



PORTAGE COUNTY

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA REMOTE
CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

Thursday, June 3, 2021

4:15 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 466-564-376, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER Present: Eleanor Brush, Bernie Coulthurst, Chair Bob Gifford, Meleesa Johnson, Cathy Jones Ferk, Judy Ordens, Mike Splinter, Barb Zwickey. Also present: Executive Assistance Melinda McCord, ADRC Director Cindy Piotrowski, Nutrition Program Manager Kristi Cooley, Administrative Associate IV Karen Piesik. Chair Gifford called the meeting to order at 4:19 p.m.

Present: Bernie Coulthurst, Chair Bob Gifford, Meleesa Johnson, Cathy Jones Ferk, Judy Ordens, Mike Splinter, Bill Zimdars, Barb Zwickey.

Excused: Eleanor Brush

Also present: Executive Assistance Melinda McCord, ADRC Director Cindy Piotrowski, Nutrition Program Manager Kristi Cooley, Administrative Associate IV Karen Piesik.

Chair Gifford called the meeting to order at 4:19 p.m.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. May 6, 2021 Meeting Minutes

A motion was made by Mike Splinter, seconded by Cathy Jones Ferk , to approve the May minutes. Motion to Passed by voice vote, with no negative votes.

REPORTS

2. Review of Vendor Invoice List

- 4/30/2021

3. Year to Date Budget Reports

- Revenues - May 2021
- Expenses - May 2021

Piotrowski explained that there was nothing unusual in budget to report at this point.

4. Information & Assistance Reports

- SAMS Agency Call Report - April 2021
- SAMS Call Profiler Report - April 2021
- Long-Term Care Enrollment Report - April 2021

Piotrowski said that the numbers are similar to what is expected for a non-COVID year. Things are beginning to go back to normal.

5. Nutrition Program Advisory Council Minutes 5/19/2021

Report by Cooley, The hydroponic tower has been deep cleaned; over 35 lbs. of salad greens were harvested for and used for curbside and home-delivered meals.

6. Senior Center Advisory Council Minutes - 4/21/2021

Advisory councils are back to meeting. Senior Center Manager Donna Calhoun announced her retirement at the last meeting; her position has been posted. Piotrowski will fill in for the interim.

7. Portage County Coalition for Adults with Disabilities Minutes - 5/5/2021

This was the first time that the group met in a year and a half. The purpose of this advisory council is to avoid duplication of services and to make referrals to each other's agencies.

The MILC acronym stands for Midstate Independent Living Choices.

8. COVID-19

Portage County is coming up with an updated COVID policy. Masking is required in all public areas of Lincoln Center; cooperation with the policy has been good.

9. Director's Report

Senior Center Manager Donna Calhoun retired on Tuesday, June 1. Interviews for the Administrative Associate I position in Reception (formerly filled by Bennett Ryskoski) are scheduled for next week. Administrative Associate I/Receptionist Janet Mertes has done well covering for their absences.

Jenny Stuczynski will now be the Lincoln Center Dining Site Manager; increasing from 25 to 35 hours per week; her position vacancy will be posted.

Cooley was interviewed by the WAOW television station regarding Senior Farmers Market Nutrition Program vouchers. Cooley said that 111 people are scheduled for distribution with approx. 120 vouchers still available. Income level for one person is \$1,986 and \$2,686 for a family of two.

The Loan Closet is undergoing a major renovation. The main purpose of the program is to lend durable medical equipment. Many non-durable equipment items will be sent to Purchasing for public auction on the State website, other than incontinence products. PCHHS will use children's durable medical equipment. Ordens mentioned that the Wisconsin Nicaragua Partnership Project will not accept medical supplies.

The building and programs have been reopening.

Piotrowski had a meeting with the United Way of Portage County last week regarding the four programs to be funded, and is working on completing the pre-application. Our agency did not need to make changes to any outcomes or indicators.

Johnson reported that 47 percent of people at Edgewater have been relocated. Michelle Helmick was hired by the City of Stevens Point as a social worker.

Jones Ferk has received good response from people who have completed the 2022-2024 Aging Plan Survey.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

CORRESPONDENCE

NEXT MEETING DATE: Thursday, July 1, 2021 at 4:15 PM in the ADRC Multi-Purpose Room or via remote connection

The next meeting is Thursday, July 1, 2021 at 4:15 PM in the ADRC Multi-Purpose Room or via remote connection.

ADJOURNMENT

A motion was made by Mike Splinter, seconded by Judy Ordens, to adjourn the meeting. Motion to adjourn passed with no negative votes. The meeting adjourned at 4:48 PM.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.