



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, November 17, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 754 956 804, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:09 p.m.

Members attending in person: M. Johnson, M. Neville, D. Raabe, R. Reser

Members attending on-line: N. Moua

Members excused: none

Members absent: none

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 20, 2021 Minutes

A motion was made by D. Raabe, seconded by R. Reser to approve the minutes from October 20, 2021. Motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

3. Presentation: Dimensions IV Madison Design Group update on progress for site design and referendum outreach.

Please see the PDF version of the PowerPoint presentation.

4. Discussion/Possible Action Re: Approving the final layout and design of the new Health Care Center facility

Tracey Mac Murchy and Jim Gersich from Dimensions IV Madison Design Group presented an update on the progress for site design and referendum outreach. A meeting was held previously to gather the space needs of the Health Care Center. The preliminary concept shows an eight bed Community Based Residential Facility (CBRF) plus a 32 bed Skilled Nursing Facility (SNF). The 32 rooms would include 24 single rooms and 8 larger rooms that could be used for double occupancy. Two of those rooms would be hospice or isolation rooms.

Four preliminary design concepts were presented. A design charrette was held on November 2, 2021. Community and staff were invited to attend the charrette. Visual listening at the charrette allowed attendees to rate their likes and dislikes of various images and provide comments. The like comments said natural spaces are good, need open areas, and need bright areas. The dislike comments said looks unwelcoming, too dark, too busy and too loud. Sustainability options were presented at the charrette. The most popular was to follow LEED Silver without certification but to include other methods such as solar, triple glazed windows, and energy-efficient appliances. There were two surveys, one for the staff and one for the public. The staff survey showed 51% said the building needs significant improvements and 73% felt that single-occupancy rooms are needed. The public survey showed 68% support replacing the facility.

Incorporating the information gathered from the charrette and surveys, design option 1A was developed. This includes a partial basement to be used for mechanical systems and maintenance. The next steps are:

1. Approval of concept 1A
2. Advance the concept plan to schematic level
3. Finalize plans to support cost estimating
4. Finalize referendum question for County Board on 12/21/21
5. PR campaign planning on-going
6. Slogan for public outreach

M. Neville had concerns about the small number of people attending the charrette and used that information to design concept 1A for approval. T. Mac Murchy said that they incorporated the information obtained from the charrette and staff and public surveys in the design concept 1A. R. Reser said there are standard components and features needed for any option. He felt these were incorporated in all of the options presented and that the expertise of the staff who operate in the facility guided the building layout. R. Reser said he felt that much forethought was put into the concept designs before being presented at the charrette. He asked Administrator M. McDonald if she still had safety concerns with adding a basement level. M. McDonald said there will always be concerns with an additional level. However, there are technology-related security features that could be incorporated into the building design to mitigate risk. D. Raabe said we need to rely on the experts to guide us on building design, not the general public. Chair M. Johnson said we rely on the experts for the technical aspects of building design and practical application of the building. Jim Gersich said they are experts in designing facilities. J. Gersich said their intent was never to ask the community to design the building. He said option 1 would have been the design they would have recommended if there was no input from staff or the community. N. Roppe asked if Facilities agreed with design option 1A? T. Neuenfeldt said yes. M. Laszewski said new designs incorporate smaller pod areas and shorter hallways. She asked if design 1A had long corridors. T. Mac Murchy said the intent is to shorten the length of the corridors and utilize one central nursing station.

A motion was made by R. Reser, seconded by D. Raabe to accept design concept 1A with the understanding this is a concept design and not a final design. Motion carried on a voice vote with no negative votes.

5. Discussion/Possible Action Re: Slogan selection for referendum outreach

Discussion was held on the slogan selection for the referendum outreach. Executive C. Holman presented a PowerPoint presentation

with example slogans. He incorporated focus words in the slogan examples. Care, community, quality, our, portage, legacy are focus words. Five or six words is a typical slogan length. There could be a primary slogan and a secondary slogan. The slogan would be used on materials associated with the HCC project. This will provide consistent messaging. Likes and dislikes were discussed. A motion was made by R. Reser, seconded by D. Raabe to submit our preference to staff to be communicated to Dimension IV Madison Design Group. The primary slogan: Our Health, Our Care, Our Future. A secondary message will focus on: A Lasting Legacy For All. Motion carried on a voice vote with no negative votes.

