



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, May 26, 2021

7:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 586 858 949, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:00 AM

Members Present: Stan Potocki, Dan Martinson, Scott Soik, Don Jankowski

Attending In-Person: Stan Potocki, Scott Soik, Don Jankowski

Attending Online: Dan Martinson

Members Excused: Anton Anday

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Lieutenant Wayne Kropidlowski, Sheriff's Office

Denise Nash, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, Emergency Management

Andrea Krantz, EMS

Dr. Michael Clark, Medical Director (remotely)

Kayla Filen, County Clerk

Laura Belanger, HR Director (remotely)

Sergeant Travis Morgan, Sheriff's Office

Deputy Cody Potocki, Sheriff's Office

APPROVAL OF MINUTES

1. Public Safety/Emergency Management Committee Meeting Minutes April 28, 2021

A motion was made by Don Jankowski, seconded by Scott Soik, to approve April 28, 2021 Public Safety/Emergency Management Meeting minutes. Motion carried by unanimous voice vote.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

2. Sheriff
3. Emergency Management
4. Emergency Medical Services
5. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

6. Emergency Management

- Applied for second round of EMPG (Emergency Management Performance Grant) Supplemental Funds for COVID-19 and were approved for over \$10,000
- Received a check from the first round of EMPG Supplemental Funds for COVID-19 in the amount of \$16,545
- Bob Weinert obtained a FEMA Advanced Professional Series certificate
- The new Deputy Emergency Management Coordinator will be starting June 7, 2021

7. Emergency Medical Services

- Andrea Krantz has been meeting with different Emergency Medical Responders (EMR) Groups
- Emergency Medical Services Week was May 16-22, 2021
- Andrea is working on ideas for recruitment and volunteering

8. Jail Activities

- Annual Jail Inspection took place May 4, 2021. No violations have been found. Couple issues noted:
 - lack of classification due to the layout of the building
 - lack of storage
 - lack of space for nursing staff
- Replacement for a female vacancy in the Juvenile Detention Center has been found and will be starting on June 7, 2021
- One male corrections officer spot is still open in the adult jail
- COVID-19 vaccine is still being offered to inmates (Johnson & Johnson). About 50% of inmates have been vaccinated

9. Operations Activities

- Patrol:
 - a conditional offer was extended to one candidate for the Deputy Sheriff position, tentative start date is June 14, 2021
 - catalytic converters investigation is moving along
- Communications Center:
 - a conditional offer was extended to one candidate for the Communication Technician position, tentative start date is June 14, 2021
 - NextGen 911 system will be installed in the near future and training will begin shortly thereafter
- Public Safety Software (Motorola Flex) implementation and training has begun this week, tentative completion of the project is Spring 2022

10. Administrative Activities

- Two vacancies in the Records Division have been filled:
 - the first candidate will be starting on June 1, 2021
 - the second candidate will be tentatively starting at the end of July 2021
- One deputy position is still open

11. Medical Examiner Activities

- No Report

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

12. EMS Provider Monthly Activity Reports

13. Medical Director's Report

- Rescue Task Force (RTF) training took place earlier this month
- Working on refreshing protocols based on statewide protocols
- COVID-19 situation is getting better, but monitoring is still in place

DISCUSSION/POSSIBLE ACTION

14. Discussion/Possible Action Re: MREA Large Assembly Permit Application

Kayla Filen (County Clerk) recommended that the Application for the MREA Large Assembly Permit be approved, as all necessary documentation has been received.

A motion was made by Don Jankowski, seconded by Scott Soik, to approve the MREA Large Assembly Permit Application. Motion to Approve passed by unanimous voice vote.

15. Discussion/Possible Action Re: Support of Deputy Sheriff's Association adopting Portage County New Vacation Schedule adopted by County Board on May 18th, 2021

Sheriff Lukas recommended to support the Deputy Sheriff's Association adopting Portage County New Vacation Schedule as it would not only allow the Sheriff to negotiate during the hiring process, but it would also make the vacation schedule uniform within the Sheriff's Office.

A motion was made by Don Jankowski, seconded by Scott Soik, to support the Deputy Sheriff's Association adopting Portage County New Vacation Schedule adopted by County Board on May 18th, 2021. Motion to Approve passed by unanimous voice vote.

16. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, June 23, 2021 at 7:00am

ADJOURNMENT

A motion was made by Scott Soik, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 7:21 AM.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.