



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, February 10, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 182 765 702, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Vinnie Miresse, Meleesa Johnson, Larry Raikowski, Matt Jacowski

Attending Online: Gerry Zastrow

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending: C. Wisinski, K. Filen, S. Potocki, M. Lukas, L. Roth, C. Holman, J. Jossie, P. Przybelski, T. Neuenfeldt, B. Jacowski

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. January 13, 2022

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the minutes of the January 13, 2022 Human Resources Committee Meeting. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.

- The Frontline Supervisor - January 2022
- The EAP Connection - February 2022
- The Wellbeing Journey - February 2022
- Request for Additional Funding Memo to County Executive and Finance Committee

REPORTS

3.

- Human Resources Vendor Invoice List - January 2022
- Consumer Price Index - December 2021
- Health Plan Financial Performance Analysis-Executive Overview - November and December 2021
- Employee Assistance Program - Utilization Report - January - December 2021
- Recruitment Update

- Directors Report
 - Salary Study Update

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Discussion and Possible Action re: Elected Officials Compensation for the 2023-2026 Term for Sheriff and Clerk of Courts

A motion was made by M. Jacowski, seconded by L. Raikowski, to set the Elected Officials Compensation for the 2023-2026 Term for Sheriff starting 1/2/2023 at a 8% increase from 2022 wages for an amount of \$111,327.45; starting 1/1/2024 at a 2.25% increase from 2023 wages for an amount of \$113,832.32; starting 1/1/2025 at a 2.25% increase from 2024 wages for an amount of \$116,393.54; and starting 1/1/2026 at a 2.25% increase from 2025 wages for an amount of \$119,012.40. Motion to approve carried by voice vote, with 4 aye votes and 1 nay vote (M. Johnson).

A motion was made by M. Jacowski, seconded by G. Zastrow, to set the Elected Officials Compensation for the 2023-2026 Term for Clerk of Courts starting 1/2/2023 at a 2.25% increase from 2022 wages for an amount of \$91,368.77; starting 1/1/2024 at a 2.25% increase from 2023 wages for an amount of \$93,424.57; starting 1/1/2025 at a 2.25% increase from 2024 wages for an amount of \$95,526.62; and starting 1/1/2026 at a 2.25% increase from 2025 wages for an amount of \$97,675.97. Motion to approve carried by voice vote, with 4 aye votes and 1 nay vote (V. Miresse).

DISCUSSION

6. Discussion re: Portage County's Equal Employment Opportunity (EEO) Utilization Report - 2021

CLOSED SESSION

A motion was made by G. Zastrow, seconded by V. Miresse, to enter into closed session.

The motion was approved by the following vote:

5 Yes: L. Raikowski, V. Miresse, M. Jacowski, M. Johnson, G. Zastrow

0 No: None

Supervisor Zastrow exited the meeting due to remote attendance.

7. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

OPEN SESSION

A motion was made by M. Jacowski, seconded by V. Miresse, to enter into open session. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE Thursday, March 10, 2022 at 5:00 p.m.

ADJOURNMENT

A motion was made by V. Miresse, seconded by L. Raikowski, to adjourn. Motion carried by voice vote.

Meeting adjourned at 06:45 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.