



PORTAGE COUNTY

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA REMOTE
CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

Thursday, September 2, 2021

4:15 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 925 858 853, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Members present: Ellie Brush, Bernie Coulthurst, Meleesa Johnson, Cathy Jones Ferk, Bob Gifford, Lynne Kissner, Judy Ordens, Mike Splinter, Bill Zimdars, Barb Zwickey

Also present: Finance Manager David Foemmel, ADRC Director Cindy Piotrowski, Assistant ADRC Director Maureen Miller, Nutrition Program Manager Kristi Cooley, Caregiver Services Manager Tonia Simmons, Administrative Associate IV Karen Piesik.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. August 5, 2021 Meeting Minutes

A motion was made by Ordens, seconded by Brush, to approve the minutes. Motion to approve passed by voice vote, with no negative votes.

REPORTS

2. Review of Vendor Invoice Lists

1. 7/31/2021

3. Year to Date Budget Reports

1. Revenues - August 2021
2. Expenses - August 2021

Foemmel reported that the 2022 budget is in process; Piotrowski said that expenses are on target.

4. Information & Assistance Reports

1. SAMS Agency Call Report - July 2021
2. SAM Call Profiler Report - July 2021
3. Long-Term Care Enrollment Report - July 2021

Miller reported that programs are stable with calls and enrollments.

5. Benefit Specialist Reports

1. Elder Benefit Specialist Program Statistics 4/1/2021 - 6/30/2021

Miller reported that monetary impact for the quarter was \$427,619. The busy time for the Elder Benefit Specialist Program begins in October.

6. COVID-19

Masking and social distancing are back in place within the building; Piotrowski said that the agency will err on the side of caution to protect the people that we serve. The Division of Public Health and County Executive were involved in decisions to resume masking and to cancel or postpone certain activities. There were three breakthrough ovid cases of vaccinated individuals who were in the building.

Congregate dining will not return any sooner than January.

7. Director's Report

Full color copies of the 2020 ADRC Annual Report are available for members. Piotrowski will present the report to the County Board of Supervisors later this month.

United Way grants for four programs were submitted. Funding for Caregiver Support Services was changed from emerging needs to a regularly funded program.

The State has provided a new communication tool that speech or hearing impaired individuals can use to communicate by pointing to various symbols or phrases on the document.

Chair Gifford requested that results of the 2022-2024 Portage County Aging Plan Survey be published on the website.

8. Commission on Aging/Aging & Disability Resource Center Board Member Directory

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

10. Discussion/Possible Action re the 2022-2024 ADRC Aging Plan Draft

Piotrowski reviewed goals and strategies for focus area goals in the Aging Plan that address reducing barriers and social isolation, equity/diversity, advocacy, and protection from scams.

Two hundred forty nine (249) individuals responded to the Aging Plan Survey. The ultimate result is that people want to remain in their own homes as long as possible.

11. Discussion/Review of the ADRC Budget

There are no massive changes to the budget. The Adult Day Center's operation costs will be monitored over the next several months.

American Rescue Plan Act (ARPA) funds cannot be put into operations because the funds are not ongoing. No specifics were received on how the money will be allotted. Ideas to use the money include adding LTE hours to positions that are not full-time, and adding programming. Senior Center reserves will be used to replace flooring in the Dining Room and to install acoustic ceiling tiles.

Plotrowski and staff have reviewed Senior Center check-in programs and will consider My Senior Center or a component for the County's existing financial program, Munis. She will arrange brief demonstrations at a future Board meeting.

The budget will go to the County Board of Supervisors in the next few weeks.

CORRESPONDENCE

NEXT MEETING DATE

12. Thursday, October 7, 2021 at 4:15 PM in the Multi-Purpose Room or via remote connection.

ADJOURNMENT

A motion was made by Jones Ferk for adjournment; motion passed by voice vote, with no negative votes. The meeting was adjourned at 5:12 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.