



# PORTAGE COUNTY

## MEETING MINUTES

### EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Thursday, November 4, 2021

4:30 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 829 518 281, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [filenk@co.portage.wi.us](mailto:filenk@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

#### CALL TO ORDER

The Executive/Operations meeting was called to order at 4:30 p.m.

Members present in person: Dodge, Haga, Miresse, Potocki, Raikowski

Others present in person: County Clerk Filen, Corporation Counsel Ray, and Supervisor Neville

#### PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

None

#### APPROVAL OF MINUTES

1. Approval of October 7, 2021 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Miresse to approve the minutes. Motion carried by voice vote, with no negative votes.

#### CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS AND REAPPOINTMENTS

A motion was made by Supervisor Dodge, seconded by Supervisor Potocki, to approve the appointment of Jeremy Mueller to the Traffic Safety Commission. Motion carried by voice vote, with no negative votes.

Chair Haga stated if there were no objections, he would take a motion to approve the remaining County Executive appointments and reappointments all in one motion.

A motion was made by Supervisor Miresse, seconded by Supervisor Potocki, to approve appointment items 3 & 4 and reappointment items 5 & 6. Motion carried by voice vote, with no negative votes.

2. Appoint Jeremy Mueller to the Traffic Safety Commission for the remainder of the term expiring on April 18, 2022
3. Appointments to the North Central Wisconsin Regional Planning Commission as follows:
  - a. Direct County Appointment, County Executive Chris Holman coinciding with the four-year County Executive term, subject to re-election
  - b. Joint County Appointment, County Board Chair Al Haga coinciding with the two-year County Board Supervisor term, subject to re-election

4. Appoint Supervisor Reser to the Parks Commission for the remainder of the term expiring April 18, 2022 to replace Supervisor Anday
5. Reappoint Supervisor Honl to the South Central Library Board for a three-year term expiring December 16, 2024 (subject to re-election)
6. Reappoint Ronald MacDonald to the Veterans Service Commission for a three-year term expiring December 16, 2024

#### **CONFIRMATION OF EXECUTIVE/OPERATIONS COMMITTEE APPOINTMENTS**

Chair Haga stated if there were no objections, he would take a motion to approve the Executive/Operations appointments items 7-10 with one motion.

A motion was made by Supervisor Dodge, seconded by Supervisor Potocki to approve the appointments. Motion carried by voice vote, with no negative votes.

7. Appoint Supervisor Honl to the Diversity Affairs and Inclusiveness Committee for the remainder of the term expiring April 18, 2022 to replace Supervisor Anday
8. Appoint Supervisor Gussel to the Land Records Modernization Committee for the remainder of the term expiring April 18, 2022 to replace Supervisor Anday
9. Appoint Supervisor Splinter to the Public Safety/Emergency Management Committee for the remainder of the term expiring April 18, 2022 to replace Supervisor Anday
10. Appoint Supervisor Miresse to the Agriculture and Extension Education Committee for the remainder of the term expiring April 18, 2022 to replace Supervisor Anday

#### **DISCUSSION/POSSIBLE ACTION**

11. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
  - Request for special meeting attendance
  - Approval of attendance of special meetings
  - Special meeting attendance reports

None

12. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to approve the special attendance sheets.

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to direct the County Clerk to correct the incorrect meal reimbursement amounts on all applicable special attendance sheets. Motion carried by voice vote, with no negative votes.

The motion to approve carried by voice vote, with no negative votes.

13. Discussion/Possible Action Re: Confirming Supervisory District 14 will be left Vacant for the Remainder of the 2020-2022 Term

A motion was made by Supervisor Raikowski, seconded by Supervisor Miresse to approve the resolution. Motion carried by voice vote, with no negative votes.

14. Discussion/Possible Action Re: Amending Portage County Code of Ordinances Section 3.1.47, Entitled Per Diem, Mileage Payments, and Attendance

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki, to approve the resolution.

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge, to strike items c. 1. Motion to strike carried by voice vote, with one nay, Supervisor Raikowski

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki, to add the following language in place of c.1.: "As a

general rule, standing committee chairs are encouraged to preside over their meetings by attending the meetings in-person." Motion to add the language carried by voice vote, with no negative votes.

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski, to delete item a. Motion to delete item a. carried by voice vote, with no negative votes.

A motion was made by Supervisor Miresse, seconded by Supervisor Potocki, to amend item b. to include the County Board and all standing committees. The amended item b. would read: "To be eligible to be included in a quorum, participate in all meeting business and processes, and, if otherwise eligible, to receive any per diem or mileage payment for meetings of the Portage County Board of Supervisors and meetings of any standing committee of the Portage County Board of Supervisors, supervisors and citizen members must physically attend the meeting, except that a supervisor or citizen member shall be eligible to be included in a quorum, participate in all meeting business and processes, and, if otherwise eligible, receive per diem payment by attending the meeting via video conference, if all the following provisions are met:" Motion carried by voice vote with no negative votes.

A motion was made by Chair Haga, seconded by Supervisor Miresse, to amend item b. 1. to clarify the language and delete the following words: "as determined by the committee chair and administrative support staff" & "and". The amended item b. 1. would read: "Video conferencing is feasible with the purpose and location of the meeting, and the video conferencing information is included in the meeting agenda;". Motion carried by voice vote, with no negative votes.

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski, to amend item b. 3. to delete the first sentence, add the word "No" at the beginning of the second sentence, and remove the word "not" from the second sentence. The amended item b. 3. would read: "No remote participation or monitoring of any closed session shall be allowed." Motion carried by voice vote, with no negative votes.

A motion was made by Supervisor Potocki, seconded by Supervisor Miresse, to add item 4. under item b. Item b. 4. would read: "If a supervisor or citizen member's video conference connection cannot be established, is lost during the course of the meeting, and/or cannot be restored during the meeting, the supervisor or citizen member shall be allowed to fully participate in the meeting by telephone if feasible with the purpose and location of the meeting". Motion carried by voice vote, with no negative votes.

A motion was made by Supervisor Raikowski, seconded by Supervisor Dodge, to amend item d. to clarify the language as recommended by Corporation Counsel. The amended item d. would read: "An appointee to a committee of an organization other than Portage County (including those jointly formed with Portage County) shall be eligible for payment of per diem for video conference or telephonic attendance, if such attendance is allowed by the rules of the respective committee."

Supervisor Dodge suggested that a change in the ordinance title would be in order to reflect the additions being discussed. Corporation Counsel suggested the title for 3.1.47 be Per Diem, Mileage Payments, and Manner of Attendance. The Committee members were in agreement with this suggestion. A formal motion was not made.

Supervisor Raikowski was excused at 6:20 p.m.

A motion was made by Supervisor Dodge, seconded by Supervisor Miresse, to strike item e. Motion carried by voice vote, with no negative votes. Supervisor Raikowski excused.

The motion to approve the resolution, as amended, carried by voice vote, with no negative votes. Supervisor Raikowski excused.

Corporation Counsel and the County Clerk stated they would jointly review the amendments and make the necessary changes to the ordinance language as determined by the Committee. Additional amendments may be recommended by Corporation Counsel and the County Clerk at the meeting of the County Board of Supervisors.

**NEXT MEETING DATE TBD**

## **ADJOURNMENT**

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to adjourn. Motion carried by voice vote, with no negative votes. The meeting was adjourned at 6:24 p.m.

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*