



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, August 12, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 784 931 258, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Vinnie Miresse, Larry Raikowski, Matt Jacowski, Gerry Zastrow

Attending Online: Meleesa Johnson

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending: M. Lukas, R. Przybelski, S. Schmanski, M. Deininger

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. Minutes of Human Resources Committee Meeting - June 22, 2021

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve the Human Resources Committee minutes of June 22, 2021. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2.
 - Human Resources Invoice List - July 2021
 - EAP Q2 Utilization Report
 - Recruitment Update - August 5, 2021
 - Quarterly Report of Employees Hired Above Step 1
 - Flexible Spending Account (FSA) Renewal with Diversified Benefit Services (DBS) for 2022-2023

CORRESPONDENCE

3.
 - EAP Connection - August 2021

- Wellbeing Newsletter - August 2021

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No request for special meetings

No special meetings attendance to approve

No special meetings reports

5. Discussion and Possible Action re: Resolution Authorizing the Addition of 1.0 Fully Funded FTE for the Children's Long-Term Support services for the Health and Human Services Department and subsequent budget adjustment

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the Resolution authorizing the Addition of 1.0 Fully Funded FTE for the Children's Long-Term Support Services for the Health and Human Services department and subsequent budget adjustment. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Approving and Authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2022

A motion was made by M Jacowski, seconded by M Johnson, to approve the Resolution authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2022 and authorize the renewal to include all plan year 2021 pharmacy elections for plan year 2022. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Carryover Vacation for Sheriff's Office Corrections and Comm Tech Staff

A motion was made by G. Zastrow, seconded by M. Jacowski, to approve Carryover Vacation for Sheriff's Office Corrections staff that do not have vacation rolled into their schedule and eliminate carryover vacation for Communication Technician staff as vacation is rolled into their schedule. Motion to approve carried by voice vote, with no negative votes.

8. Discussion and Possible Action re: Carryover Vacation for Sheriff's Office Deputies

A motion was made by M. Jacowski, seconded by G. Zastrow, to approve Carryover Vacation for Sheriff's Office Deputies that do not have vacation rolled into their schedule, and update the Tentative Agreement accordingly. Motion to approve carried by voice vote, with no negative votes.

9. Discussion re: 2022 Human Resources Department Budgets

- Human Resources Department
- Employee Benefits
- Health Insurance - will provide prior to meeting

NEXT MEETING DATE

10. Thursday, September 9, 2021 at 5:00 p.m.

Next Meeting:

Joint Executive Operations Committee and Human Resources Committee August 26, 2021 at 5:00pm

Human Resources Committee September 9, 2021 5:00pm

ADJOURNMENT

A motion was made by G. Zastrow, seconded by M. Jacowski, to adjourn. Motion carried by voice vote.

Meeting adjourned at 06:04 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.