



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, November 11, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 279 374 779, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Vinnie Miresse, Larry Raikowski, Gerry Zastrow

Attending Online: Matt Jacowski (left meeting at 5:08 PM)

Members Excused: Meleesa Johnson

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending: C. Holman, M. Deininger, R. Schwanke

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 19, 2021

A motion was made by G. Zastrow, seconded by V. Miresse, to approve the minutes of the October 19, 2021 Human Resources Committee Meeting as presented.

The motion to approve by the following vote:

4 Yes: L. Raikowski, V. Miresse, M. Jacowski, G. Zastrow

0 No: None

1 Excused: M. Johnson

REPORTS

2.
 - Human Resources Vendor Invoice List - October 2021
 - Consumer Price Index - September 2021
 - Recruitment Report - November 4, 2021

CORRESPONDENCE

3.
 - ERC Frontline Supervisor - October 2021

- The EAP Connection - November 2021
- Wellbeing Newsletter - November 2021

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
- Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - None
Approval of attendance of special meetings - None
Special meeting attendance reports - None

5. Discussion and Possible Action re: Revision to Portage County Ordinance 3.11 County Human Resources Policy, 3.11.9.6 - Holidays

A motion was made by V. Miresse, seconded by G. Zastrow, to revise Portage County Ordinance 3.11 County Human Resources Policy, 3.11.9.6 - Holidays to consolidate to one Holiday Schedule.

The motion to approve by the following vote:
4 Yes: L. Raikowski, V. Miresse, M. Jacowski, G. Zastrow
0 No: None
1 Excused: M. Johnson

6. Discussion and Possible Action re: 2022 Wellness Incentive Program

A motion was made by V. Miresse, seconded by G. Zastrow, to approve the 2022 Wellness Incentive Program, with program modifications as presented, that include requiring the Measure Up and Age Gage challenges to be completed to be eligible for any incentive.

The motion to approve by the following vote:
3 Yes: L. Raikowski, V. Miresse, G. Zastrow
0 No: None
2 Excused: M. Johnson, M. Jacowski

CLOSED SESSION

7. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

A motion was made by V. Miresse, seconded by L. Raikowski, to enter into closed session pursuant 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations.

The motion to approve by the following vote:
3 Yes: L. Raikowski, V. Miresse, G. Zastrow
0 No: None
2 Excused: M. Johnson, M. Jacowski

OPEN SESSION

8. Reconvene into Open Session

A motion was made by G. Zastrow, seconded by V. Miresse, to enter into open session.

The motion to by the following vote:
3 Yes: L. Raikowski, V. Miresse, G. Zastrow
0 No: None
2 Excused: M. Johnson, M. Jacowski

NEXT MEETING DATE Thursday, December 9, 2021 at 5:00 p.m.

ADJOURNMENT

A motion was made by V. Miresse, seconded by G. Zastrow, to adjourn. Motion carried by voice vote.
Meeting adjourned at 05:43 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.