



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, December 15, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 615 699 498, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:04 p.m.
Members attending in person: M. Johnson, D. Raabe
Members attending on-line: R. Reser
Members absent: N. Moua
Members excused: M. Neville

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 17, 2021 Minutes

A motion was made by R. Reser, seconded by D. Raabe to approve the minutes from November 17, 2021. Motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

3. Presentation: Dimension IV Madison Design Group updates on progress for layout and design and referendum outreach.

Representatives from Dimensions IV Madison Design Group presented an update on the progress for site design and referendum outreach. Tracey Mac Murchy presented the 99% concept and budget report (C&BR). The C&BR will include the project and site description, building program, site program, sustainable design, outline specifications, building code analysis, project cost estimate, FF&E cost estimate, low voltage systems cost estimate, operating cost estimate, project schedule, design drawings and some additional information in the appendix. A sample room data sheet was shown. This document shows the size of rooms and furnishings. Mac Murchy said that some of the existing FF&E will be reused. The remaining FF&E would either need to be stored, sold, or disposed. The building will not be LEED sustainability but will meet the silver level. The budget estimate includes abatement costs, temporary controls, phasing and demolition, site development, building construction, partial basement, parking, landscaping, utility connections, fixed equipment, electrical utilities, FF&E, and computers and related items. The estimated total cost is \$19,875,000 for 56,635 square feet.

Schedule milestones: September 2022 advertise for bids, October 2022 bid opening, November 2022 start phase 1 construction, February 2024 start phase 2 construction, August 2024 complete phase 2 construction. It is recommended to circulate a request for proposal (RFP) for the architect engineer team member and construction manager at risk team member as early in 2022 as possible. PCHCC Committee approval for the final C&BR is anticipated for January 11, 2022. County Board approval is anticipated on January 18, 2022.

4. Discussion/Possible Action Re: Regarding selection of logo for referendum outreach

The public information referendum campaign planning is ongoing. The Committee reviewed nine logo options. Option number 3 and 7 were the preferred logo options. Dimension IV Madison Design Group will be updating these two options. The PCHCC Committee will make a final decision at the January 5, 2022 meeting.

5. Discussion/Possible Action Re: Covid-19 vaccine mandation requirement as it relates to PCHCC Committee Members

The COVID-19 vaccination mandate as it relates to PCHCC Committee Members was discussed. Proof of COVID-19 vaccination may be mandated for Committee Members due to CMS requirements. Committee members would have the option to attend meetings virtually if unvaccinated.

REPORTS

6. Chairperson Report

Committee Chair M. Johnson announced she will not be running for re-election for Portage County District 3 supervisor. She will file non-candidacy paperwork. Chair M. Johnson was thanked for her service and dedication to PCHCC.

7. Administrator Report

M. McDonald explained the CMS COVID-19 vaccination mandate is currently on hold. There was an update today and we will follow CMS guidance as this moves forward. M. McDonald said, "The doors are open and that visitations no longer need to be scheduled in advance." We continue to COVID test staff twice weekly. We had another recent state survey, and it was determined that we were in compliance. Our recent Infection Control survey was citation free! Today, Santa Claus visited our residents. Residents were able to open gifts and have their picture taken with Santa. M. McDonald said that we have not had to use temporary staffing. Goals for 2022 include focusing on the 5 Star Rating Report and Quality Assurance and Performance Improvement areas, including Quality Measures. PCHCC has had many referrals that involve younger clientele with drug/alcohol addictions.

8. Business Manager Report

- Vendor Invoice List
 - Arctic Air Refrigeration- freezer door replacement, evaporator coil repair
 - Arrow Precision- asphalt striping by gazebo
 - Boelter Companies- tray delivery carts
- Financial Report

L. Lingford provided an update on the COVID vaccination rate for residents 96% and staff 93%. The current cost per day in October was \$532.89. Portage County Finance Director, J. Jossie, submitted an application for Phase 4 General Distribution and ARP Funding. The County was awarded funds. PCHCC received \$537,000. Smaller providers were reimbursed at a higher rate compared to larger providers. L. Lingford said that during the three-week COVID outbreak period, there were 8,000 changes of personal protective equipment (PPE) by the team. The cost for the PPE supplies was \$38,000. We have reordered stock to get back to our par levels for PPE. An additional dumpster was needed for the increased garbage.

9. County Executive Report

Executive C. Holman said the engagement letter with Clifton Larson Allen (CLA) was signed. CLA will be providing financial projections for continuing operation costs. Executive C. Holman said that staff has been working with the Department of Revenue to solidify the framework requirements for the resolution for the referendum question. Portage County Corporation Counsel is reviewing the resolution. The outreach for bond counsel has been initiated. Those costs will be incorporated into the final cost projection.

DISCUSSION**10. Discussion only: Remaining Timeline, Key Dates, and Meeting Times**

Please refer to the schedule milestones shown in agenda item 3.

NEXT MEETING DATE**11. January 3, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2**

There will NOT be a PCHCC Committee meeting on January 3, 2022. There will be two meetings scheduled as follows:

January 5, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2.

January 11, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2.

ADJOURNMENT

A motion was made by D. Raabe, seconded by R. Reser to adjourn at 6:18 P.M. Motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.