



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, December 9, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 671 953 26, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Larry Raikowski, Matt Jacowski

Attending Online: Gerry Zastrow

Members Excused: Vinnie Miresse, Meleesa Johnson

Staff Attending: L. Belanger Tess, Susan Wenzler

Others Attending: L Roth, C. Wisinski, J. Jossie

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 11, 2021

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve the Human Resources Committee Meeting Minutes for November 11, 2021 as presented. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - The Frontline Supervisor - November 2021
 - The EAP Connection - December 2021
 - The Wellbeing Journey - December 2021

REPORTS

3.
 - Human Resources Vendor Invoice List - November 2021
 - Consumer Price Index - October 2021
 - Health Plan Financial Performance Analysis-Executive Overview - August 2021
 - Recruitment Update
 - 2022 Employee Assistance Program (EAP) renewal
 - 2021 Employee Years of Recognition

- Director's Report - CMS and OSHA Vaccine Mandates

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - None

Approval of attendance of special meetings - None

Special meeting attendance reports - None

5. Discussion and Possible Action re: Resolution for Reorganization of Issuance of Passports from Clerk of Courts Office to Register of Deeds Office that Results in a New Position Request and Inter-departmental Transfer of Funds

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve the resolution for Reorganization of Issuance of Passports from Clerk of Courts to Register in Deeds that Results in a New Position Request and Inter-Departmental Transfer of Funds. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Resolution Authorizing a 2021 Budget Adjustment for the Portage County Health Insurance Fund

A motion was made by G. Zastrow, seconded by M. Jacowski, to approve the resolution Authorizing a 2021 Budget Adjustment for the Portage County Health Insurance Fund. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Resolution Expressing Appreciation to Those Employees Who Retired from Portage County, or Who Passed Away While in the Employment of Portage County, in 2021

A motion was made by G. Zastrow, seconded by L. Raikowski, to approve the resolution Expressing Appreciation to those Employees Who Retired from Portage County, or Who Passed Away While in the Employment of Portage County, in 2021 and update the resolution to reflect the December County Board meeting date. Motion to approve carried by voice vote, with no negative votes.

CLOSED SESSION

8. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

A motion was made by M. Jacowski, seconded by L. Raikowski, to enter into closed session.

The motion was approved by the following vote:

Yes: L. Raikowski, M. Jacowski, G. Zastrow

No: None

Abstain: None

G. Zastrow exited the meeting as he was participating remotely.

OPEN SESSION

9. Reconvene into Open Session

Motion by M. Jacowski, second by L. Raikowski to enter into Open Session.

NEXT MEETING DATE - Thursday, January 13, 2022 at 5:00 p.m.

ADJOURNMENT

A motion was made by M. Jacowski, seconded by L. Raikowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 05:59 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.