



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, November 24, 2021

7:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 393 289 607, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:00 AM

Members Present: Stan Potocki, Don Jankowski, Scott Soik, Daniel Martinson

Attending In-Person: Stan Potocki, Don Jankowski, Scott Soik

Attending Online: Daniel Martinson

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, Emergency Management

Andrea Krantz, EMS

Scott Rifleman, Chief Medical Examiner

Heather Schultz, Deputy Chief Medical Examiner

Adam Meshak, Amherst Fire Department

Brandi Makuski, Stevens Point-Plover Metro Wire

Robin Falk, Public

Jack Elsinger, Public

Dr. Michael Clark, Medical Director (Remote)

Laura Belanger-Tess, HR Director (Remote)

APPROVAL OF MINUTES

1. Public Safety/Emergency Management Committee Meeting Minutes October 27, 2021

A motion was made by Scott Soik, seconded by Don Jankowski, to approve October 27, 2021 Public Safety/Emergency Management Committee Meeting Minutes . Motion carried unanimously.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

2. Sheriff

3. Emergency Management
4. Emergency Medical Services
5. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

6. Emergency Management

- Participated in the National Disaster Resilience Council Annual Conference
- Provided the first of two Communications Center in-service trainings
- Participated in the Local Emergency Planning Committee (LEPC) meeting the first week of November
- Anthony Luchini completed his Homeland Security Excercise course
- Met with the Portage County MABAS (Mutual Aid Box Alarm System) President to review where Emergency Management could better fit in for various types of calls
- Have been updating the Dam Emergency Action Plans

7. Emergency Medical Services

- Attended EMS Association Conference in Wausau
- Helped with Communications Center in-service training
- Completed two skills labs with the First Responders Groups in Plover and Stevens Point, two more are scheduled: November 29th in Amherst and December 1st in Rudolph

8. Jail Activities

- One corrections officer resignation in jail
- One new person will be starting on December 13, 2021
- Two corrections officers will be starting FTO (Field Training Officer) school in December
- Numbers have been on the rise for EMP (Electronic Monitoring Program)
- Sheriff: negotiations for the Waupaca County Contract for jail beds are in progress

9. Operations Activities

- Patrol:
 - One Deputy opening:
 - numerous qualified candidates
 - first round of interviews on the week of December 20th
 - The newly hired deputy in training is doing well
- Communications Center:
 - Four employees short
 - Supervisor position has been posted
 - One new Communications Technician starting in January

10. Administrative Activities

- December 4, 2021 - Salvation Army Bell Ringing at Metro Market in Park Ridge
- Two vehicle accident involving deputies has been investigated and discipline has been in place
- Thank you to the following Halloween Candy donors: Walgreens, Trigs, Metro Market, Walmart, Target and Portage County Deputy Sheriff's Association

- K-9 Indy has been activated; handler and the dog will be at the next Public Safety/Emergency Management Meeting

11. Medical Examiner Activities

- Very busy - 481 deaths as of November 23, 2021, most likely will surpass last year's record of 528 deaths
- COVID-19 is still active in the community; increase in cases within the last two weeks
- Heather Schultz has been selected for the Chief Medical Examiner position

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

12. EMS Provider Monthly Activity Reports

13. Medical Director's Report

14. Congratuations to the Portage County Local Government Leadership Academy Graduates

Sheriff Lukas recognized the Local Government Leadership Academy (LGLA) participants from Portage County: Kasia Norgaard (Administrative Services Manager, Sheriff's Office), Kayla Filen (County Clerk), Dan Bowers (Assistant Director, Planning and Zoning). Kasia Norgaard talked about the LGLA program.

DISCUSSION/POSSIBLE ACTION

15. Resolution Re: Confirming the Appointment of Heather Schultz as Portage County Chief Medical Examiner

A motion was made by Don Jankowski, seconded by Scott Soik, to approve the resolution RE: Confirming the Appointment of Heather Schultz as Portage County Chief Medical Examiner. Motion carried unanimously.

16. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports
-
- Chairman Potocki was part of an interview panel for the Chief Medical Examiner position

NEXT MEETING DATE Wednesday, December 15, 2021 at 7:00am

ADJOURNMENT

A motion was made by Don Jankowski, seconded by Scott Soik, to adjourn. Motion carried unanimously.
Meeting adjourned at 7:25 AM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.