



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, January 17, 2022

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 762 145 699, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 04:00 PM

Members Present: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dennis Raabe, Julie Morrow (arrived 4:05pm)

Attending Online: Dave Ladick

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. January 3, 2022 Meeting Minutes

A motion was made by Dennis Raabe, seconded by Larry Raikowski, to approve the minutes. Motion to approve the minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski was not available for a report.

4. Information Technology

There was no report.

5. Purchasing

Julie Morrow entered the meeting.

Director Schultz provided an update on current procurements.

6. Finance

Director Jossie provided an update on 2021 sales tax collections, 2021 vehicle registration fee collections, department staffing, 2021 4th quarter collection agency collections, 2021 department year to date budget reports, notice of recent gift card approvals, and dividend received from Wisconsin County Mutual.

7. County Executive

County Executive Holman updated the Committee on the salary study conversation at the Human Resources Committee and the financial questions of how to fund the implementation of such a study.

CORRESPONDENCE

There was no correspondence.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion and Possible Action regarding Authorizing and Approving a Referendum to Exceed State Imposed Property Tax Levy Limits by \$4,115,000 Dollars for Operating the Portage County Health Care Center (A.K.A; Portage County Home)

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Further discussion by the Committee to amend the resolution at the County Board meeting to reflect an annual amount of \$4.5 million per year rather than \$4.115 million per year. Motion to approve passed by voice vote, with no negative votes.

10. Discussion and Notice regarding Voiding Tax Certificates after 11 Years

J. Jossie informed the Committee this is formal notice from Treasurer Przybelski of the voiding of tax certificates after 11 years as allowed by statute and was for their information, not action.

11. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Julie Morrow, seconded by Dennis Raabe, to approve the write-off amounts as presented. Motion to approve the write-off amounts as presented carried by voice vote, with no negative votes.

12. Discussion and Update regarding US Treasury Final Rule concerning Coronavirus State and Local Fiscal Recovery Funds

Director Jossie provided an update and summary of the final rule by US Treasury concerning the Coronavirus State and Local Fiscal Recovery Funds Program as announced on January 6, 2022. County Executive Holman also provided an update, along with discussion and input sought, on the process moving forward to allocate funding to projects and seek approvals. The Finance Committee discussed being the oversight committee for the program with input from governing committee and County Board approval. Additional information and an outlined process will be discussed at a future Finance Committee meeting.

13. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(e) and § 19.85(1)(g): For the purposes of updating the committee on the negotiation status of a workers' compensation claim where the investing of public funds, competitive and/or bargaining reasons require closed session, and for the purpose of conferring with the county's outside legal

counsel who has rendered oral or written advice concerning strategy to be adopted by the committee with respect to workers compensation litigation in which the county is presently involved, regarding: the pending workers compensation claim of former Portage County employee, Barry Gardner.

Reconvene into open session pursuant to Wis. Stat. § 19.85(2) for discussion and possible action on the aforementioned closed session item(s), if necessary.

Dave Ladick exited the meeting.

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to enter into closed session.

The motion to enter into closed session Passed by the following vote:

4 Yes: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Julie Morrow

0 No: None

0 Abstain: None

A motion was made by Dennis Raabe, seconded by Julie Morrow, to reconvene in open session. Motion to reconvene in open session carried by voice vote, with no negative votes.

No further action was taken.

NEXT MEETING DATE

14. February 7, 2022

ADJOURNMENT

The meeting was adjourned by call of the Chair.

Meeting adjourned at 05:17 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.