



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, September 20, 2021

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 626 131 780, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 03:30 PM

Members Present: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending In-Person: Raabe, Dodge, Raikowski

Attending Online: Ladick, Morrow - joined during Reports

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. September 7, 2021 Meeting Minutes

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Approve the meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

No vendor invoice lists were presented.

3. Treasurer

Treasurer Przybelski reported on recent tax deed land sales and tax deed process.

4. Information Technology

Director Hawker reported on staffing vacancies and current recruitment.

5. Purchasing

Director Schultz reported on current procurements.

Member Morrow joined the meeting.

6. Finance

Director Jossie discussed sales tax, vehicle registration fees, and investment reports; repeal of resolution for administrative flexibility as it pertains to grants; HRSA PRF Reporting; insurance renewals, and recent gift card approvals.

7. County Executive

County Executive Holman discussed the moving forward with RFP's for and owner's representative and construction manager resulting from Space & Properties; the HCC resolution for the Referendum study; the request for Court's programs to put together an ARPA SLFR package for review; and staffing in the County's Executive Office.

CORRESPONDENCE

No correspondence was presented.

DISCUSSION/POSSIBLE ACTION**8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A budget task force meeting was held on September 17, 2021, both Julie Morrow and Dennis Raabe were in attendance.

9. Discussion and Possible Action regarding New Position - Information Technology Network Analyst

A motion was made by Dave Ladick, seconded by Larry Raikowski, to Approve the New Position request. Motion to Approve carried by voice vote, with no negative votes.

10. Report regarding Reclassification and New Position Requests included in the 2022 Proposed County Budget

County Executive Holman discussed the new positions and position reclassifications to be included in next year's budget request.

11. Discussion and Review regarding 2022 Proposed Department Budget Requests - Treasurer

Treasurer Przybelski discussed the 2022 budget request.

12. Discussion and Review regarding 2022 Proposed County Budget

- 2022 Budget Assumptions
- Countywide 2022 Budget Progress
- Final Equalized Value, Net New Construction, & County Levy Limit
- Personal Property Aid – Levy Limit Adjustment
- Tax Levy & Tax Rate
- Sales Tax Projections
- Countywide 2021 Budget Projections & Fund Balance Estimates
- Capital
- Debt
- Health Care Center Referendum Tax Levy Funding
- Budget Amendments and Committee Referrals
- Central WI Airport Budget Update

Director Jossie discussed the 2022 budget development and progress, levy limit, levy and tax rate, sales tax, personal property aid, capital, debt, health care center referendum levy, amendment and referral process and meetings, and Central WI Airport meeting update.

13. Discussion regarding County Financial Planning - Debt Service

Director Jossie walked through an illustration of debt service impacts based on typical smaller projects and the addition of a large project, potential impact of tax rates based on growth assumptions, metrics to measure debt management performance, and potential impact to the County's bond rating.

NEXT MEETING DATE October 4, 2021

ADJOURNMENT

A motion was made by Dennis Raabe, seconded by Larry Raikowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:58 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.