



# PORTAGE COUNTY

## MEETING MINUTES

### PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Tuesday, July 28, 2026

5:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 321 104 481, then press #

To attend this meeting by video: <https://teams.microsoft.com/join/28877829892120?p=RTxfx4Wu5bayWRu87A>

#### CALL TO ORDER

Committee Members enter Per Diem and Mileage

The Planning and Zoning Committee meeting was called to order at 5:00pm.

Member Present: Barry Jacowski, Larry Raikowski, Suzanne Ohelke, Nathan Sandwick, Steve Cieslewicz

Staff Attending: Scott Allen, Chris Mrdutt, Kristen Johnson, Tyler Kunze, Christina Bradbury

Others Attending: Eric Olson, Dax Burroughs, Scott Soik, Tyler Ignatowski, Parla Koshnick, Jeff Disher, Trevor Roark, Karalyn Peterson

#### CORRESPONDENCE

#### PRESENTATIONS

#### REPORTS

1. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

#### PUBLIC HEARING

2. REQ-2026-011 — A request by Tyler Ignatowski, agent for owners Kyle Kluck Investments LLC, and Koshnick Properties LLC, to amend the Town of Hull Comprehensive Plan Future Land Use Map designation of .5 acres of parcel 020240822-09.04 from Rural Residential to Commercial; and rezone .5 acres of parcel 020240822-09.04 from A4 General Agricultural to C4 Highway Commercial and .5 acres of parcel 020240822-09.05 from C3 Commercial to C4 Highway Commercial.

Chris Mrdutt, Zoning Coordinator, gave an overview of the request.

A motion was made by Larry Raikowski, seconded by Steve Cieslewicz, to close the public hearing. Motion carried by voice vote, with no negative votes.

3. MOD-2026-001 – A request by Koshnick Properties LLC and Kyle Kluck Investments LLC, owners, Tyler Ignatowski, Agent, for a Modification of Sec. 7.4.5 (1)(d) of the Portage County Subdivision Ordinance, which states, “Depth and Width. In general, the depth of a lot should not exceed three times its width as its widest point. Lot width shall be in accordance with the provision of section 7.4.5(a)(a).” The proposed lot has a depth of ~976 feet by 100 feet wide. This would require a modification of 676 feet.

Chris Mrdutt, Zoning Coordinator, gave an overview of the request.

A motion was made by Steve Cieslewicz, seconded by Suzanne Ohelke, to close the public hearing. Motion carried by voice vote, with no negative votes.

4. Portage County Comprehensive Safety Action Plan

Kristen Johnson, Planner, presented the proposed Plan.

**5. Portage County Bicycle and Pedestrian Plan**

Kristen Johnson, Planner, presented the proposed Plan.

**PUBLIC NOTICE**

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

**APPROVAL OF MINUTES**

**6. Approval of May 26, 2026, Minutes**

A motion was made by Suzanne Ohelke, seconded by Steve Cieslewicz to approve the May 26, 2026, minutes. Motion to approve minutes carried by voice vote, with no negative votes.

**7. Approval of June 23, 2026, Minutes**

A motion was made by Larry Raikowski, seconded by Suzanne Ohelke to approve the June 23, 2026, minutes. Motion to approve minutes carried by voice vote, with no negative votes.

**DISCUSSION/POSSIBLE ACTION**

**8. Discussion/Possible Action RE: REQ-2026-011: Tyler Ignatowski Future Land Use Map Amendment and Rezoning - Town of Hull**

A motion was made by Larry Raikowski, seconded by Suzanne Ohelke to approve the Ignatowski Future Land Use Map Amendment and Rezoning. Motion to approve carried by voice vote, with no negative votes.

**9. Discussion/Possible Action RE: MOD-2026-001: Tyler Ignatowski Modification Request- Town of Hull**

A motion was made by Larry Raikowski, seconded by Nathan Sandwick to approve the Ignatowski Modification request. Motion to approve carried by voice vote, with no negative votes.

**10. Discussion/Possible Action RE: Resolution Approving and Adopting the Portage County Comprehensive Safety Action Plan**

A motion was made by Steve Cieslewicz, seconded by Suzanne Ohelke, to adopt the Portage County Comprehensive Safety Action Plan. Motion to approve carried by voice vote, with no negative votes.

**11. Discussion/Possible Action RE: Resolution Approving and Adopting the Portage County Bicycle and Pedestrian Plan**

A motion was made by Suzanne Ohelke, seconded by Steve Cieslewicz, to adopt the Portage County Bicycle and Pedestrian Plan. Motion to approve carried by voice vote, with no negative votes.

**12. Discussion/Possible Action: Refund of permit fees (Richter) due to delay caused by Planning and Zoning Department.**

A motion was made by Barry Jacowski to waive the fees for Richter CSM and Zoning permit. Motion failed for lack of a second.

**NEXT MEETING DATE** Tuesday, August 25, 2026 at 5:00pm

**ADJOURNMENT**

The Planning and Zoning Committee Meeting was adjourned at 6:41pm.