

September 30, 2021

You are hereby notified that there will be a meeting of the PORTAGE COUNTY PUBLIC LIBRARY (PCPL) BOARD OF TRUSTEES at **4:30 P.M.** on **Wednesday, October 6, 2021** at the **Portage County Annex Building, Conference Rooms 1 & 2**, 1462 Strongs Avenue, Stevens Point, Wisconsin.

REMOTE ATTENDANCE & COMMENT To attend this meeting by telephone: Dial 1-312-626-6799, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 845 3037 3576 and Password: 877203.

To attend this meeting by video: Go to <https://us02web.zoom.us/j/84530373576?pwd=YVpSQmNvckNRSnJpQjlybm5BUmpYQT09>
Access Code: 845 3037 3576 and Password: 877203.

Due to the potential risk to members of the public who attend meetings in-person, any person who wishes to comment on an agenda item via email can send their comments to phillisj@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Email comments will be delivered to Library Board Members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Library Board President.

AGENDA

1. Call to Order
2. Review / Approval – Meeting Minutes of September 1, 2021
3. Announcements & Correspondence
 - a) Facilities Report
4. Review Financials
5. PUBLIC NOTICE: Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the President as set forth in Robert's Rules of Order.
6. Old Business
 - a) Discussion / Possible Action – PCPL Operations
 - b) Discussion / Possible Action – 2022 Budget Update
7. New Business
 - a) Discussion / Possible Action – 2021 & 2022 Holiday Schedules
 - b) Discussion / Possible Action – Wisconsin Records Retention
8. Library Reports and Statistics

Enter into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss the annual performance evaluation of the Library Director.

Reconvene to Open Session for the purpose of taking action on Closed Session item, if necessary.

Adjournment

1. A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.
2. Any person who has special needs and plans on attending this meeting should contact the Portage County Public Library as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1545.
