



PORTAGE COUNTY

MEETING MINUTES

LAND AND WATER CONSERVATION COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, July 6, 2021

7:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399 after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 881 999 131, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to benedicp@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Land and Water Conservation Committee meeting was called to order at 7:00 p.m.

Members Present: Mildred Neville, Matt Jacowski, Barry Jacowski, Julie Morrow, Gerry Zastrow, Catherine Guth

Attending In-Person: Mildred Neville, Matt Jacowski, Barry Jacowski, Gerry Zastrow, Catherine Guth

Attending Online: Julie Morrow

Members Excused: None

Members Absent: None

Staff Attending: In person: Steve Bradley, Jen McNelly, Patty Benedict. Online: Tracy Arnold

Others Attending: In person: County Executive Chris Holman; Tor and Lisa Anderson, Mark and Lois Brueggeman, Kyle Gordon, Kim Krupka, Todd Stitely.

Online: Procurement Director Chris Schultz

B. Jacowski announced comments will not be taken from public attending remotely.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

B. Jacowski allowed in-person audience members to speak on agenda items.

APPROVAL OF MINUTES

1. June 1, 2021 Minutes

A motion was made by Gerry Zastrow, seconded by Catherine Guth, to approve the June 1, 2021 minutes. Motion to approve passed by voice vote, with no negative votes.

REPORTS

2. Lake Management Plan Implementation Update

Arnold reported there are approximately 30 lake management plans being reviewed and updated if needed. The Portage County Lakes and Rivers Group has had two well attended meetings. She reported on grants, projects, and activities taking place within County lake organizations.

3. COMMITTEE REPRESENTATIVE REPORTS

a. Lakes Management Districts - Neville

b. Golden Sands Resource Conservation & Development (RC&D) - Zastrow

c. North Central Land & Water Conservation Association (NCLWCA) - Zastrow

- d. Central Wisconsin Windshed Partnership (CWWP) - B. Jacowski/Morrow-Alternate
- e. Portage County Drainage District - M. Jacowski/Morrow-Alternate
- f. Mill Creek Watershed - B. Jacowski/Zastrow-Alternate
- g. Little Plover River Workgroup (LPR) - M. Jacowski, Morrow, Zastrow
- h. Farmer Led Councils - B. Jacowski/Zastrow-Alternate
- i. Central Sands Groundwater County Coalition - Zastrow/M. Jacowski-Alternate

- a. Lakes Management Districts - Neville - No report.
- b. Golden Sands Resource Conservation & Development (RC&D) - Zastrow - No report.
- c. North Central Land & Water Conservation Association (NCLWCA) - Zastrow - No report.
- d. Central Wisconsin Windshed Partnership - B. Jacowski/Morrow - Alternate No report.
- e. Portage County Drainage District - M. Jacowski/Morrow-Alternate - No report.
- f. Mill Creek Watershed - B. Jacowski/Zastrow-Alternate - No report.
- g. Little Plover River Workgroup (LPR) - M. Jacowski, Morrow, Zastrow - No report.
- h. Farmer Led Councils - B. Jacowski/Zastrow - Alternate - No report.
- i. Central Sands Groundwater County Coalition - Zastrow/M. Jacowski - Alternate - The next meeting is July 26. McNelly reported they are in the process of hiring for the data research position.

CORRESPONDENCE

4. 2020 Wisconsin Report on Soil and Water Conservation

Report was included in meeting packets.

VOUCHERS

5. Review Vouchers, Purchases, and Procurement Card Charges

Vouchers, purchases, and procurement card charges were reviewed.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - No requests.

Approval of attendance of special meetings - None.

Special meeting attendance reports - No reports.

7. Discussion/Possible Action - Tree Planter Rental Agreement and Fees

A motion was made by Matt Jacowski, seconded by Catherine Guth, to approve a minimum planter rental fee of \$40, with a \$100 refundable deposit for cleaning of the planter upon return. Benedict and Nyquist will work together to incorporate language into the rental agreement. Motion to approve passed by voice vote, with no negative votes.

8. Discussion/Possible Action - Cost Share Contracts

A motion was made by Matt Jacowski, seconded by Catherine Guth, to approve the cost share contracts. Motion to approve by voice vote, with no negative votes.

NELSONVILLE GROUNDWATER SITUATION

9. Discussion/Possible Action - Resolution - Budget Adjustment for the Land and Water Conservation Division to fund the creation of a work plan to obtain water quality information in and around the Village of Nelsonville

A motion was made by Matt Jacowski, seconded by Julie Morrow, to Approve REI Engineering, the highest scoring proposal. An explanation was provided on how the review team scored the proposals. Holman said a letter of intent was sent to REI. A contract will be drafted after County Board approves the resolution. Schultz said some parameters of procurement are for REI to provide correspondence and LWCC meeting attendance. REI's responsibility is to summarize data, develop a plan for monitoring, and offer possible actions to take. McNelly said the plan will be beneficial when pursuing potential funding sources. Motion to Approve by voice vote, with no negative votes.

A motion was made by Matt Jacowski, seconded by Gerry Zastrow, to Approve the Budget Adjustment Resolution. Motion to Approve Passed by voice vote, with no negative votes.

NEXT MEETING DATE

The next meeting is scheduled for Tuesday, August 3, at 7:00 p.m.

ADJOURNMENT

A motion was made by Matt Jacowski, seconded by Catherine Guth, to Adjourn. Motion Passed by voice vote, with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.