



PORTAGE COUNTY

PORTAGE COUNTY HIGHWAY
DEPARTMENT
800 PLOVER RD.
PLOVER, WI 54467

MEETING MINUTES

HIGHWAY COMMITTEE

Thursday, August 19, 2021

10:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 462 002 216, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Highway Committee was called to order at 10:00 AM

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member C. Gussel, Member S. Soik

Staff Attending: Nathan Check, Kristen Hancock, Dean Schmitz, Nichole Burdick

APPROVAL OF MINUTES

1. July 20, 2021 Meeting Minutes

Motion made by Member D. Ladick, seconded by Member C. Gussel to approve the minutes. Motion carried by unanimous vote.

REPORTS

2. July Vendor Invoice List

Invoice Listing Reviewed

3. Commissioner's Report
 - Update on Highway Department Staffing and Operations

Update Only - No Suggested Action

CORRESPONDENCE

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None Requested

5. Discussion and Possible Action on CTH HH Lane Closures for Point Bock and Blubber Runs

Motion made by Member D. Ladick, seconded by Member S. Soik to approve lane closures for both runs for 2022 through 2026. Motion carried by unanimous vote.

6. Discussion and Possible Action on Resolution Authorizing and Ratifying a Contract for Services for Brandl Road, Town of Carson Bridge Replacement

Motion made by Member D. Ladick, seconded by Member C. Gussel to approve Resolution Authorizing and Ratifying a Contract for Services for Brandl Road, Town of Carson Bridge Replacement. Motion carried by unanimous vote.

7. Discussion and Possible Action on 2022 Bridge and Culvert Aid Projects

Motion made by Member C. Gussel, seconded by Member S. Soik to approve Option 1 of the 2022 Bridge and Culvert Aid Project Funding. Motion carried by unanimous vote.

8. Discussion and Possible Action on 2022 New Position Request – County Road Foreman

Motion made by Member D. Ladick, seconded by Member S. Soik to approve the new County Road Foreman position Request. Motion carried by unanimous vote.

9. Discussion and Possible Action on 2022 Equipment Replacement Plan and Purchasing Schedule

Motion made by Member S. Soik, seconded by Member D. Ladick to approve the 2022 Equipment Replacement Plan and Purchasing Schedule. Motion carried by unanimous vote.

10. Discussion on Draft 2022 Highway Department Budget

Discussion Only

11. Discussion on CTH Z (Edgewood Road to CTH A) in the Town of Sharon and New Hope

Discussion Only

NEXT MEETING DATE

Tuesday, September 21, 2021 – 3:30 p.m.

CTH Z (Edgewood Road to CTH A) ROAD TOUR

9. Discussion and Site Visit to CTH Z(Edgewood Road to CTH A) in the Town of Sharon and New Hope

The Highway Committee proceeded on a road tour for the upcoming CTH Z project.

ADJOURNMENT

Adjourned at 12:20 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.