



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, May 6, 2021

8:30 AM

Remote Attendance & Comment

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 608-338-1399, 439458461#](#) United States, Madison

Phone Conference ID: 439 458 461#

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 08:33 AM

Members Present:

Attending In-Person: Brian Lepper (Chair), Don Jankowski

Attending Online: Gary Garske (Vice-chair), Sally McGinty, Corinna Neeb, James Polum

Members Excused: Dan Ault, Mark Deaver, Bob Finn, Ryan Fox, Joe Gemza, Kenneth Glazer, Wayne Kropidowski, JB Moody, Ken Voss

Members Absent: Andrew Carlin, Jason Draheim, Chris Holman, Pete Krzmarzick, Joel Lemke, Brandi Makuski, Peter Meilahn, Joe Nagel

Staff Attending: Robert Weinert, Kasia Norgaard

Others Attending: Craig Ziolkowski (Public - attending online), Brad Mapes-Martins (Public - attending online)

APPROVAL OF MINUTES

1. LEPC Minutes 02.04.2021 - Draft

A motion was made by Sally McGinty, seconded by Gary Garske, to approve LEPC meeting minutes for February 4, 2021. Motion carried unanimously.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

2. Emergency Coordinator's Report

- Weinert: Interviews are still being conducted for the Deputy Emergency Management Coordinator
- 3. Emergency Release and Spill Report
- None.
- 4. Portage County Hazardous Materials Team Report
- Weinert: working with Ken Voss on a pre-application for a computer hazmat response equipment grant

DISCUSSION/POSSIBLE ACTION

- 5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports
- None.
- 6. Hazardous Materials Response Claims
- None.
- 7. Existing TIER II Plan Updates
 - Existing TIER II Plans:
 - Americold Logistics
 - Del Monte Foods
 - Formost Farms USA
 - McCain Foods, USA
 - Plans are complete and ready to be approved

A motion was made by Don Jankowski, seconded by Corinna Neeb, to approve all four existing TIER II Plans as submitted. Motion carried unanimously.

- 8. New TIER II Plans
 - New TIER II Plan:
 - Allen Supply
 - plans are required when chemicals at the facilities reach a certain threshold

A motion was made by Sally McGinty, seconded by James Polum, to approve Allen Supply plan as submitted. Motion carried unanimously.

- 9. Offsite Facility Emergency Plans
- Weinert: working on 5 more plans
- 10. Hazmat Countywide Strategic Plan 2021

A motion was made by Don Jankowski, seconded by James Polum, to approve the Hazmat Countywide Strategic Plan 2021 as submitted. Motion carried unanimously.

11. New Members Addition/Approval

- Neeb (UWSP):
 - Jamie Brzezinski - new Environmental Health and Safety Specialist at UWSP
 - recommended that Jamie be added as a new member of LEPC

A motion was made by Corinna Neeb, seconded by Sally McGinty, to approve the addition of Jamie Brzezinski as a new member of LEPC. Motion carried unanimously.

- Ziolkowski:
 - member of a public interested in joining the committee

A motion was made by Don Jankowski, seconded by Gary Garske, to support Brian Lepper reaching out to Corp Counsel regarding adding members of the public that do not fit any of the EPCRA categories as appointed LEPC members. Motion carried unanimously.

12. Consideration of Future Agenda Items

- None.

NEXT MEETING DATE August 5, 2021

ADJOURNMENT

A motion was made by Sally McGinty, seconded by Corinna Neeb, to adjourn. Motion carried unanimously.
Meeting adjourned at 09:09 AM

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.