



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, September 9, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 251 984 717, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comments by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Larry Raikowski, Matt Jacowski, Meleesa Johnson

Attending Online: Vinnie Miresse, Gerry Zastrow

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending: C. Holman, M. Lukas, J. Jossie, M. Deininger, S. Schmanski

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1.

- Human Resources Committee Minutes 08.12.21
- Joint Meeting of Executive/Operations and Human Resources Committees Minutes 08.26.21

A motion was made by M. Johnson, seconded by M. Jacowski, to approve the Human Resources Committee minutes of August 12, 2021. Motion to approve carried by voice vote, with no negative votes.

A motion was made by V. Miresse, seconded by M. Jacowski, to approve the Joint Meeting of Executive/Operations and Human Resources Committees minutes of August 26, 2021. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2.

- Health Plan Financial Performance Analysis-Executive Overview - June 2021
- Consumer Price Index - July 2021
- Human Resources Vendor Invoice List - August 2021
- Recruitment Update - September 2, 2021
- 2022 FMLASource Renewal

CORRESPONDENCE

3.
 - The Frontline Supervisor - August 2021
 - The EAP Connection - September 2021
 - The Wellbeing Journey - September 2021

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

No request for special meetings

No special meetings attendance to approve

No special meetings reports

5. Discussion and Possible Action re: Request for Compensatory Time Accumulation Change for Law Enforcement Record Specialists

A motion was made by M. Jacowski, seconded by M. Johnson to approve changing the maximum compensatory time allowed for the Law Enforcement Records Specialist to the same as Communication Technicians, which is a maximum accumulation of 240 hours with the ability to carry over a maximum of 40 hours annually. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Resolution Authorizing the Use of Coronavirus State and Local Fiscal Recovery Funds through the American Rescue Plan Act to Hire Additional Staff Support for Health and Human Services in Response to the Public Health Emergency and Its Negative Impacts

A motion was made by G. Zastrow, seconded by M. Johnson, to approve the Use of Coronavirus State and Local Fiscal Recovery Funds through the American Rescue Plan Act to Hire Additional Staff Support for Health and Human Services in Response to the Public Health Emergency and Its Negative Impacts as presented. Motion to approve carried by voice vote, with no negative votes.

7. Discussion re: Using Funds through the American Rescue Plan Act (ARPA) for Retroactive Hazard Pay

The Committee requested staff bring back, for the next meeting, updated guidance from the U.S. Department of Treasury.

8. Discussion and Possible Action re: 2022 Medical and Rx Plan Recommendations

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve for inclusion in the 2022 Medical and Rx Plan the LARK Diabetes Prevention Program, IngenioRx Specialty Copay Accumulator Program, and the InegnioRx Specialty Cost Relief Program. Motion to approve carried by voice vote, with no negative votes.

9. Discussion and Possible Action Resolution re: Elected Officials Compensation for the April 2022 - April 2024 Term for County Board Supervisor

A motion was made by M. Jacowski, seconded by L. Raikowski, to approve the resolution for Elected Officials Compensation for the April 2022 - April 2024 Term for County Board Supervisor. Motion to approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action Resolution re: Elected Officials Compensation for the April 2022 - April 2024 Term for County Board Chair

A motion was made by L. Raikowski, seconded by M. Jacowski, to approve the resolution for Elected Officials Compensation for the April 2022 - April 2024 Term for County Board Chair.

Discussion was held on providing the County Board Chair per diem for County Board meetings, in addition to the salary. Discussion was also held on Vice Chair compensation in the situation in which the County Board Chair is unable to perform the duties.

A motion was made by M. Jacowski, seconded by M. Johnson, to postpone the pending motion until the September 23, 2021 Human Resources Committee meeting. Motion to postpone carried by voice vote, with no negative votes.

11. Discussion and Possible Action Resolution re: Elected Officials Compensation for the April 2022 - April 2026 Term for

County Executive

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve a 2% annual increase each year to the County Executive's salary . Motion to approve carried by voice vote, with no negative votes.

12. Discussion and Possible Action re: 2022 Human Resources Calendar

A motion was made by M. Johnson, seconded by G. Zastrow, to approve the 2022 Human Resources Calendar as presented. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE**13.**

- Meeting prior to September 21, 2021 - Report re: New Positions and Reclassifications
- Thursday, October 14, 2021 at 5:00 p.m.

Report re: New Positions and Reclassification to be emailed to the Committee on or before September 21, 2021

Human Resources Committee Meeting September 23, 2021 at 5:00pm

Human Resources Committee Meeting of October 14, 2021 will be moved to October 19, 2021 at 5:00pm

ADJOURNMENT

A motion was made by M. Jacowski, seconded by M Johnson, to adjourn. Motion carried by voice vote.

Meeting adjourned at 06:42 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.