project & Expenditure Report, and notice of gift card approval for Veterans Services.

7. County Executive

County Executive Holman provided an update on the HCC referendum and work to prepare for an RFP if the referendum passes, an update on the REI groundwater work plan, and discussions with County committees regarding salary plan funding and discussing the funding issues impacting a successful implementation.

CORRESPONDENCE

Director Jossie provided the Committee an email earlier today from the WI Department of Revenue with suggestions and considerations regarding best uses of the US Treasury State and Local Fiscal Recovery Funds.

DISCUSSION/POSSIBLE ACTION

8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion and Update regarding Assembly Bill 889

Treasurer Przybelski provided some background regarding the bill. Discussion by the Committee.

10. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Highway – US Fish and Wildlife Service grant application in the amount of \$75,000

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the grant application. Motion to approve the grant application carried by voice vote, with no negative votes.

11. Discussion and Possible Action to Approve Increased Amount Invoiced by Delta Dental of Wisconsin Incorporated for Revisions to Multi-Purpose Trail Construction and Reroute in the Portage County Business Park

A motion was made by Dave Ladick, seconded by Dennis Raabe, to approve the increased amount. Motion to approve the increased amount carried by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Request for Additional One-Time Funding for Human Resources Salaries Due to Staffing Transition

A motion was made by Julie Morrow, seconded by Larry Raikowski, to approve the one-time funding request. Motion to approve the one-time funding request carried by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Approving and Authorizing Acceptance of Donated Funds from Tom Newton and a 2022 Budget Adjustment for Playground Equipment at Lake Emily

A motion was made by Julie Morrow, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Authorizing a Contract for 2022 Capital Project # 610-22-01 Culvert Mapping and Elevation Modeling (Portage County Ordinance 3.7.11)

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to approve the contract. Motion to approve the contract carried by voice vote, with no negative votes.

15. Discussion and Possible Action regarding Resolution Authorizing State and Local Fiscal Recovery Funding for Mid-State Technical College Advanced Manufacturing, Engineering Technology and Apprenticeship (AMETA) Center

Item #16 was moved before Item #15 by Chair Dodge.

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

- 16.** Discussion and Possible Action regarding Resolution Establishing the Process and Procedures for Portage County's Use of State and Local Fiscal Recovery Funds (SLFRF) it received as a Direct Allocation from the United States Government via the American Rescue Plan Act of 2021

Item #16 was moved before Item #15 by Chair Dodge.

A motion was made by Dennis Raabe, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

NEXT MEETING DATE

- 17.** February 21, 2022

ADJOURNMENT

A motion was made by Larry Raikowski, seconded by Dave Ladick, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:59 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.