Please see the PDF version of the PowerPoint presentation.

REPORTS

6. Chairperson Report

None.

7. Administrator Report

Administrator M. McDonald said thank you for allowing our HCC team to participate in the charette. M. McDonald said that after 18 months of remaining COVID-19 free, there was a controlled outbreak. Containment protocols are in effect. M. McDonald thanked the Annex staff and Community for their continued support. We review individual cases with our Medical Director. Isolation protocols are in effect. Admissions are currently on hold. The October census is 31.4. The Department of Health Services issued a new memo. This allows for unlimited visitation. We can no longer schedule visitations. We will be recommending precautions, such as donning personal protective equipment and social distancing during visitation. M. McDonald said the main doors will be unlocked and staff will be providing visitor education during the first week of reopening. M. McDonald said that we are preparing for the upcoming holiday seasons. We have a team thank you planned for Monday. Executive C. Holman will be holding a virtual meeting in late November or early December, allowing for team discussion on their topics of interest. M. McDonald said that we have not needed to use temporary staffing. She thanked the team and said we look forward to 2022 and the future of the HCC.

8. Business Manager Report

- Vendor Invoice List
 - 3Sixty Mission Critical- generator
 - Ahern Fire Protection- alarm repair
 - Arctic Air Refrigeration - basement freezer
 - Ron's Refrigeration - repair compressor

- Financial Report

Business Manager L. Lingford said the October census was 31.4 with a current census of 25. We have had several recent discharges and are currently unable to accept new admissions because we are considered in outbreak status due to COVID. L. Lingford clarified that the front doors will be locked from 7:00 p.m. to 8:00 a.m. Visitors will still be allowed. They will need to ring the front doorbell for admission during those hours. L. Lingford said the current cost per day is \$530.00. The County did apply for Phase 4 funding. We are still waiting for the status of our application. L. Lingford said that we have four temporary staffing contracts in place. We are researching the ability to have some team members from our therapy staff work as CNAs. They have training in this area with their educational background. We are working with the Department of Health Services to see if this would be allowable. L. Lingford said there have been changes to our Medicaid reimbursement rate. We are now considered a small facility based on our 48-bed license. There will be additional changes to the Medicaid reimbursement methodology beginning January 1, 2022. The current reimbursement rate has increased to \$248.16 per day.

9. County Executive Report

None.

NEXT MEETING DATE

10. December 15, 2021 at 5:00 P.M. in Annex Conference Room 1 & 2

ADJOURNMENT

Chair M. Johnson adjourned the meeting at 6:36 p.m.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.

PORTAGE COUNTY HEALTH CARE CENTER NEW FACILITY REFERENDUM STUDY

STEVENS POINT, Wisconsin / Health Care Committee Progress Update



November 17, 2021



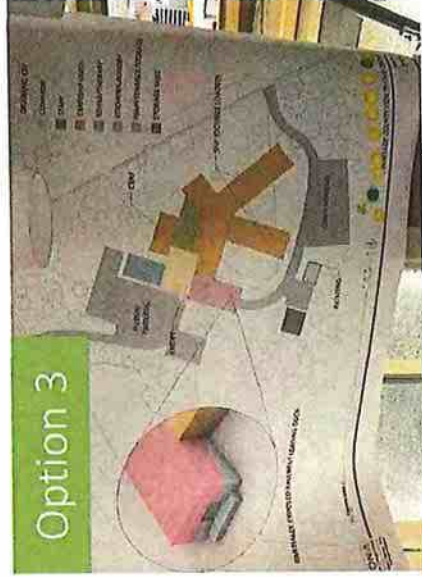
SPACE NEEDS SUMMARY

Portage County Health Care Center
Space Programming
11.17.2021

Room	GSF
CBRF RESIDENT WING	
CBRF Resident Wing Gross SF: (8 Rooms)	3,504
SNF RESIDENT WING	
SNF Resident Wing Gross SF: (32 Rooms)	32,580
COMMON AREA SPACES	
Common Area Spaces Gross SF:	4,579
STAFF SPACES	
Staff Spaces Gross SF:	3,760
KITCHEN/LAUNDRY SPACES	
Kitchen/Laundry Gross SF:	4,792
REHAB GYM / THERAPY	
Rehab Gym / Therapy Gross SF:	3,520
BASEMENT	
Maintenance/Storage Gross SF:	7,449
TOTAL SPACE NEEDS SQUARE FOOTAGE	60,185

