



PORTAGE COUNTY

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA REMOTE
CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

Thursday, October 7, 2021

4:15 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 796 381 414, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Present: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Cathy Jones Ferk, Judy Ordens, Mike Splinter, Bill Zimdars, Barb Zwickey

Excused: Meleesa Johnson, Lynne Kissner

Also present: My Senior Center presenter Jeff Rothberg, Information Technology (IT) Department Business Systems Support Analyst Jeanne Hasler, Finance Manager David Foemmel, ADRC Director Cindy Piotrowski, Nutrition Program Manager Kristi Cooley, RSVP Manager Barb Evans, Senior Center Manager Kate Giblin, Administrative Associate IV Karen Piesik

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. September 2, 2021 Meeting Minutes

A motion was made by Splinter, seconded by Brush to approve. Motion to approve the minutes passed by voice vote, with no negative votes.

REPORTS

2. Review of Vendor Invoice Lists

1. 8/31/2021

Report highlights were given by Piesik.

3. Year to Date Budget Reports

1. Revenues - September 2021
2. Expenses - September 2021

Report by Foemmel - the budget was presented to the County Board last evening; the final vote will be at the November 2 County Board meeting.

Foemmel is still waiting for ARPA funds, which will greatly affect revenues.

Piotrowski said that Dining Room flooring replacement costs will come from Senior Center reserves, rather than the Capital Improvement Fund. A customer service kiosk and scanners to operate the data management program, My Senior Center, will come from reserves.

4. Information & Assistance Reports

1. SAMS Agency Call Report - August 2021
2. SAMS Call Profiler Report - August 2021
3. Long-Term Care Enrollment Report - August 2021

Piotrowski said there is nothing unusual in the reports; calls are at expected levels, with 223 people served and 883 Long-Term Care enrollment year-to-date. Staff have been fielding calls for Medicare Part D season.

5. Demonstration - My Senior Center Program

Presentation by Jeff Rothberg, My Senior Center

Piotrowski has worked with Hasler, Giblin and staff, and said it was determined that implementing My Senior Center will fit the agency's needs better than the County's Munis program.

My Senior Center is an automated check-in, scheduling and reporting system designed for senior centers and other senior-serving agencies, created with input from senior center and COA directors. Piotrowski addressed concerns that we would be over-teching the customer service process. Piotrowski asked for Board input on sponsorship, given that the agency already has two publications for which we request outside ad support. A suggestion was to seek regional rather than local sponsorship. Piotrowski said that volunteers could be recruited to assist people with using the program.

6. COVID-19

Funds from a new GWAAR Grant will be used for ads on Muzzy Broadcasting stations to encourage people to get vaccinated for COVID-19.

Staff will not be assisting PCHHS with vaccine registrations because they are now busy with ADRC programming.

There will again be 7:45 a.m. broadcasts on Wednesday mornings to promote ADRC programs on Muzzy Broadcasting channel 92.1.

Piotrowski said the agency is planning for a January reopening date, if COVID numbers continue to decline.

Portage County has begun to administer booster shots to specific populations.

7. Director's Report

Central Transportation bussed seventy evacuated residents to Lincoln Center due to the fire at Hi Rise Manor. Staff interacted with residents to check on medication and other needs. Donuts, fruit and coffee, afghans, lap robes and use of durable medical equipment were provided. A few who were eligible for the lunch program remained in the building through the early afternoon. Piotrowski said that all went as well as it could. Several staff had completed Functional Assessment Training (FAST) previously, which helped them through the situation.

Piotrowski will include a copy of the Wisconsin Counties Association Magazine article on mental health and isolation for seniors in next month's packet.

Several staff appreciation and holiday events are planned to help alleviate stress.

Daryl Woods started as an Information & Assistance Specialist this week. Karen Vacha has returned as the seasonal Medicare Part D Enrollment Specialist. Lisa Bey will serve as the Amherst/Junction City Dining Site Manager, and an offer has been made for the remaining position.

The recently hired Health Promotion Coordinator submitted her resignation today.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

9. Discussion/Possible Action re the Nutrition Program Therapeutic Meal Contract with Aspirus, Inc.

The agreement includes menus for those lunch recipients on a renal diet, mechanical soft, and other special meals. A motion was made by Splinter, seconded by Zimdars, to approve the agreement. Motion to approve passed by voice vote, with no negative votes.

10. Discussion/Possible Action re the Portage County 2022-2024 Aging Plan Draft

Piotrowski gave an overview of the plan. The state has not yet provided a break down of senior demographics. Nobody attended either the Aging Plan hearing held at Lincoln Center nor at the Rosholt Library.

A motion was made by Jones Ferk, seconded by Brush, to approve the Aging Plan draft. Motion to approve passed by voice vote, with no negative votes.

CORRESPONDENCE

NEXT MEETING DATE

11. Thursday, November 4, 2021 at 4:15 PM in the Multi-Purpose Room or via remote connection.

ADJOURNMENT

Jones Ferk motioned to adjourn; the meeting adjourned at 5:41 p.m., all in favor.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.