



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, October 25, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 192 613 998, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending In-Person: Dodge, Raikowski, Ladick, Morrow

Attending Online: Raabe

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 4, 2021 Meeting Minutes

A motion was made by Julie Morrow, seconded by Dave Ladick, to Approve the meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski provided an update on debit blocking review and staffing.

4. Information Technology

Director Hawker provided an update on the IT Analyst position recruitment and supply chain issues for equipment.

5. Purchasing

Director Schultz provided an update on the health care referendum study project and progress on a request for proposal for an owner's representative.

6. Finance

Director Jossie provided an update on recent training - Run. Hide. Fight. provided for county staff in collaboration with the Sheriff's Office and Deputy Dustin Kitzman's 3rd place finish in the recent Wisconsin County Mutual Law Enforcement Challenge.

7. County Executive

County Executive Holman discussed funding through ARPA, County Budget, and Competitive WI.

CORRESPONDENCE

There was no correspondence.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion and Review regarding 2022 Proposed County Budget

A copy of the County's proposed budget may be found on the website at the following address:

<https://www.co.portage.wi.us/departments/finance-department>

Director Jossie discussed the budget publication, wage and benefit increases, and informed the Committee no budget amendments were received.

10. Discussion and Possible Action regarding Amendments to the 2022 Proposed County Budget

- No amendments were submitted by the deadline

There were no requests to amend the proposed 2022 budget.

11. Discussion and Possible Action regarding Resolution regarding Adoption of the 2022 Portage County Budget

A motion was made by Julie Morrow, seconded by Dennis Raabe, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Resolution for Adoption of the Property Tax Levy Apportionment for the 2021 Tax Levy Payable in 2022

A motion was made by Larry Raikowski, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

13. Discussion regarding Insurance Proposals for 2022
Presented by David Krueger, Willis Towers Watson

D. Krueger presented the insurance proposal and renewal options for Portage County for 2022.

14. Discussion and Notice regarding Authorizing Equipment Breakdown/Boiler and Machinery Coverage for 2022 (Portage County Ordinance 3.7.11)

Director Jossie provided the Committee with information on the intent to renew the coverage at an annual premium of \$9,261 for 2022.

15. Discussion and Possible Action regarding Authorizing Cyber Liability Coverage for 2022 (Portage County Ordinance 3.7.11)

Director Jossie will be bringing back additional information to the Committee regarding cyber coverage options, along with a quote for \$1 million of coverage, at a future meeting.

16. Discussion and Possible Action regarding Authorizing Auto Physical Damage Coverage for 2022 (Portage County Ordinance 3.7.11)

Director Jossie will bring back additional information to the Committee regarding auto physical damage coverage options at various deductible levels at a future meeting.

- 17.** Discussion and Possible Action regarding Resolution Authorizing Property, Inland Marine & Crime Insurance Coverage for 2022 (Portage County Ordinance 3.7.11)

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Director Jossie will bring back to the Committee additional information regarding a potential deductible change. Motion to Approve passed by voice vote, with no negative votes.

- 18.** Discussion and Possible Action regarding Authorizing Worker's Compensation Third Party Administrator (TPA) Services, Risk Control Services, and Excess Worker's Compensation Coverage through Wisconsin County Mutual Insurance Corporation (WCMIC) for 2022 (Portage County Ordinance 3.7.11)

A motion was made by Julie Morrow, seconded by Dave Ladick, to Approve coverage as recommended. Motion to Approve carried by voice vote, with no negative votes.

- 19.** Discussion and Possible Action regarding Resolution Authorizing Liability Coverage through Wisconsin County Mutual Insurance Corporation (WCMIC) for 2022 (Portage County Ordinance 3.7.11)

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

- 20.** Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff, Health Care Center, Aging & Disability Resource Center, and Health & Human Services – US Health Resources and Services Administration (HRSA) Provider Relief Funds Grant Application

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Approve the application. Motion to Approve carried by voice vote, with no negative votes.

- 21.** Discussion and Possible Action regarding Resolution Acceptance of the Law Enforcement Drug Trafficking Response Grant from the State of Wisconsin Department of Justice and Corresponding Budget Adjustment

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

- 22.** Discussion and Possible Action regarding Resolution Approving and Authorizing Acceptance of Donated Funds and a 2021 Budget Adjustment for New Bullet Proof Flack Vests and Helmets for the Sheriff Office Special Response Team (SRT)

A motion was made by Dave Ladick, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

- 23.** Discussion and Possible Action regarding Resolution Authorizing a 2021 Budget Adjustment for Sewer Service Area Planning

A motion was made by Julie Morrow, seconded by Dennis Raabe, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

- 24.** Enter Closed Session regarding the David L. Ladick Survivor's Trust's request for a waiver of the Portage County Business Park Deed Restrictions and Protective Covenants as to Lot 1 of Portage County Certified Map No. 10422-47-2 (Tax Parcel ID Number 281-23-0801220006) for the purpose of constructing an auto repair center and associated parking.

The Closed Session to discuss this matter will be conducted pursuant to Wis. Stat. § 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require closed session,

and/or

Wis. Stat. § 19.85 (1)(g) for the purpose of conferring with the corporation counsel who is rendering oral or written advice concerning strategy to be adopted by the committee with respect to litigation in which the county is or is likely to become involved.

Reconvene into open session pursuant to Wis. Stat. § 19.85(2) for discussion and possible action on the aforementioned closed session item(s), if necessary.

A motion was made by Julie Morrow, seconded by Larry Raikowski, to Enter Closed Session.
The motion to Approve Passed by the following vote:

4 Yes: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Julie Morrow

0 No: None

0 Abstain: None

D. Ladick did not vote.

A motion was made by Julie Morrow, seconded by Larry Raikowski, to Approve convening in open session. Motion to Approve carried by voice vote, with no negative votes.

D. Ladick did not vote.

A motion was made by Julie Morrow, seconded by Larry Raikowski to Approve the David L. Ladick Survivor's Trust's request for a waiver of the Portage County Business Park Deed Restrictions and Protective Covenants as to Lot 1 of Portage County Certified Map No. 10422-47-2 (Tax Parcel ID Number 281-23-0801220006) for the purpose of constructing an auto repair center and associated parking. Motion to approve carried by voice vote, with no negative votes.

D. Ladick did not vote.

NEXT MEETING DATE November 1, 2021

ADJOURNMENT

The meeting was adjourned by Call of the Chair.

Meeting adjourned at 06:33 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.