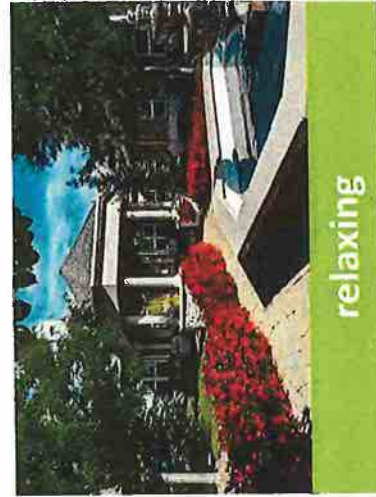
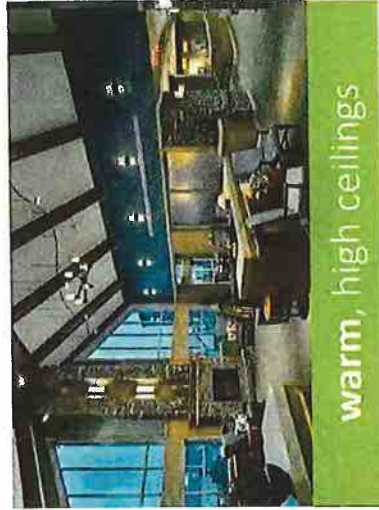


PRELIMINARY CONCEPT PLANS



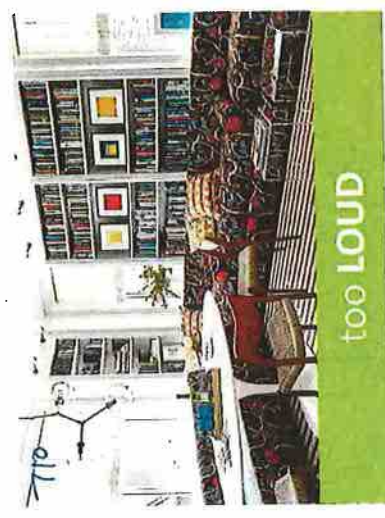
VISUAL LISTENING

Likes



VISUAL LISTENING

Dislikes



SUSTAINABILITY

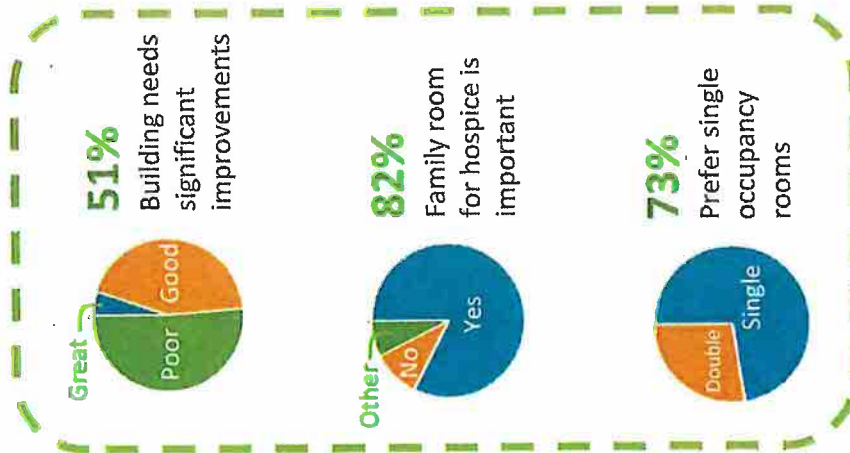
FOLLOW LEED BUT USE OTHER METHODS

LEED Silver without Certification

- Integrate rooftop PV (aka Solar)
- Do better than DOE COMCheck code minimum baseline by >10%
- Provide triple-glazed windows
- Use Energy Star rated appliances and equipment
- Consider capturing roof rainwater for irrigating lawns
- Consider super-insulating attics, exterior walls
- Consider being an Energy Star certified facility



