



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, December 21, 2021

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 388 305 441, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Highway Committee was called to order at 3:30 PM

Members present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Soik, Member S. Potocki, Member C. Gussel

Staff Attending: Nathan Check, Stacy Zerby, Corey Giese

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 2, 2021 Meeting Minutes

Motion made by Vice Chair D. Ladick, seconded by Member S. Soik to approve minutes. Motion carried by unanimous vote.

REPORTS

2. October Vendor Invoice List

Invoice Listing Reviewed

3. November Vendor Invoice List

Invoice Listing Reviewed

4. Commissioner's Report

- Update on Highway Department Staffing and Operations

Update Only - No Suggested Action

- Report on 2022 Equipment Purchase Under \$10,000 - Loader Forks

Update Only - No Suggested Action

CORRESPONDENCE

5. 2021 Employee Years of Service Recognition

Update Only - No Suggested Action

6. 2022 WCHA Winter Road School Agenda

Update Only - No Suggested Action

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Motion made by Member C. Gussel, seconded by Member S. Potocki to approve any member attending the 2022 WCHA Winter Road School and January 11, 2022 Property Owner Meeting. Motion carried by unanimous vote.

8. Discussion and Possible Action on 2021-2022 Right-of-Way Brushing and Clearing Plan

Motion made by Member S. Soik, seconded by Member C. Gussel to approve the 2021-2022 Right-of-Way Brushing and Clearing Plan with correction to Item # 6 County Road D - to change from CR A (Almond) to Hwy 66 to CR A (Almond) to Hwy 54. Motion carried by unanimous vote.

9. Discussion and Possible Action 2022 WisDOT Traffic Maintenance Agreement – Pavement Marking

Motion made by Chair M. Jacowski, seconded by Vice Chair Ladick to approve 2022 WisDT Traffic Maintenance Agreement - Pavement Marking for \$275,000. Motion carried by unanimous vote.

10. Discussion and Possible action on 2022 WisDOT Traffic Maintenance Agreement - Signing

Motion made by Vice Chair D. Ladick, seconded by Member Soik to approve 2022 WisDT Traffic Maintenance Agreement - Signing for \$10,900. Motion carried by unanimous vote.

11. Discussion and Possible Action on Relocation Order and Plat Approval for CTH Z(Edgewood to CTH A)

Motion made by Member S. Potocki, seconded by Member C. Gussel to approve relocation and plat approval for CTH Z.

Motion made by Member S. Potocki, seconded by Member C. Gussel to rescind motion to approve relocation and plat approval for CTZ Z.

Motion made by Member S. Potocki, seconded by Member S. Soik to postpone item until next meeting. Motion carried by unanimous vote.

12. Discussion and Possible Action on 2022 Equipment Purchase – Mowing Head

Motion made by Vice Chair Ladick, seconded by Member S. Soik to award the 2022 Equipment Purchase - Mowing Head bid to Big Iron Equipment for \$45,500. Motion carried by unanimous vote.

NEXT MEETING DATE

Tuesday, January 4, 2022 - 3:30 p.m.

ADJOURNMENT

Motion made by Member S. Potocki, seconded by Vice Chair D. Ladick to adjourn. Adjourned at 4:21 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.