



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, January 13, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 888 119 19, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Larry Raikowski, Matt Jacowski, Gerry Zastrow

Attending Online: Vinnie Miresse

Members Excused: Meleesa Johnson

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending In-Person: S. Potocki, C. Holman, J. Jossie, L. Roth, K. Vagueiro

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. December 9, 2021

A motion was made by G. Zastrow, seconded by L. Raikowski, to approve the minutes of the December 9, 2021 Human Resources Committee Meeting. Motion to approved carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - ERC Frontline Supervisor -December 2021
 - The EAP Connection - January 2022
 - Wellbeing Journey - January 2022

REPORTS

3.
 - Health Plan Financial Performance Analysis-Executive Overview - October 2021
 - Consumer Price Index - November 2021
 - Human Resources Vendor Invoice List - December 2021
 - Recruitment Update - January 6, 2022
 - Quarterly Reports
 - Employees Hired with Wage Above Step 1 and/or Vacation Above 10 Days

- Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance
- Director's Report - CMS and OSHA Mandate Update

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Discussion and Possible Action Resolution re: Authorization of Exception to Portage County Ordinance 3.11.5.2 Procedure-Limited Term Employee (LTE) - Health and Human Services - Contact Tracers for Additional Hours

A motion was made by G. Zastrow, seconded by V. Miresse, to approve the authorization of exception to Portage County Ordinance 3.11.5.2 Procedure-Limited Term Employee (LTE) for Health and Human Services Contact Tracers for additional hours. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Salary Study Update

A motion was made by M. Jacowski, seconded by L. Raikowski, to conduct a salary schedule update with McGrath Consulting. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Elected Officials Compensation Policy

A motion was made by M. Jacowski, seconded by G. Zastrow, to bring salaries of all department heads within the County, the elected officials salaries of the counties of Wood, Marathon, Waupaca, and all other counties that have a County Executive, and request McGrath Consulting to provide a recommendation for the Sheriff and Clerk of Courts salaries for the next term.

A motion was made by V. Miresse, seconded by G. Zastrow, to amend the motion to include elected officials compensation for all counties with a population of 50,000 - 100,000 residents. The motion to amend failed by voice vote, with 2 aye and 2 nay votes.

Motion to approve the original motion carried by voice vote, with no negative votes.

CLOSED SESSION

A motion was made by G. Zastrow, seconded by L. Raikowski, to enter into closed session.

The motion to approve by the following vote:

4 Yes: L. Raikowski, V. Miresse, M. Jacowski, G. Zastrow

0 No: None

Supervisor Miresse exited the meeting due to remote attendance at 6:35pm.

8. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

OPEN SESSION

A motion was made by M. Jacowski, seconded by G. Zastrow, to enter into open session. Motion to approve carried by voice vote, with no negative votes.

9. Reconvene into Open Session

NEXT MEETING DATE - February 11, 2022 at 5:00 p.m.

Next meeting date is Thursday, February 10, 2022 at 5:00pm, not February 11th as indicated on the agenda.

ADJOURNMENT

Meeting adjourned by the call of the Chair at 6:50 pm.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.