STAFF SURVEY



Best Features:

Activity Room
Dining Room
Lobby/Entry area

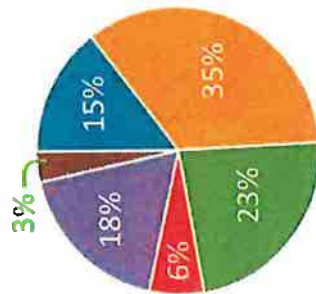
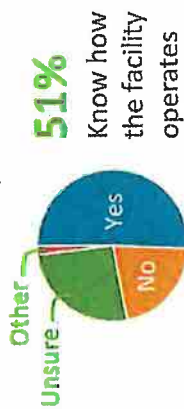
Most Challenging Features:

Small / Shared Bathrooms
Heating and Air Conditioning
Layout Issues:

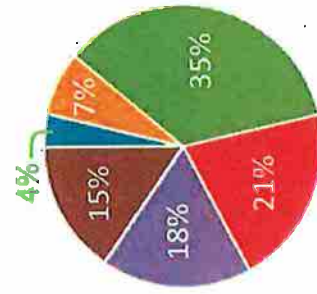
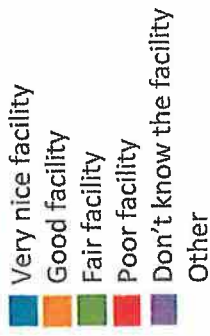
- Long corridors with limited visibility
- Nurses stations, resources too spread out
- Small rooms (Resident, Other)



