



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, January 6, 2022

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 282 910 946, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to filenk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Executive/Operations meeting was called to order at 4:30 p.m.

Members present in person: Dodge, Haga, Potocki, Raikowski

Member present remotely: Miresse

Others present in person: Sheriff Lukas, County Clerk Filen

Others present remotely: Corporation Counsel Ray, Deputy Corporation Counsel Hickethier, Finance Director Jossie

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

1. Approval of the November 4, 2021 Minutes

A motion made by Supervisor Dodge, seconded by Supervisor Raikowski to approve the minutes. Motion carried by voice vote, with no negative votes.

2. Approval of Minutes from Final Redistricting Committee meeting from November 1, 2021

A motion was made by Supervisor Potocki, seconded by Supervisor Miresse to approve the minutes. Motion carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENT AND REAPPOINTMENT

3. Appoint Amanda Freberg to the Public Library Board for a 3-year term expiring January 31, 2025, to replace Anne Pawlak

A motion was made by Supervisor Dodge, seconded by Supervisor Potocki to approve the appointment. Motion carried by voice vote, with no negative votes.

4. Reappoint Holly Petrillo to the Public Library Board for a 3-year term expiring January 31, 2025

A motion was made by Supervisor Miresse, seconded by Supervisory Raikowski to approve the reappointment. Motion carried by voice vote, with no negative votes.

CONFIRMATION OF EXECUTIVE/OPERATIONS COMMITTEE APPOINTMENTS

5. Appoint JR Wayne to the Transportation Coordinating Committee to serve out the remainder of a 3-year term expiring April 15, 2024, to replace Mackenzie Kinney

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki to approve the appointment. Motion carried by voice vote, with no negative votes.

Supervisor Dodge noted that JR's last name was spelled incorrectly on the agenda. The correct spelling is Wynne and will be reflected on the County Board agenda item.

6. Appoint Sandy Kratzke to the Land Records Modernization Committee for the remainder of a 5-year term expiring April 17, 2023, to replace Sharon Patoka

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski to approve the appointment. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None

8. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Raikowski, seconded by Supervisor Dodge to approve the special meeting attendance sheets. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

9. Discussion Only Re: Countywide Security Training, Meeting Security & Location(s), and Risk Management

Discussion included security measures that are being discussed by staff that may be implemented for meetings in the future. There was also discussion on standardizing the days, times, and location for committee meetings for the safety of committee members, staff, and attending members of the public. Discussions will be ongoing.

10. Discussion Only Re: Rules of Decorum for Public Comment

Discussion included expectations of committee/board members during public meetings, as well as expectations of members of the public. Many of the rules of decorum are unwritten processes that are already in place. Incorporating the processes into the Code of Ordinances in the future may help provide clarity to attendees of what is expected of them and how meetings are run.

11. Discussion Only Re: Resolution Format Revisions

Discussion included the reason for the proposed revisions including providing transparency and information regarding action taken by the County Board.

12. Discussion Only Re: Update on Special Meeting Attendance Process and Meeting Attendance Data Collection (Follow-up for October 7, 2021 meeting discussion)

The County Clerk updated the Committee on the data collection from other counties regarding their processes for special meeting attendance and an attendance policy. The Committee will review the information provided and the item will be placed on the next agenda for further discussion.

NEXT MEETING DATE February 3, 2022 @ 4:30 p.m., Annex Conference Rooms 1 & 2

ADJOURNMENT

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki to adjourn. Motion carried by voice vote, with no negative vote. The meeting was adjourned at 5:51 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.