



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Wednesday, November 3, 2021

3:30 PM

Annex Conference Room 5 is on the
3rd floor of the Annex building

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 615 626 961, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 3:38 after resolving technical issues.

Members Present: Jeanne Dodge, Dennis Raabe, Dave Medin, Mike Splinter, Don Jankowski

Attending In-Person: all

Attending Online:

Members Excused:

Members Absent:

Staff Attending: Chris Holman, Chris Schultz, Kayla Filen

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. September 7, 2021 Meeting Minutes

A motion was made by Mike Splinter, seconded by Dennis Raabe, to Approve September 7, 2021 meeting minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. September 15, 2021 Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Dennis Raabe, to Approve September 15, 2021 minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice Lists Dated 9-01-2021 and 10-01-2021
4. Director's Report

No Director's report was given as Director Neuenfeldt was out. Chairman Jankowski provided an update on the necessary repairs of the North wall of the Material Recovery Facility that has been used as a push wall for the loader. The North wall precast panels are structurally sound but will require repairs to the exposed rebar and will require either a shotcrete or an epoxy method of repair.

DISCUSSION/POSSIBLE ACTION**5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Jeanne Dodge, seconded by Dave Medin, to Approve Chairman Jankowski to attend meetings related to the calendar of upcoming events . Motion to Approve carried by voice vote, with no negative votes.

6. Discussion Only: Health Care Center Update**7. Discussion Only: Owner's Representative RFP update****8. Discussion/Possible Action Re: Update on Tax Deed Parcels and Setting Minimum Bid for Unsold Parcels**

A motion was made by Dennis Raabe, seconded by Jeanne Dodge, to approve half the value of the previous minimum bids and \$1000 minimum bid for County Rd W property. Motion to Approve carried by voice vote, with no negative votes.

Parcel 02222103009-18 8964 Boelter Avenue, Lanark will have a new minimum bid of \$24,900.00. Parcel 02823127 5505 County Rd W, Pine Grove will have a new minimum bid of \$1000.00. Parcel 1415004AA&1415004AB 501 Park Avenue, Junction City will have a new minimum bid of \$43,500.00

CORRESPONDENCE No Correspondence have been received at this time

NEXT MEETING DATE December 7, 2021 at 3:30 p.m. in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Don Jankowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 4:21 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.