PUBLIC SURVEY

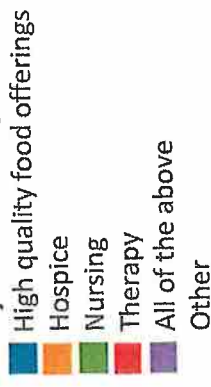


Impression of Facility



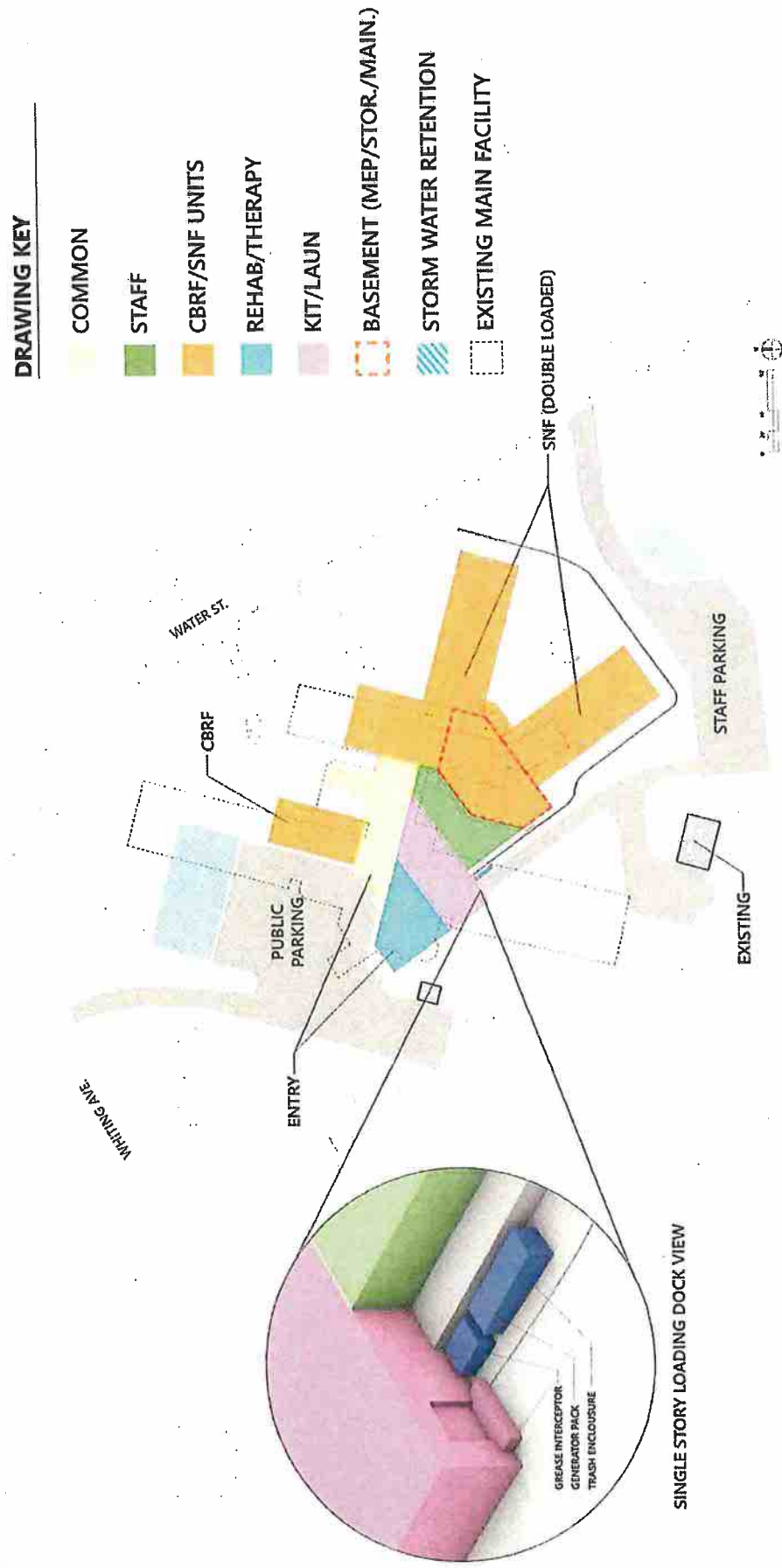
Important Features

What would compel you to bring family to the facility?



REVISED CONCEPT PLAN

Option 1A



CONCLUSION AND NEXT STEPS

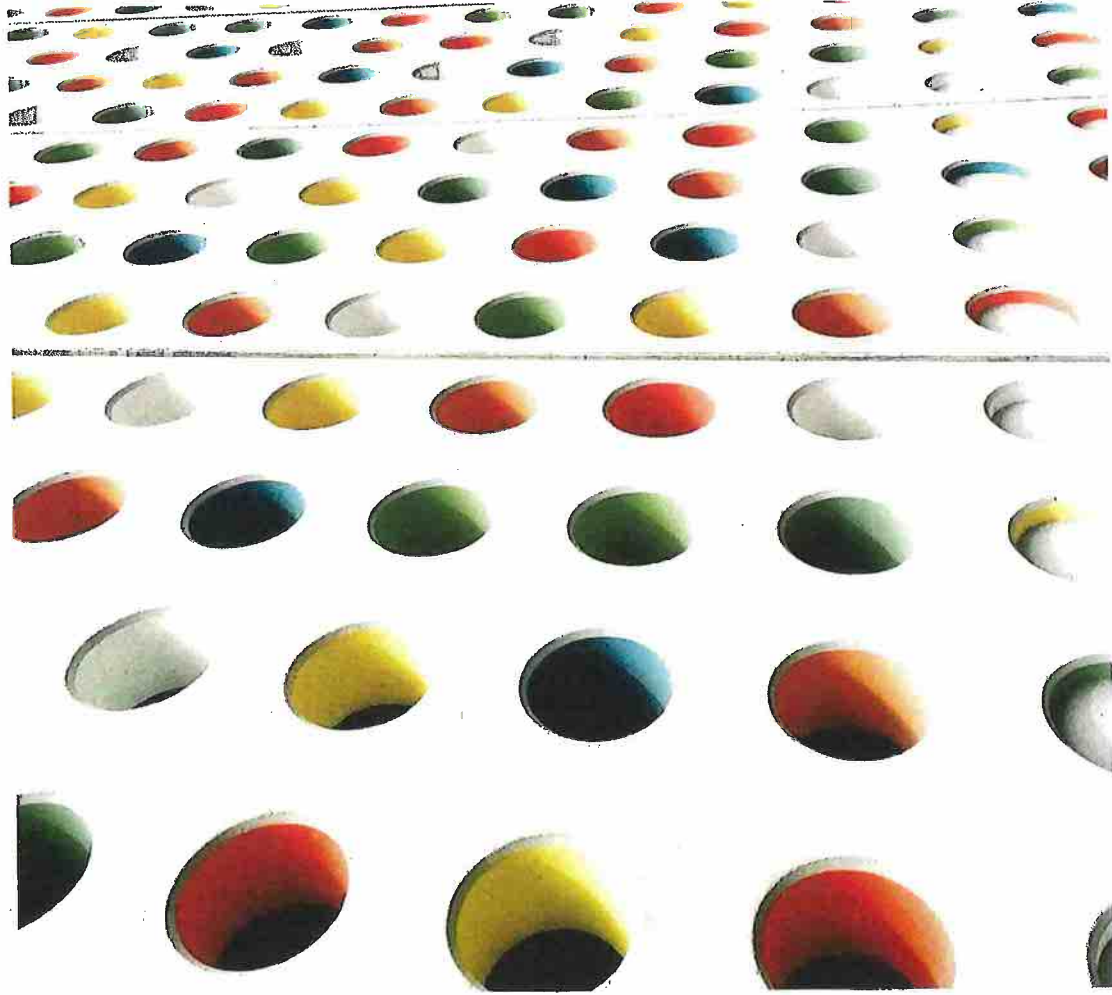
1. Approval of concept 1A?
2. Advancing the concept plan to schematic level
3. Finalize plans to support Cost Estimating
4. Finalize referendum question for County Board on 12/21
5. PR campaign planning on-going
6. Slogan for public outreach

