



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, January 4, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 500 055 151#

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 3:30

Members Present: Jeanne Dodge, Dennis Raabe, Dave Medin, Mike Splinter attending In-Person:

Attending Online: Don Jankowski

Members Excused:

Members Absent:

Staff Attending in person: Chris Holman, Kayla Filen, Ryan Kernosky

Others Attending online: Mark Ludgatis, David Hickethier, Eric Olson

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 3, 2021 Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Dennis Raabe, to approve meeting minutes as presented. Motion to carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists Dated 11-01-21 and 12-01-21
3. Director's Report

Facilities still has several vacancies, one Maintenance technician, one Custodial position and seasonal Custodians. We are continuing to interview.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

5. Discussion/Possible Action Re: Parking Ordinance Amendment

A motion was made by Don Jankowski, seconded by Dennis Raabe, to Approve Parking Ordinance Amendment as presented by County Clerk Filen. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion Only: Phase 1 Assessment of the County-City Building

Mark Ludgatis of BWBR explained the assessment of the City-County Building was divided into 3 phases: Phase 1: Conditions Assessment with the conclusion that the 1957 structure is solid, the windows need replacing as well as all mechanical, electrical, plumbing and telecommunications systems will need to be replaced. Phase 2: Test Fit Analysis conclusion was that the vertical space of the building is more suited for offices with typical 8 foot ceiling heights and is not well suited for Courtrooms. There is only half of the space needed for the New court system in the available usable space. At that time they did not proceed to Phase 3 as it was determined the building could not be used for the Courts. The committee requested staff to meet with the City to better understand their perspectives as it relates to the building and after that to have staff and BWBR continue with Phase 3 to determine an estimate to bring the building up to current code revisions for usable office space.

7. Discussion Only: County Executive update on the Health Care Center

County Executive Holman reviewed the current process that CLA is using to determine a viable financial model that includes projected losses for the Health Care facility over the next 5 years (2023-2027). The final number generated by CLA's formula and the costs associated with the new facility will be what informs the amount the public will be asked to exceed the levy limit in the referendum questions that will be on the April 2022 ballot if the County Board approves placing it on the ballot. Other entities have spread these losses over their assisted living facilities, and rehabilitation services offsetting the long term care facilities impact. Another huge study CLA has done concluded that everyone has found all of the efficiencies they can find.

CORRESPONDENCE No correspondence has been received.

NEXT MEETING DATE February 1, 2022 at 3:30 p.m. in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Medin, seconded by Raabe to adjourn. Motion carried by voice vote.
Meeting adjourned at 4:38.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.