



PORTAGE COUNTY

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA REMOTE
CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

Thursday, March 4, 2021

4:15 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 483 896 212, then press #

To attend this meeting by video: [Click here to join the meeting.](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Present: Eleanor Brush, Chair E. John Buzza, Bernie Coulthurst, Vice Chair Bob Gifford, Meleesa Johnson, Cathy Jones Ferk, Mike Splinter, Bernice Woitczak, Bill Zimdars, Barb Zwickey.

Also present: ADRC Director Cindy Piotrowski, Assistant ADRC Director Maureen Miller, ADRC Social Work Intern and Stevens Point Common Council District 4 Alderperson Mykeerah Zarazua, Senior Center Manager Donna Calhoun, Nutrition Program Manager Kristi Cooley, Administrative Associate IV Karen Piesik.

The meeting was called to order by Chair Buzza at 4:17 PM.

APPROVAL OF MINUTES

1. January 7 Meeting Minutes

A motion was made by Vice Chair Gifford; seconded by Splinter. Minutes approved by unanimous voice vote.

REPORTS

2. Review of Vendor Invoice List

- 12-31-2020

3. Review of Vendor Invoice List

- 1-31-2021

4. Year to Date Budget Reports

- Revenues - January 2021
- Expenses - January 2021
- Revenues - February 2021

- Expenses - February 2021

Piotrowski noted that there is nothing unusual to report for revenues or expenses.

5. Information & Assistance Report

- SAMS Agency Call Report - December 2020, January 2021
- SAMS Call Profiler Report - December 2020, January 2021
- Long-Term Care Enrollment Report - December 2020, January 2021

6. Long-Term Care Facilities Report, August - December 2020

Miller stated that only one facility violation is listed because the State has not been entering facilities during COVID-19, except when urgent issues are reported.

7. Benefit Specialist Reports

Miller emphasized the monetary impact of Elder and Disability Benefit Specialist intervention for Portage County residents.

8. Resource Center Numbers: 2019 vs. 2020

Piotrowski reviewed numbers served and explained that the number of contacts is always greater than the number of people served.

9. Nutrition Program Advisory Council Draft Minutes - November 2020

Report by Cooley - the hydroponic growing tower is in use; greens will be included in next week's Curbside lunch. Board members were invited to see the tower after the meeting.

10. COVID-19

Vaccine report by Piotrowski - since the last meeting, vaccines have become available, but only via online registration. Because an estimated 30-40% of seniors are unable to use a computer or have access to internet and email, ADRC staff are assisting with registering seniors online. Staff are working closely with Portage County Health and Human Services (PCHHS) Division of Public Health Director Gary Garske to assist. On Friday, 300 seniors and staff will be vaccinated at the ADRC; another clinic is scheduled on Saturday at PCHHS. More dollars are coming to educate seniors on the importance of getting the vaccine. Portage County's COVID policy is still evolving.

11. Meeting Logistics

Report on Civic Clerk by Piesik - Portage County's new web-based program for managing meeting agendas and minutes is now live. Committee members who are interested in viewing materials and interacting through the new platform during meetings should contact County Clerk Kayla Filen to help set up an account. Anyone with internet access will still be able to view materials on the Portage County website.

12. Director's Report

Edgewater Manor report by Zarazua - a social work staff was hired by the City of Stevens Point to help individuals with moving arrangements, and will start once Wi Fi is available in the office.

Tax Aide was offered with a reduced number of appointments. This year, volunteers meet briefly with clients when they drop off documents and when returning for signatures.

Piotrowski said it is too soon to determine a reopening date, which will depend on the level of seniors in the community who are vaccinated.

Piotrowski reported that the number one community concern related to the crisis is rent, and when the moratorium against eviction will end. The Wisconsin Rental Assistance Program (WRAP) is available to assist and is handled through CAP Services, Inc.

The 2021 Community Resource Directories and March/April issue of The Post are available.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

13. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
ADRC All Staff Virtual Training: Laying the Foundation: Understanding Systemic Training, Implicit Bias and Privilege - Tuesday, February 9, 2021
- Approval of attendance of special meetings
- Special meeting attendance reports

Board members Brush, Splinter and Johnson attended the virtual training on February 9. A motion was made by Jones Ferk to approve attendance retrospectively, seconded by Vice Chair Gifford. Motion carried by unanimous voice vote.

14. Resolution re the Creation of the 85.21 Grant Trust Fund Account

The City (Stevens Point) anticipates that they will not spend the full amount of the 85.21 Grant and requests to set up a trust fund. Money from this fund could be used before needing to access the County vehicle fund. The 85.21 Grant funds are used to provide transportation for seniors and adults with disabilities.

A motion was made by Vice Chair Gifford, seconded by Brush to approve creation of a trust fund. Motion carried by unanimous voice vote.

15. Discussion/Possible Action re Dementia Care Specialist (DCS) Reallocation Funding Request

Piotrowski explained that reallocation of \$4,800 would be used as follows:

- Remember Project, a two-hour program that provides one-act plays portraying issues with care giving and dementia; cost for two staff = \$2,400
- American Society on Aging (ASA) membership = \$250, and ASA Virtual Conference attendance for Piotrowski, Caregiver Services Manager Tonia Simmons, Dementia Care Specialist Carley Prochaska and Adult Day Center Supervisor Mary Dulske to attend = \$2,160

A motion was made by Coulthurst to approve, seconded by Splinter. Motion to approve reallocation passed by unanimous voice vote.

Chair Buzza explained to members that an alternate Power of Attorney Health Care form that includes dementia concerns is available.

CORRESPONDENCE

None.

NEXT MEETING DATE: Thursday, April 1, 2021 at 4:15 p.m. in the ADRC Multi-Purpose Room or via remote connection.

ADJOURNMENT

A motion was made by Chair Buzza to adjourn, seconded by Coulthurst. Motion to adjourn passed by unanimous voice vote. Meeting adjourned at 4:59 PM.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.