Slogan Discussion

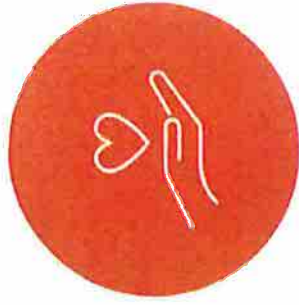
PORTAGE COUNTY

HEALTH CARE CENTER

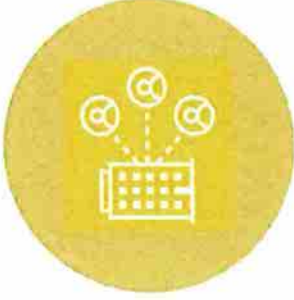
NOVEMBER 2021



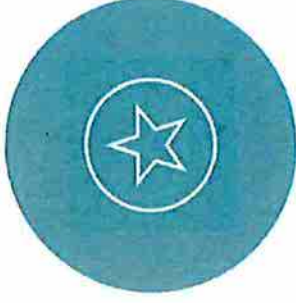
Discussion Group Focus Words



CARE



COMMUNITY



QUALITY



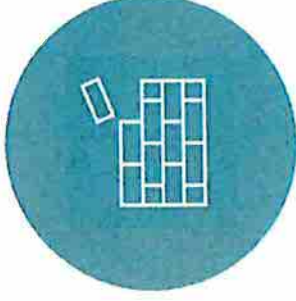
Discussion Group Focus Words



OUR



PORTAGE



LEGACY



Example 1 (Slogan + Secondary)

Your Health, Your Care, Our Future
Health Care, Community-Centered



Example 2 (Slogan + Secondary)

A LEGACY OF CARE
BUILDING A HEALTHY COMMUNITY



Example 3 (Slogan + Referendum)

Health Care, Community-Centered

Portage County April 2022 Referendum



Example 4 (Slogan + Referendum)

A LEGACY OF CARE

PORTAGE COUNTY APRIL 2022 REFERENDUM



Example 5 (Slogan Only)

Portage County
A Lifelong Community



Example 6 (Slogan Only)

Quality Care for Portage County



Example 7 (Slogan Only)

*PORTAGE OUR WAY TO A
LASTING LEGACY*



Slogan Decision...

Slogan Only

Slogan + Secondary

Slogan + Referendum

Quality Care for Portage County

Portaging Our Way to a Lasting Legacy

Portage County, A Lifelong Community

A Legacy of Care

Health Care, Community-Centered

Building a Healthy Community

Your Health, Your Care, Our Future