



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, August 25, 2021

7:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 239 727 617, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:00 AM

Members Present: Stan Potocki, Don Jankowski, Scott Soik

Attending In-Person: Stan Potocki, Don Jankowski, Scott Soik

Attending Online:

Members Excused: Anton Anday, Daniel Martinson

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Denise Nash, Sheriff's Office

Joe Mulrooney, Sheriff's Office

Robert Weinert, Emergency Management

Andrea Krantz, EMS

Scott Rifleman, Medical Examiner

Joe Gemza, Stevens Point Fire Department (Remote)

Dr. Michael Clark, Medical Director (Remote)

APPROVAL OF MINUTES

1. Public Safety/Emergency Management Committee Meeting Minutes July 28, 2021

A motion was made by Don Jankowski, seconded by Scott Soik, to approve July 28, 2021 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried unanimously.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

2. Sheriff
3. Emergency Management

4. Emergency Medical Services

5. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

6. Emergency Management

- The draft of the Emergency Operations Plan was completed
- The EM staff conducted two damage assessments to determine the type of weather events
- The EM staff is working on closing 2021 EPCRA (Emergency Planning and Community Right-to-Know Act) and EMPG (Emergency Management Performance Grant) grants and began work on 2022 EPCRA and EMPG grant applications
- Received funds for the Computer Hazmat Equipment Grant and purchased equipment for the County Hazmat Team
- LEPC (Local Emergency Planning Committee) met at the beginning of August and approved five offsite facility response plans
- Anthony Luchini is on the WHOPRS (Wisconsin Hazmat Online Planning and Reporting System) Committee working on improving the system

7. Emergency Medical Services

- The Ambulance Providers Forum is tentatively scheduled for October 19, 2021, 5pm-7pm or 5pm-8pm at the Stevens Point Fire Department
- The new Philips Tempus Heart Monitors should be available for use in ambulances as of 08/26/2021
- Assistant Chief Joe Gemza will conduct a demonstration of the monitors at the next meeting

8. Jail Activities

- COVID-19 precautions are still in place: using UV robot, separating inmates, offering vaccines, testing
- Staffing:
 - one male short, backgrounding one applicant
 - testing female applicants

9. Operations Activities

- Patrol:
 - Deputy Candidate interviews were conducted on August 19, 2021, second interviews are scheduled for September 2, 2021
 - Currently two vacant positions on patrol
 - Throughout the summer, patrol participated in the Speed and Alcohol grants
- Communications Center:
 - One communication technician is still in training and doing well
 - Conducting interviews in the near future for additional vacancies
 - Public Safety Software project is moving along as planned: Admin staging and smoke test will be conducted in September and end user training will start in October

10. Administrative Activities

- Staffing: one resignation in the Communications Center (an employee in field training)
- Announced the new K-9 handler: Jeff Sadlemyer. The start date will be determined based on obtaining the dog. Currently working on evaluating dog kennels for dog purchase
- The \$150,000 grant for the body scanner for the jail has been received. The scanner cost is \$149,000, the remaining \$1000 will be used for the purchase of gloves
- The Sheriff will be requesting the following positions during the budget process: two deputies, two corrections officers and two

Communications Center supervisors (this is a priority, since currently there is no night-time supervision in the Comm Center). The Sheriff is asking for committee support

- The Guns'n'Hoses cookout was successful. The check presentation to the veterans is scheduled for August 25, 2021 at the Stevens Point Police Department

11. Medical Examiner Activities

Nothing to report

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

12. EMS Provider Monthly Activity Reports

13. Medical Director's Reports

- Ascension transitioned to Aspirus as of August 1, 2021
- Spirit and MedEvac will combine under MedEvac
- Aspirus is working on reestablishing the cardiology and cath lab services
- On December 1, 2021 Ascension Saint Michael's Hospital will change its name to Aspirus Stevens Point Hospital and the current Aspirus Stevens Point will change its name to Aspirus Plover
- Working on education/training for EMR Groups
- EMS is working on developing a survey to evaluate the reasons for turnover among EMS practitioners
- Working on comprehensive protocols updates based on statewide protocols

DISCUSSION ONLY

14. 2022 Portage County Sheriff's Office Budget Discussion

- A slight increase in the 2022 budget amount mostly due to wages, insurance, and contract increases
- First budget discussion went well
- 2021 budget is on track to be about \$75,000 under the budgeted amount

DISCUSSION/POSSIBLE ACTION

15. Resolution RE: Adopting the Updated Portage County Emergency Operations Plan

Emergency Operations Plan:

- Has been updated this year
- Meets all of the requirements of the state and federal governments
- All departments had input in creating it
- Going forward, it should be easy to update on an annual basis

A motion was made by Don Jankowski, seconded by Scott Soik, to forward the Emergency Operations Plan to the County Board for approval. Motion carried unanimously.

16. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings

- Special meetings attendance reports

NEXT MEETING DATE Wednesday, September 22, 2021 at 7:00am

ADJOURNMENT

A motion was made by Don Jankowski, seconded by Scott Soik, to adjourn. Motion carried unanimously.
Meeting adjourned at 7:30 AM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.