



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, October 19, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 903 487 347, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order at 05:00 PM

Members Present:

Attending In-Person: Vinnie Miresse, Larry Raikowski, Matt Jacowski

Attending Online: Meleesa Johnson, Gerry Zastrow

Staff Attending: L. Belanger Tess, S. Wenzler

Others Attending: J. Jossie, M. Lowe, R. Schwanke, M. Deininger, N. Check, C. Holman

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. Human Resources Committee Minutes 09.23.21

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the Human Resources Committee Minutes from September 23, 2021, as presented. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2.
 - Vendor Invoice List - September 2021
 - Health Plan Financial Performance Analysis-Executive Overview - July 2021
 - Recruitment Update - October 12, 2021
 - Director's Report
 - Quarterly Reports
 - Employees Hired With Wage Above Step 1 and/or Vacation Above 10 Days
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Plan

CORRESPONDENCE

3.
 - EAP Connection - October 2021
 - The Wellbeing Journey - October 2021

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - None
Approval of attendance of special meetings - None
Special meeting attendance reports - None

5. Discussion and Possible Action re: Elected Officials Compensation for the April 2022 - April 2026 Term for County Executive

A motion was made by G. Zastrow, seconded by V. Miresse, to approve the Elected Officials Compensation for the April 2022 - April 2026 Term for County Executive as presented.

Discussion was held.

A motion to amend the resolution was made by M. Jacowski, seconded by M. Johnson, to set the County Executive salary for 2022 at \$96,000 and have the County Executive receive the same cost of living increases as general employees in subsequent years.

Discussion was held that the County has legal opinions that elected officials salaries need to be set for each year of the term.

A motion to amend the previous amendment was made by M. Jacowski, seconded by M. Johnson, to set the County Executive salary for 2022 at \$96,000 and increase each subsequent year by 2% for wages of \$96,000 in 2022, \$97,920.00 in 2023, \$99,878.40 in 2024, and \$101,875.97 in 2025. Motion to approve the amendment carried by voice vote, with 4 ayes and 1 nay (G. Zastrow) vote.

Motion to approve the resolution as amended carried by voice vote, with 4 ayes and 1 nay vote (G. Zastrow).

6. Discussion and Possible Action re: Amending Ordinance 3.1.47 Per Diem, Mileage Payments and Attendance to Establish Compensation for the Vice Chair of the Board in the Case of the Absence or Disability of the Chair of the Board

A motion was made by M. Jacowski, seconded by V. Miresse, to approve Amending Ordinance 3.1.47 Per Diem, Mileage Payments and Attendance to Establish Compensation for the Vice Chair of the Board in the Case of the Absence or Disability of the Chair of the Board as presented. Motion to approve carried by voice vote, with no negative votes.

7. Presentation re: 2022 Medical Stop Loss Analysis & Marketing Request for Proposal (RFP) Results

8. Discussion and Possible Action re: Approving and Authorizing QBE as the Stop Loss Provider for the Portage County Health Insurance Plan for 2022

A motion was made by M. Jacowski, seconded by V. Miresse, to approve and authorize QBE as the Stop Loss Provider for the Portage County Health Insurance Plan for 2022. Motion to approve carried by voice vote, with no negative votes.

9. Discussion and Possible Action re: 2022 Health Plan Rates, Employer Contribution, and HSA County Contribution

A motion was made by V. Miresse, seconded by M. Johnson, to approve setting the 2022 Health Plan Rates, Employer Contribution, and HSA County Contribution at the same rates as 2021. Motion to approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action re: Approving 1.25% Annual Adjustment to the 2022 Portage County Salary Schedules

A motion was made by L. Raikowski, seconded by M. Johnson, to approve a 1.25% Annual Adjustment to the 2022 Portage County Salary Schedules. Motion to approve carried by voice vote, with no negative votes.

CLOSED SESSION

A motion was made by M. Jacowski, seconded by V. Miresse, to enter into closed session.
The motion to by the following vote:

5 Ayes: L. Raikowski, V. Miresse, M. Jacowski, M. Johnson, G. Zastrow
0 Nay: None
0 Abstain: None

11. Enter into Closed Session pursuant to 19.85 (1)(g) for the purpose of Discussion of Labor Negotiations

M. Jacowski left the meeting at 6:15 p.m.

OPEN SESSION

A motion was made by V. Miresse, seconded by G. Zastrow, to reconvene into open session. Motion to approve carried by voice vote, with no negative votes.

12. Reconvene into Open Session

NEXT MEETING DATE Thursday, November 11, 2021 at 5:00 p.m.

ADJOURNMENT

A motion was made by V. Miresse, seconded by M. Johnson, to adjourn. Motion carried by voice vote.
The meeting adjourned at 06:20 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.