



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, September 7, 2021

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 101 078 814, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Dennis Raabe, Jeanne Dodge, Larry Raikowski, Dave Ladick

Attending In-Person: Jeanne Dodge, Larry Raikowski

Attending Online: Dennis Raabe, Dave Ladick

Members Excused: Julie Morrow

Members Absent:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. August 16, 2021 Meeting Minutes

A motion was made by Dave Ladick, seconded by Larry Raikowski, to Approve the meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski updated the Committee on tax deeds, recent issuance of tax certificates, and the County has collected almost 99% of 2020 taxes.

4. Information Technology

Director Hawker informed the Committee of a recent staff resignation and difficulty getting supplies and equipment due to availability issues.

5. Purchasing

Director Schultz provided an update on procurements.

6. Finance

Director Jossie confirmed the joint meeting with the Airport Board for September 20th after the Finance Committee.

7. County Executive

County Executive Holman informed the Committee of ongoing weekly HCC meetings to discuss operations but is adding Director Jossie to one of the meetings each month to specifically discuss finances; provided an update on ARPA funds, specifically SLRF funds as the County is awaiting the final rule and planning; and informed the Committee of work staff is doing to prepare for a discussion regarding debt service planning to understand affordability and capacity as we continue to discuss larger capital projects.

CORRESPONDENCE

There was no correspondence presented.

DISCUSSION/POSSIBLE ACTION**8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff – WI Department of Justice Law Enforcement Drug Trafficking Response grant application in the amount of \$50,000
- Sheriff – WI Department of Emergency Management Emergency Performance Grant-Supplemental grant award in the amount of \$10,875.74

A motion was made by Dave Ladick, seconded by Larry Raikowski, to Approve the grant application. Motion to Approve carried by voice vote, with no negative votes.

A motion was made by Larry Raikowski, seconded by Dave Ladick, to Approve the grant award. Motion to Approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Resolution Authorizing a Budget Adjustment for the Portage County Health Care Center to Fund a Referendum Study and Public Information Campaign for a Referendum in the April 2022 Election

A motion was made by Dennis Raabe, seconded by Dave Ladick, to Approve the resolution and forward to County Board. Motion to Approve carried by voice vote, with no negative votes.

11. Discussion and Possible Action regarding Authorizing the Use of Coronavirus State and Local Fiscal Recovery Funds Through the American Rescue Plan Act to Hire Additional Staff Support for Health and Human Services in Response to the Public Health Emergency and Its Negative Impacts

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Approve the resolution and forward to County Board. Motion to Approve carried by voice vote, with no negative votes.

12. Discussion regarding American Rescue Plan Act State and Local Fiscal Recovery Funds - Process, Lost Revenue Determination, and Reporting

Director Jossie and County Executive Holman discussed the Interim Report filing, the Lost Revenue Determination, the eligible uses and expenditure categories for reporting, and potential processes for managing the funding.

13. Discussion regarding County Financial Planning - Debt Service

Director Jossie discussed information she is working on to bring to the Committee at their next meeting to discuss the County's debt capacity and affordability.

14. Enter into Closed Session Pursuant to WIS. STAT. § 19.85(1)(e):
For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or

conducting other specified business, whenever competitive or bargaining reasons require closed session, regarding:

- an offer to purchase the County received for former H2O parcel 173-23-0826-15.03 in the Village of Plover.
- an offer to purchase the County received for former H2O parcel 173-23-0825-14 in the Village of Plover.

Reconvene into open session pursuant to WIS. STAT. § 19.85(2) for discussion and possible action on the aforementioned closed session item(s), if necessary.

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Enter into Closed Session.

The motion to Enter into Closed Session Passed by the following voice vote:

3 Yes: Dennis Raabe, Jeanne Dodge, Larry Raikowski

0 No: None

0 Abstain: None

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Reconvene in Open Session.

The motion to Reconvene in Open Session Passed by the following vote:

3 Yes: Dennis Raabe, Jeanne Dodge, Larry Raikowski

0 No: None

0 Abstain: None

A motion was made by Larry Raikowski, seconded by Dennis Raabe, to Approve the proposed Purchase Agreement from Buyers Helmrick and Moodie to purchase the 39.98 acre parcel number ending in 0825-14 and for an option to purchase the adjacent 40.04 acre parcel number ending in 0825-13, and instructing county staff to take whatever steps are necessary for the county to sell the 39.98 acre parcel number ending in 0824-14, according to the terms of the Purchase Agreement. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE September 20, 2021

ADJOURNMENT

The meeting was adjourned by call of the Chair.

Meeting adjourned at 06:37 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.